

MINUTES OF REGULAR BOARD MEETING HELD FEBRUARY 7, 2005

Present: Bruce E. Miles, Mayor
Nancy W. Johnsen, Trustee
Norman E. Folts, Trustee

Others: Michelle Raeman, Richard Cirulli, Donna Capron, Kenneth May

Recording: Angela D'Arduini, Clerk/Treasurer

The meeting was called to order at 7:00 PM by Mayor Miles. The clerk led the Pledge of Allegiance. Minutes of the meeting held on January 3, 2005 were read and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #25, General Fund totaling \$56,921.78; #26, Water Fund totaling \$1,273.78; and #27, Sewer Fund totaling \$44,817.08. The treasurer's report for the month of December 2004 was approved subject to audit.

BUILDING DEPARTMENT REPORT – 2004

Donald Eastman, Deputy Code Enforcement Officer submitted the 2004 Building Department Report for the Village of Manchester. He also submitted a breakdown of each permit issued and the number of fire inspections completed.

(see attached report)

FREDERICK PROPERTY (Brownfields Project)

Richard Cirulli attended the meeting for an update on the Frederick property. Additional information from the Engineer and the Village Attorney is expected this week and the State Assisted Contracts will be returned to the Village for signing and sending to the State for approval. While the State is reviewing the SAC, a Remedial Work Plan and Operational Monitoring and Maintenance Plan will be completed and sent to NYSDEC by the Engineer. Once the SAC has been approved, contracts for the remedial work can be let out for the bidding and the Village can start the demolition of the building. The funding has changed from the original SAC of 75% local reimbursement to the new SAC local reimbursement of 90%. It is anticipated that all construction will take place this summer and that ground water monitoring program will be necessary for the next 5 years as required by DEC.

EASTER EGG HUNT

Donna Capron addressed the board. She would like to sponsor a Community Easter Egg Hunt at the Manchester Family Park and Firemen's field on March 19th or 20th. She will involve the Girl Scouts, Boy Scouts and 4-H. She would like to use the Manchester Family Park for the younger children. The board has no objection; however, snow fencing will need to be put up around the playground equipment. She left the meeting and went over to the firemen's monthly meeting to ask them if she could also use the firemen's field for the easter egg hunt.

LVERR ROUNDHOUSE PROPERTY CLEAN-UP

Kenneth May, President of the LVERR Historical Society attended the meeting. The LVERRHS would like to propose that the Village of Manchester cut down and remove the trees and brush on the roundhouse property on Merrick Circle. The project would include clean-up of the property on the north and east sides of the roundhouse facing Merrick Circle and clean-up of the property on the south side of the roundhouse building (turntable site). The timetable for the project would be early spring. Costs would be the time involved for the village employees to complete the work and dispose of waste (if any). The LVERRHS has gone on record in its support of saving the roundhouse. It is one of only a dozen roundhouses left standing in all of New York State and is unique in that it still has a turntable. The Mayor told Mr. May the board would discuss the proposal and get back to him. After a brief discussion, a motion was made by

Trustee Folts, seconded by Trustee Johnsen and carried to perform the clean-up of the roundhouse property by the village employees.

SUMMER PARK PROGRAM

Trustee Johnsen proposed the following changes to the park program:

1. Run the park program for 8 weeks – from July 4th to August 26th.
2. Change the park hours back to 9 AM – 12 PM and 1 PM to 5 PM.

There were no objections to the proposed changes.

The clerk will write a letter to Recreation Leader Robert Goodell informing him of the changes and ask him to let us know if he will be returning this summer.

WATER METER REPLACEMENT POLICY

There are many old water meters in the village. Old meters slow down resulting in low readings - thus a loss in revenue. Public Works Superintendent Jeff Liberati will be setting up a schedule to replace 50 meters per year. The new meter will be documented in the water program under customer information.

DUMP BODY FOR 2004 FORD F-550

A bid of \$7,475.00 was received from T-W for installation of a 9' dump body, paint to match cab of the 2004 Ford F-550. A motion was made by Trustee Johnsen, seconded by Trustee Folts and carried unanimously to purchase the dump body.

BUCKET TRUCK

Public Works Superintendent Jeff Liberati has been searching the internet for a used bucket truck. Mr. Liberati will review his findings with Trustee Folts.

“GREAT FLAG RALLY”

Ed Varno of the Ontario County Historical Society contacted Trustee Johnsen asking if the “Great Flag Rally” could be held in the Village of Manchester. The date is Wednesday, June 29th. It would be held in the park by the bandstand. There could be a brass band performance and a speech by either the Mayor or Mr. Varno. The Historical Society would work with the Village in coordinating this event. The board was in agreement.

PAY RAISE REQUEST – BUS DRIVERS FOR PARK PROGRAM

The Mayor received a letter from Roberta Blevins, RJC Bus Driver for the summer park program requesting a pay raise of \$5.00 more to \$15.00 per hour. She believes the current rate of \$10.00 per hour is low and it has been approximately ten years since the last increase. A motion was made by Trustee Folts, seconded by Mayor Miles and carried to increase the rate per hour to \$15.00.

The meeting was adjourned on motion at 9:00 PM.

Respectfully submitted,

Angela D'Arduini
Clerk/Treasurer