

**VILLAGE OF MANCHESTER  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON JULY 03, 2017**

Present: Nancy W. Johnsen, Mayor  
William F. Henry, Trustee  
Michael J. Buttaccio, Trustee

Absent: Jeffrey P. Liberati, DPW Supervisor; Richard Coffey, Police Chief

Others: Kevin Stell  
Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.

Mayor Johnsen opened the regular meeting at 6:00 pm.

The minutes of the Regular meeting held on June 5, 2017 were read and approved upon motion from Trustee Henry and seconded by Mayor Johnsen.

The June Treasurer's report was approved upon a motion from Trustee Henry, seconded by Mayor Johnsen, voted on and unanimously carried, subject to audit. Bills were authorized for payment on Abstract #2 of Audited Vouchers, General Fund totaling \$27,428.44 ; Water Fund totaling \$25,666.70; Sewer Fund totaling \$135.69 ; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$13,476.93.

The board reviewed the end-of-the year books and found them to be in proper order. The Annual Report will be completed and submitted to New York State Comptroller by July 31, 2017. The Legal Notice will be posted in the Daily Messenger.

**Reported – BROWNFIELD PROJECT – FREDERICK PROPERTY, STATE STREET**

There has been no communication from Clark Patterson Lee Engineering or the Department of Environmental Conservation (DEC) about the Supplemental Work Plan that was submitted to complete project. Once approved by the DEC, it will be implemented. We would like to complete the proposed work in the Spring of 2017 to allow completion of the activities and sample analysis to be completed by Summer 2017. Waiting on approval.

**Reported – TOWN OF FARMINGTON BRICKYARD ROAD WATER STORAGE TANK AND TRANSMISSION LINE PROJECT – LEAD AGENCY**

The Farmington Town Board, as Lead Agency on the *Brickyard Road Water Storage Tank and Transmission Line Project*, affirmed a negative declaration as the project will have little or no significance on the environment under Resolution #261-2017. They will proceed with their project to improve Farmington's water storage and water transmission.

**Discussed – SIDEWALK ON SOUTH AVENUE**

Mr. Kevin Stell, living on South Avenue, would like the sidewalk extended to the Village of Shortsville boundary line. Mr. Stell is a grant writer and explained to the board that he would like to write a grant for the village at no charge. He understands the expense and thought he could help. The deadline for this year has been missed but the board agreed we will work toward next year's deadline. Trustee Buttaccio would like to be proactive and get started this year and do so many feet a year.

**Discussed – MERRICK AVE VACANT LOT**

The Board discussed improving the lot on Merrick Avenue where the water tower was removed and start the process of selling it.

**Approved – AIR QUALITY**

Mayor Johnsen informed the Board that she would like outdoor air quality testing completed in the village. This may be initiated due to the odor complaints that have been received, but she also feels this testing can act as a baseline for any future testing that may or may not be needed. The Board agrees. The clerk will contact vendors.

**Approved – REAL PROPERTY TAXES – CORRECTIONS**

Per Real Property Tax Law §550(2)(e) definition of a correctable error on village taxes, it was determined that the circumstances of the errors warrant corrections for tax no. 32.14-1-19.000 in the amount of \$531.88 and tax no. 32.13-2-45.000 in the amount of \$353.05. A motion was made by Trustee Henry and seconded by Trustee Buttaccio to make said corrections to the tax bills. Unanimously carried.

**Reported – JOINT COMPREHENSIVE PLAN TOWN AND VILLAGE OF MANCHESTER**

There will be an Open House at the Town Hall on County Road 7, Clifton Springs, for the public to review the draft comprehensive plan on July 20, 2017 from 6:30 to 8:30 pm.

**Reported – PLANNING BOARD OPENING**

Due to Planning Board Chairman, Michael Chase's resignation, there is a vacancy on the Planning Board. The Board will advertise the opening for letters of interest in serving on the Planning Board.

**Reported - ROUNDHOUSE**

There will be a meeting this month with the Environmental Protection Agency (EPA) at the Roundhouse to determine the possibility of a Brownfield project.

**Reported – NUISANCE PROPERTIES**

Mayor Johnsen reported that she and Richard Coffey met with Village Attorney John Tyo concerning nuisance property in the village.

**DPW REPORT**

- No report

**POLICE REPORT**

- No report

**FIRE DEPARTMENT REPORT**

- No report

**NO PUBLIC COMMENTS**

The next regular Village Board meeting will be on Monday, August 7, 2017 at 6:00 pm.

The meeting was adjourned upon motion at 7:30 pm.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer