

## **MINUTES OF REGULAR BOARD MEETING HELD JUNE 4, 2007**

Present: Nancy W. Johnsen, Mayor  
William F. Henry, Trustee  
Michael W. Murphy, Trustee

Others: Chris Nill, Vincent DelGatto, Jr., Jeff Liberati

Recording: Angela D'Arduini, Clerk/Treasurer

The meeting was called to order at 7:00 PM by Mayor Johnsen. The clerk led the Pledge of Allegiance. Minutes of the meeting held on May 7, 2007 were read and a motion was made by Trustee Murphy, seconded by Trustee Henry to approve the minutes as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #1, General Fund totaling \$15,619.87; #2, Water Fund totaling \$1,404.07; #6, Sewer Fund totaling \$2,472.60; and #4, Capital Fund totaling \$3,676.00. A motion was made by Mayor Johnsen, seconded by Trustee Henry to accept the treasurer's report for the month of April, unanimously approved subject to audit.

### **ROUNDHOUSE**

Mayor Johnsen talked with Attorney John Tyo and was told the Village could take measures to minimize the danger at the roundhouse site. DPW Supervisor Jeff Liberati said he could take the wall down, put up NO TRESPASSING signs, and close off the entrances with safety fence. A motion was made by Mayor Johnsen, seconded by Trustee Henry and carried to proceed with the above.

### **VILLAGE WEB SITE**

A motion was made by Mayor Johnsen, seconded by Trustee Murphy and carried to renew the contract with webmaster Dan Roach for another year.

### **FILING CABINETS**

The Village received a proposal from Village Office Supply for 3 lateral files, 1 storage cabinet, and 1 roll file for maps totaling \$3,025.50. A motion was made by Trustee Henry, seconded by Trustee Murphy to order the files and cabinet.

### **FINANCIAL ADVISOR**

Mayor Johnsen, Angela D'Arduini, Clerk/Treasurer and Rita Gurewitch, Deputy Clerk Treasurer met with Charles A. Bastian, Financial Advisor from Bernard P. Donegan, Inc. They discussed the accounting for the TEP Grant. Mr. Bastian said he could either come down to the office and help the clerk set up the accounting books for the grant or the Village could contract with Bernard Donegan, Inc. to do the accounting. After the engineers are hired, Mr. Bastian would like a meeting with the engineers, Mayor Johnsen, Angela D'Arduini, Rita Gurewitch and our contract administrator Chris Nill.

### **SOUTH AVENUE SEWER REPLACEMENT**

MRB Group has been contacted to prepare specs for the replacement of an existing sewer main on South Avenue which apparently was not constructed in conformance with the required minimum standards for public sanitary sewers.

### **DPW SUPERVISOR REPORT**

**WATER METERS** - Jeff Liberati said he has not repaired any meters. He has been at the bridge removal site non-stop. Carl Duerr is having Terry Wilson Associates repair his meter at 28 Center Street.

**EAGLE SCOUT PROJECTS** – William Ciardi and Jared Powell have contacted Jeff and are ready to start their eagle scout projects. William will build a picnic area behind the scout building down near the outlet. Jared will build a drop box for the food cupboard at the Bennett Building. The village will dig out the area for the concrete slab that will hold the picnic table and

grill. William Ciardi would also like to put in a handicap assessable walkway to the picnic area. Jeff Liberati will bring in a copy of his plans for the board to review.

**SOUTH AVE SEWER LINE** – MRB Group has prepared contractor specs for installation of the new sewer line on a portion of South Avenue. They have sent specs to two contractors, and Jeff will contact Ken Morrison to pick up a set of specs.

**DRAINAGE** – Jeff Liberati met with MRB engineers to discuss the drainage issues affecting the State Street and Bennett Avenue area of the village. The homes in this area do not have a storm sewer available to them. The possibility of installing a new storm sewer system along State Street and Bennett Avenue was discussed. MRB proposed a storm drainage study for a fee not to exceed \$5,600. This is cost prohibitive at this time. The village will continue to address the sump pump issue in that area.

**CLIFTON ST DRAINAGE** – Jeff Liberati received a call from Sandy Crippen, 62 Clifton Street. She would like the drainage ditch which runs from 58 to 64 Clifton Street filled in. She is unable to mow it. The board agreed they would not do this for one homeowner only. The board asked the clerk to write a letter to Mrs. Crippen stating that the board will need a request in writing signed by all four homeowners.

### **PEDISTRIAN/BICYCLE PATHWAY**

At the present time, the board is waiting for a fee estimate from Fishers Associates. Chris Nill, Contract Administrator addressed the board. He has prepared an independent fee estimate and some project budget facts and variables that have a bearing on deciding how much total consultant fee the Village can work with. He urged the board members to look over the issues with the budget and the independent estimate before their meeting with Fisher Associates.

### **A & K RAIL SITE**

The Mayor received a letter from Robert E. Leiby, Superintendent of the Red Jacket Schools. There has been an increase in the number of 18 and 10 wheeler trucks on Lehigh Avenue around school dismissal time serving the A & K rail site, and he is concerned for the student's safety during the period of 2:30 PM to 3:30 PM. He asked if there might be some action the Village could take to prohibit the heavy truck during this time of day. Mayor Johnsen talked to Fred Chip in their Salt Lake City, Utah office. He said this is a semi dormant site. The Mayor will follow up with another call.

### **THANK YOU LETTERS**

The board asked the clerk to write letters to the Methodist Church and Donna Capron thanking them for planting the flowers in the triangle at the traffic light and in the triangle across from the old school.

### **SUMP PUMP LETTERS**

Trustee Murphy has drafted the following letter to be sent to homeowners in the "West State St/Bennett Avenue District" from the Village Board:

*Dear Village Resident,*

*As you may or may not know, the village's sanitation system (the sewer lines) experience a large increase in flow during wet weather periods. The cause of this increase is storm water entering the sewer system, either from cracks or openings in the underground sewer lines, or from residential sump pumps connected to the sewer system pumping storm water into the sewer system during rainy periods.*

*The result of this infiltration is that the Wastewater Treatment Facility that is shared by the villages of Shortsville and Manchester is very nearly reaching its total capacity during these wet weather periods. In three out of the last four months, the peak flow day for the month actually exceeded the total capacity of the plant. When this happens, sewage flows through the water treatment plant and is passed onto the Outlet without being effectively treated. This not only pollutes the Outlet, but it also puts both villages in a position where they could face VERY steep fines from New York State Department of Environmental Conservation for having pumped raw sewage into the Outlet. If these fines occur, the cost of these will be passed on to all village residents in the form of high sewer rates.*

*In order to prevent both villages from facing these steep fines, the Manchester Village Board has decided to make a sustained effort to reduce its wet weather flows. To do this, we are trying to identify the points in our sewer network where storm water infiltration is occurring. This effort is one that the Village of Shortsville undertook very successfully a few years back, and the difference between their wet weather and dry weather flows is now very small.*

*You are receiving this letter because your residence is located within a segment of the system where wet weather flow increases are extreme.*

*Your district is the “West State St./Bennett Ave District”, consisting of:*

*South Side of State St., starting at House #103 and extending west to village line  
North Side of State St., starting at house #104, and extending west to village line  
All of Bennett Ave.*

*Flow measurements for this segment show the following dry and wet weather flow difference:*

*Avg dry weather flow rate: 8 gallons/minute  
Avg wet weather flow rate: 114 gallons/minute (a 14X increase in flow!!)*

*At this time, the village is attempting to get an accurate count of the number of sump pumps within this district that are connected into the sewer network, contributing to the high wet weather flows.*

*Over the last two weeks of June, the head of the Village Dept. of Public Works, Jeff Liberati, and Village Trustee Mike Murphy will be visiting each house within this district to get a count of the number of sump pump connections.*

*When these village representatives arrive at your house to complete this inspection, please cooperate with them.*

*Thank you for your support with this issue.*

## **EMPLOYEE MANUAL, HEALTH INSURANCE**

The Mayor asked for volunteers from the board to work on an employee manual and research health insurance. Trustee Murphy agreed to work on the employee manual and Trustee Henry agreed to research health insurance.

## **THE BOARD MOVED TO EXECUTIVE SESSION AT 8:45 PM.**

## **REGULAR BOARD MEETING RESUMED AT 9:30 PM.**

## **PLANNING BOARD, ZBA APPOINTMENTS**

A motion was made by Mayor Johnsen, seconded by Trustee Murphy and carried to appoint Michael Chase as Co-Chairman of the Village Planning Board and Anthony Muscolino as Co-Chairman of the Zoning Board of Appeals.

## **BANDSTAND REPAIRS ESTIMATE**

An estimate was received from David Schlossnagle Bldg. & Remodeling for repairs to the bandstand totaling \$10,250.00. The board is still waiting for an estimate from Four Clovers Inc.

The meeting was adjourned on motion at 10:00 PM.

Respectfully submitted,

Angela D'Arduini  
Clerk/Treasurer