

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON OCTOBER 07, 2019**

Present: Nancy W. Johnsen, Mayor
William F. Henry, Deputy Mayor, Trustee
Michael J. Buttaccio, Trustee
George C. Hotchkiss, DPW Supervisor

Absent: Richard Coffey, Police Chief; Harry Bowker, MFD

Others: Mike Schaertl; Scott Siganawich, FirstLight Fiber Inc.; Ed Ruthven, MFD; Lee Sanders, MFD

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.
Mayor Johnsen called the regular meeting to order at 6:00 pm.

The minutes of the Regular meeting held on September 9, 2019 were read and approved upon motion from Trustee Buttaccio and seconded by Trustee Henry.

The Clerk requested that \$4,030.48 be transferred from Contingency A1990.04 to A5410.01 Sidewalks Personal Service to cover payroll expense to May 31, 2020. Almost 1000 feet of sidewalk was laid this summer. The September treasurer report was submitted. A motion was made by Trustee Henry, to approve the Treasurer Reports, seconded by Trustee Buttaccio, voted on and carried, subject to audit.

Bills were authorized for payment on Abstract #5 of Audited Vouchers, General Fund totaling \$; Water Fund totaling \$; Sewer Fund totaling \$; Trust & Agency Fund \$.

Discussed – FIRSTLIGHT FIBER, LLC – DEWER ROAD PUMP STATION - email

Mr. Scott Siganawich , representative for FirstLight Fiber, Inc., provided information from the company wanting to lease the Dewey Pump House for a Telecommunications Facility. A draft agreement was presented. The Board agrees to go forward with working with FirstLight Fiber to reach an agreement to lease village land to them. It would generate revenue for the water fund as it is on the water pump station property. The attorneys shall work on the agreement. The Board will want to see all site plans and the State Environmental Quality Review (SEQR) before final approval. A Letter of Intent was sent to FirstLight Fiber, Inc.

Discussed – RUNNING WITH THE REINDEER

Mr. G. Michael Schaertl addressed the Board about the *Run with the Reindeer* on November 30th. He is working with the NYS Dept of Transportation (DOT) to finalize plans for approval. There may be an issue with parking. He will work on it. Trustee Buttaccio suggested getting safety cones. Mike S. will do this. The 1K run is from the traffic light in Shortsville to the traffic light in Manchester. The Village will have Santa at the Village Hall so no walking back to the caboose. The reindeer will be corralled on basketball court. Mike S. will bring sound system for Christmas music. A plan for non-for profit vendors is in place. Boys Scouts, Girl Scouts, PTSA and others. The clerk will get a map of the grounds. This will be discussed again at the next Board meeting.

Appointed - PLANNING BOARD MEMBER APPOINTMENT – PATRICIA SKOLNY

Ms. Patricia “Patty” Skolny, Newton Street, sent a letter of interest to serve on the Village of Manchester Planning Board. It was well received. Mayor Johnsen appointed Patricia Skolny to the Planning Board. She will be replacing Jennifer Davis and finishing her term to March 31, 2020. Her Oath of Office will be on November 6, 2019 at 7:00 pm.

Approved – BOX 29 (7 WEST AVENUE) – DRIVEWAY AGREEMENT

Village Attorney, John Tyo, advised consent to the signing of the Driveway Agreement with Box 29, 7 West Avenue, owner of Pacemaker Steel building on West Avenue. This is for a shared driveway on the west side of the their property. A new map and the shared maintenance wording are included. A motion was made by Trustee Buttaccio and seconded by Trustee to have the Mayor sign the driveway agreement with Box 29, voted on and unanimously carried.

Letter Read/Reported – NYMIR (Insurance) Recommendations

A letter was read from New York Municipal Insurance Reciprocal (NYMIR) highlighting certain areas from their visit. The letter refers to signage, safety, and policies and procedures. The clerk will work with the DPW to send a response.

Email Read/Discussed – TRAIL USE REQUEST – DOG RUN

An email was received from Martha Doody inquiring about a potential dog run to raise funds for the dog park on Water Street. The Board asked the clerk to contact her and have her come to the next Board meeting to go over the details.

PUBLIC COMMENT

Armelle Fee and her husband, Robert Smith, addressed the Board with their concerns about incidents of bullying at the Manchester Family Park during our Summer Recreation Program. Their son was a victim of bullying during dodge ball. The police investigated and the incident was closed. Ms. Fee and Mr. Smith want the Manchester park program to continue. They feel that it is a good program. They want “an enforceable policy (on bullying) that can be enforced.” It can be included on the sign up registration form at the beginning of the park program and signed by the parent.

DPW REPORT

- The September DPW report was submitted to the Board showing purchases and work completed.
- A French drain was put into the curb near Belinda Ives residence. Drainage is better than it was.
- The “Lady Bug” has been removed from the Manchester Family Park.
- Will be black topping Wednesday or Thursday. Bennett Avenue and Vanderwall Drive.
- Signs will be going up on Bennett Avenue – No Parking either side of the Street
- Looking into Commercial Driving License class to Ed to attend.
- Two Hydrants need fixing, Merrick Avenue and North Avenue.
- Will be working on scheduling water meter repair.
- Full report on file in the clerk’s office.

POLICE REPORT

- Report on file in the clerk’s office.

FIRE DEPARTMENT REPORT

- The September report was submitted to the Board. Copies to be sent to the Town of Manchester and the Town of Farmington. 24 calls this month. 186 calls for the year so far.
- Fire Prevention Week starts October 7th. The Department will be at the school on 10/10 from 9:30-1.
- NY Cancer policy renewals/edits are being done.
- School Homecoming is October 5th.
- Fire Banquet is October 18, 2019 at Club 86 in Geneva.
- Halloween Parade is October 31st at 6:30 pm line up on Howard Street.
- New members: William Ciardi, Don Mosher, Cassandra Taylor and Jason Youngjohn.
- Reserve November 30th for the Reindeer Run

The next Village Board meeting will be on Monday, November 04, 2019, at 6:00 pm.

The meeting was adjourned upon motion at 8:30 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer