

**VILLAGE OF MANCHESTER  
MINUTES OF THE PUBLIC HEARING(S) AND  
ORGANIZATIONAL / REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON APRIL 04, 2016**

Present: Nancy W. Johnsen, Mayor  
William F. Henry, Trustee  
Michael J. Buttaccio, Trustee  
Richard Coffey, Police Chief  
Jeffrey P. Liberati, DPW Supervisor

Absent: Harry Bowker, Fire Chief

Others: Alan Eagley; Ed Ruthven, MFD; Matt Schaertl

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.

**PUBLIC HEARING (1)**

The Public Hearing was opened at 6:00 P.M. by Mayor Johnsen. The clerk read the Budget Hearing notice that was in the Daily Messenger on March 22, 2016.

Mayor Johnsen asked for comments.

Mayor Johnsen asked three times if there were any questions or comments for anyone to speak on the tentative budget.

The public hearing was closed at 6:04 PM.

**PUBLIC HEARING (2)**

The second Public Hearing was opened at 6:05 pm by Mayor Johnsen. The clerk read the hearing notice that was in the Daily Messenger on March 22, 2016 to consider establishing a change in the water rate(s) to cover operations and maintenance of the water department.

Mayor Johnsen asked for comments.

Mayor Johnsen asked three times if there were any questions or comments for anyone to speak on the tentative budget.

The public hearing was closed at 6:08 PM.

**ORGANIZATIONAL AND REGULAR MEETING**

Mayor Johnsen opened the organizational and regular meeting at 6:09 pm. The minutes of the Regular meeting held on March 7, 2016 were read and approved upon motion from Trustee Buttaccio and seconded by Trustee Henry. The Special meeting held on March 9, 2016 were read and approved upon motion from Trustee Henry and seconded by Trustee Buttaccio. After reviewing the Organizational minutes, a motion from Trustee Henry to accept the minutes was presented, seconded by Trustee Buttaccio, voted on and unanimously carried. The February Treasurer's report was approved upon a motion from Trustee Henry, seconded by Trustee Buttaccio, voted on and unanimously carried, subject to audit. Bills were authorized for payment on Abstract #11 of Audited Vouchers, General Fund totaling \$29,027.83 ; Water Fund totaling \$25,078.85; Sewer Fund totaling \$1,585.97 ; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$16,036.63.

**Approved - 2016-2017 VILLAGE BUDGET – RESOLUTION NO. 6 - 2016**

The following resolution was offered by Trustee Buttaccio, seconded by Trustee Henry and carried to wit:

**WHEREAS**, the budget for the 2016-2017 fiscal year has been prepared by the Board of Trustees of the Village of Manchester,

**WHEREAS**, no interested taxpayer of the Village of Manchester voiced any objection to the budget offered;

**NOW, THEREFORE, BE IT RESOLVED**, that the budget be adopted as follows:

	<b>GENERAL</b>	<b>WATER</b>	<b>SEWER</b>
Appropriations and other Budgetary Provisions	\$ 1,029,141	\$257,500	\$295,600
Less Estimated Revenue	\$ 542,665	\$194,300	\$275,500
Appropriated Cash Surplus	\$ 146,858	\$ 63,200	\$ 20,100
Reserves	\$ 40,000		
Balance to be raised by Real Property Tax Levy	\$ 339,618		

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Buttaccio	Voting	“AYE”
Trustee Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted.

**Approved - WATER and SEWER RATES – RESOLUTION NO. 7-2016**

The following resolution was offered by Trustee Henry, seconded by Buttaccio who moved its adoption:

Whereas, the Village of Manchester has not increased its water rates since 2008; and

Whereas, the Village of Manchester was required to change standard meters to radio read meters as there is no longer a supply of standard meters; and

Whereas, the revenue going into the water fund is not adequate to cover minimum operations and maintenance of the water department; and

Whereas, the fund balance in the Water Fund is depleting due to lack of revenue,

**Now, therefore be it resolved, that the following water rate(s) be established as of April 4, 2016:**

Water Minimum Consumption changing from 6000 gallons per quarter for \$24.00 to 5000 gallons per quarter for \$26.00.

Water Meter Rent changing from \$2.00 per quarter to \$4.00 per quarter

Water Overage –the rate will remain the same \$4.50 per thousand gallons, but will be begin at each 1000 gallons over 5000 gallons.

Requests for water shut off and turn on – a fee of \$50.00 will remain the same charge to shut off water and \$50.00 to turn water on.

**Now, Therefore, Be It Resolved, that the following sewer rate be established as of April 4, 2016:**

Sewer Minimum - \$70.00 for the first 15,000 gallons of water used remains the same.

Sewer Overage - \$7.00 for each 1500 gallons over 15,000 gallons remains the same.

Note: That if water is shut off to a property, the minimum \$70.00 charge will remain so to cover Operations and Maintenance costs of operating the Wastewater Treatment Plant.

**Be it further resolved**, that Friendly Village be notified of the rate changes by May, 1, 2016.

**Be it further resolved**, that this rate increase be reflected in the November 1, 2016 billing.

The question of adoption of the foregoing resolution was duly put to a roll call vote which resulted as follows:

Trustee Henry	Voting	“Aye”
Trustee Buttaccio	Voting	“Aye”
Mayor Johnsen	Voting	“Aye”

The resolution was thereupon declared duly adopted.

**Approved - RESOLUTION NO. 8 - 2016  
2016 YOUTH AGREEMENT WITH THE TOWN OF MANCHESTER**

The following resolution was offered by Trustee Buttaccio, seconded by Trustee Henry and carried to wit:

**WHEREAS**, the Town of Manchester and the Village of Manchester chose to enter an agreement in order to obtain the maximum benefits for its Summer Youth Program; and

**WHEREAS**, the Village of Manchester will provide a varied recreation program for children school age through High School, for both male and female, ages 5 through 19 years, living within the Manchester-Shortsville School District; now

**THEREFORE BE IT RESOLVED**, The Town of Manchester will submit, \$3,266.67 to the Village Youth Recreation Program for the Year 2016.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Buttaccio	Voting	“AYE”
Trustee Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted

**Reported – WILD WATER DERBY**

Matt Schaertl, representative from the Shortsville Manchester Chamber of Commerce, addressed the Board, letting them know the Wild Water Derby will be April 30, 2016. He requested that they could utilize Village of Manchester property again this year for the finish line and retrieve water craft out of the outlet. They will place plywood down over the trail to minimize damage. Port-a-johns will be sporadically placed about. They also would like to use the electricity at the A.M. Bennett Building. Races will begin at noon.

**Reported – RAILROAD MEMORIAL PARK**

Trustee Buttaccio reported that he met with the Federal Rail Administration (FRA) on moving the rail cars. An inspection was done and the FRA told him what to do to move on the rail. If compliant they would issue waiver to Finger Lakes Railroad (FLRR).

Trustee Buttaccio met with FLRR. They said it probably won’t happen, but do the paperwork. The main concern is insurance. Trustee Buttaccio is waiting to hear. At the committee meeting they discussed asking Ontario County for help.

Need to finish cleaning up the grounds. A roll-off will be put up at the site to assist in clean up.

Mr. Eagley asked the Board if they could put lilacs along the village property. Mayor Johnsen reiterated the land belonged to the village, and that the plants would be a gift to the village.

**SUMMER LABORERS AND PARK RECREATION PROGRAM**

After reviewing the applications, it was decided more time was needed and the hiring will be decided at the next Board meeting.

**Letter Read – ROCHESTER INSULATED GLASS, RICHARD WOLK, PRESIDENT**

A letter was read that was from Mr. Richard Wolk, President of Rochester Insulated Glass, Inc. , located on Merrick Circle. Mr. Wolk stated that an odor emanating from the west of his property, is coming from Oldcastle Lawn and Garden and that his employees are getting sick and having to leave work. It was reported that on numerous occasions the Code Enforcement Officer and his Deputy have gone up to 155 State and could not find any offensive odor. None was detected. They did say there is an “earthy” dirt like smell. It was decided to write to Mr. Wolk and request that he call the village hall immediately upon detecting a sickening odor and a Trustee or the Mayor will go to the

property right away. Another possibility is contacting the Department of Environmental Conservation (DEC) to do an odor detection map of the area. The Clerk will send the letter.

**DPW REPORT**

- Put up additional 20 mph speed limit signs on Lehigh Avenue for the school zone.
- MRB is putting together specifications to bring the Merrick Avenue water tower down.
- Met with Insurance Adjuster for Coco-Cola to fix the concession stand.
- Do not renew Envirotech contract for pest control.
- Delineate the curve at the trestle on the trail with a yellow line, and keep right spelled in lane
- Order one Stand-up See Saw for the Manchester Family Park

**POLICE REPORT**

- March report on file in the clerk's office
- Out of Service March 14<sup>th</sup> to March 29th

**FIRE DEPARTMENT REPORT**

- Report on file in the clerk's office. Copy to Towns of Manchester and Farmington.

**NO PUBLIC COMMENTS**

The next regular Village Board meeting will be on Monday, May 02, 2016 at 6:00 pm.

The meeting was adjourned upon motion at 8:00 pm.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer