

MINUTES OF REGULAR BOARD MEETING HELD MARCH 03, 2008

Present: Nancy W. Johnsen, Mayor
Angela M. D'Arduini, Trustee
William F. Henry, Trustee

Absent: None

Others: Jeff Liberati, Debra Chase, Richard Coffey, Matt Schaertl

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Pledge of Allegiance was led by the clerk. Minutes of the meeting held February 04, 2008 were read and a motion was made by Mayor Johnsen, seconded by Trustee D'Arduini and carried to approve the minutes. Bills were authorized for payment on Abstracts of Audited Vouchers, #37, General Fund totaling \$86,209.57; #38, Water Fund totaling \$682.75; #39 Sewer Fund totaling \$1,518.55; and #40 CDBG Fund totaling \$0.00 and TEP Fund totaling \$20,124.04. The treasurer's report for December was presented and a motion was made by Trustee D'Arduini, seconded by Trustee Henry to accept the treasurer's report for December, unanimously approved subject to audit.

DEPARTMENT OF PUBLIC WORKS VAC TRUCK

DPW Supervisor Jeff Liberati informed the board that the estimate to repair the street vacuum is too high. It will cost approximately \$57,000 to repair. They will work on it to see if can be repaired. Jeff spoke with the Town Highway Dept. and they may be interested in a joint purchase in the next 2-3 years.

ANNUAL SPRING CLEAN-UP

Spring Clean-up will begin on Monday, May 12, 2008. DPW Supervisor Mr. Liberati has contacted Phelps Re-Cycling and is waiting on Appleton's Disposal for get prices by the hour and per load (ton). He will continue to inquire.

PLANNING BOARD/ZONING BOARD OF APPEALS TRAINING

The Board of Trustees is directing a training session to be offered here at the Village Hall on March 19, 2008 at 7:00 pm for all Planning and Zoning members to place toward the mandatory training time needed to maintain membership on these boards. The Topic will be developing an Administrative Guide for the Planning and Zoning Board of Appeals process, a by-laws inquiry and a Building and Development Resource Guide. Maria Rudzinski, from the Ontario County Planning Department has been working with the village on these topics, plus developing the Design Guidelines. The Mayor requested that the clerk write a letter to the County Board of Supervisors and the Ontario County Planning Department praising Ms. Rudzinski in aiding the Village of Manchester on numerous projects and also mention, that by utilizing the OCPD quality support service, and the ease in which to do it, has saved the village thousands of dollars in professional costs.

VACATION TIME

Mayor Johnsen contacted Mr. John Garvey of Ontario County Human Resources and inquired about vacation time that is not used in a given year. He stated that the employee can sell up to 5 days back to the village. The board would need to pass a resolution and the Manchester-Shortsville Joint Sewer employees would need to be a part of that decision, as the Village of Manchester is the responsible village for payroll records.

POLICE REPORT

Richard Coffey reported that 53 foot tractor trailers are a problem on South Avenue. They are on their way to the Sauerkraut factory and cannot pass through and need to back up or try to turn around. The Mayor directed Mr. Coffey and DPW Supervisor Jeff Liberati to figure out the appropriate signage and where to place the signs.

MANCHESTER-SHORTSVILLE COMMUNITY THEATRE

A letter was received from the Manchester-Shortsville Community Theatre to request a monetary donation to support their efforts for the community theatre program. A letter was sent last May to the M-S Community Theatre requesting a representative come to address the board with a summation of their accomplishments and a financial report. The Mayor requested the clerk contact them to remind them of this request and have them attend the next board meeting.

RED JACKET CENTRAL GRADUATION CELEBRATION 2008

Graduation Celebration is a substance free event to be held after the commencement ceremony on June 28, 2008. It is an evening filled with fun, food, music, games and prizes. There are approximately 80 students graduating this year. A motion was made by Trustee D'Arduini to expend \$500. worth of merchandise and the village will reimburse the Graduation Celebration, seconded by Trustee Henry, voted on and unanimously carried.

ACCOUNTING AND PAYROLL SOFTWARE

KVS Information Systems, Inc. and Williamson Law will be providing quotes and demonstrations on their accounting and payroll software packages.

PLAYGROUND/FAMILY PARK

Trustee Henry has made a telephone inquiry into the purchase of new playground equipment. He has had no response as yet.

MODIFICATION TO PROPOSED 2008-2009 BUDGET

Trustee D'Arduini proposed that instead of a reserve for new street lighting, set more aside for Buildings and Additions Reserve. The DPW garage is needed before street lighting. Between the existing reserve and possibly a bond, a new garage could be built. The current masonry building needs to be torn down and a new one erected. The board agreed to increase the Capital transfer line item and disregard the new street lighting at this time. The Mayor directed Mr. Liberati to contact engineer MRB Group to discuss garage plans.

SPEED REDUCTION – ROUTE 96

A copy of a speed reduction petition request from Friendly Village to the NYS Department of Transportation, Senator Nozollio, Assemblyman Kolb, Mayor Johnsen, Ontario Co. Sheriff's Dept, NY State Police, Ontario Co. Highway Dept., Senator Clinton and Senator Schumer, was presented to the board.

They would like the speed reduced on Route 96 between North Avenue and Pratt Road from 55 mph to 40 mph.

Starting in 1978, the Village of Manchester has had numerous correspondences with the NYS Dept. of Transportation and local legislative representatives through the years requesting a speed reduction in that area. The Mayor directed the clerk to write another letter, this time stating that two other separate groups, the Route 96/318 Corridor Study and the Transportation Improvement Program (the trail committee) supports the speed reduction also.

SEWER RATES

Due to the diminishing sewer fund account, a review of the current rates must be made to increase the fund base. Deputy Clerk/Treasurer Debra Chase will do a rate study and report to the board.

ANGELA D'ARDUINI

The Mayor thanked Angela D'Arduini for filling in the Trustee position, caused by the vacancy of Michael Murphy, until the village election. The village election is set for March 18, 2008 and a new trustee position will be filled from that election.

WATER DERBY

Matt Scheartl, Chamber of Commerce representative, reported that the water derby is scheduled for April 26, 2008 and requests that the water crafts be able to end at the village garage site and have the crafts removed from the water there. After a brief discussion, and that traffic and any clean-up required are supervised by the Chamber, the board gave permission to exit at the garage site grounds.

MAYOR'S FOR MEALS

Mayor Johnsen will participate in the Ontario County Office for the Aging Senior Nutrition Program on March 19, 2008. Mayors across America will show their support for the Meals on Wheels program by delivering meals to seniors.

The meeting was adjourned upon motion at 8:20 PM.

Respectfully submitted,

Rita J. Gurewitch
Clerk/Treasurer