

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON JANUARY 04, 2021**

COVID-19 PRECAUTIONS IN PLACE

Present: Michael J. Buttaccio, Mayor
William F. Henry, Deputy Mayor, Trustee
George C. Hotchkiss, DPW Supervisor
Richard Coffey, Police Chief
Ed Ruthven, MFD

Absent: Nancy W. Johnsen, Trustee

Others: Kathleen Vienna, Pauline Sowa, Paula Goodell

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

Mayor Buttaccio opened the regular meeting at 6:02 pm.

The minutes of the Regular meeting held on November 02, 2020 were read and a motion from Trustee Henry and seconded by Trustee Johnsen to approve the minutes, voted on and carried.

The November 2020 Treasurer's report was approved upon a motion from Trustee Henry, seconded by Mayor Buttaccio, voted on and unanimously carried, subject to audit.

Bills were authorized for payment on Abstract #8 of Audited Vouchers, General Fund totaling \$; Water Fund totaling \$; Sewer Fund totaling \$; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$.

Reported – NEW YORK STATE POLICE REFORM AND REINVENTION COLLABORATIVE

The NYS Police Reform Committee met on December 17, 2020 at 6:00 pm. All members were in attendance. Separate minutes will be on file in the clerk's office for this collaborative. Their next meeting is January 4, 2021 at 6:30 pm.

Discussed – PAULA LAURSEN, CLIFTON STREET, QUESTION ON VILLAGE CODE

Ms. Laursen recently was before the Zoning Board of Appeals for an area variance. She owns two parcels next to each other on Clifton Street. She did not feel that the code was necessary seeing it was her own property. If the two parcels were combined, this placing of a fabric shed would have been within code. In her case, the placing of the shed was against village code and she needed a variance. She didn't realize the cost would be \$100. (\$75.00 for the hearing, \$25.00 for the permit). Ms. Laursen feels that the code could be changed. Trustee Henry said the code is in place to protect neighbors and notify them if something is happening near them. No one is being single out. Mayor Buttaccio stated it could happen again. If you plan anything in the future, plan on going to zoning (Code Enforcement Officer) before you begin your project to check on the code.

Requested – KATHLEEN VIENNA, STATE STREET, SPRING CLEAN-UP

Ms. Vienna asked the Board if there will be Spring Clean-up this year. Clean-up was cancelled last year due to Covid-19 virus. Disposal companies were not undertaking bulk pick up and it was determined unsafe for workers. A discussion followed on a possible drop off into a dumpster. It was decided that people would drop off junk after hours of accepting. The Board is undecided at this time. The virus is heavily present in the Finger Lakes.

Discussed – PAULINE SOWA, STATE STREET, QUESTION ON EXEMPTIONS

Ms. Sowa addressed the Board inquiring about exemptions on her taxes. She said her taxes keep going up. The Clerk stated that village taxes have not increased in many years. She advised Ms. Sowa to contact the Assessor and ask about exemptions. There are various exemptions available to those that qualify.

VILLAGE SPECIAL ELECTION – MARCH 16, 2021 - RESOLUTION NO. 1 -2021

Trustee Henry offered the following resolution, seconded by Mayor Buttaccio who moved its adoption:

WHEREAS there is to be a special election in the Village of Manchester on Tuesday, March 16, 2021 to fill the office of trustee for a term of one (1) year; and

WHEREAS the Village of Manchester has just one election district, and

WHEREAS the Village of Manchester will not have a village registration day, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees establishes the polling place to be in the village board room at the Village Hall, 8 Clifton Street, Manchester, New York 14504 between the hours of 12:00 Noon until 9:00 PM on Wednesday, March 16, 2021.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Buttaccio	Voting	“AYE”
Trustee Henry	Voting	“AYE”
Trustee Johnsen	Absent	

The resolution was duly adopted.

PUBLIC LETTERS/EMAILS: None

PUBLIC COMMENT: See above

DPW REPORT

- International Truck was delivered. Old international still being used.
- E. Ruthven has to complete the lab portion to complete his Class D Water License.
- Leak was in the system at 47 Clifton Street. Repaired.
- Asbestos testing came back negative for asbestos.
- Pressure treated lumber ordered for railing outside of Fire department.

POLICE REPORT

- Routine Patrol
- Green Renewal mulch deliveries have started. The trucks are starting early.
- Need to keep pushing state to reduce speed limit on Route 96 in the village limits.
- Working with the Committee on Police Reform.

FIRE DEPARTMENT REPORT

- 19 calls for December. Copies to Town of Manchester, Town of Farmington. Total calls in 2020: 230
Total volunteer hours for the year: 1,552.88. See yearend report on file in clerk’s office
- Keeping safe; using PPE and practicing COVID precautions.
- The Board received a current roster of the department.
- The Department participated in the Christmas Gift Basket delivery.
- Trustee Henry said there may be legislation in progress to assist the Fire Department with their “help lifting” calls. Insurance may be applied if the law passes.
- Assisted the Manchester Planning Board in their Public Hearing (Dec. 15th) in the truck bay area.

The meeting was adjourned upon motion at 6:35 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer