

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON AUGUST 02 , 2021**

Present: Michael J. Buttaccio, Mayor
William F. Henry, Trustee
Charles E. Fine, Trustee
Ed Ruthven, MFD
Richard Coffey, Police Chief

Absent: George C. Hotchkiss, DPW Supervisor

Others: Rod and Brianna Gennocro; Matt Hagerty, RJB

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

REGULAR MEETING

Mayor Buttaccio opened the regular meeting at 6:00 pm.

The minutes of the Regular meeting held on July 12, 2021 were read. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the July minutes with corrections, unanimously carried.

The July Treasurer's report was not reviewed at this time. Bills were authorized for payment on Abstract #3 of Audited Vouchers, General Fund totaling \$75,408.67; Water Fund totaling \$50.00 ; Sewer Fund totaling \$0.00; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$12,747.35.

Discussed – PARRONE ENGINEERING for 7 STATE STREET

This request is at a standstill due to the applicant should be the owners at 2 South Main Street. A permanent easement is needed for 7 State Street driveway. If the lot line is moved 2 S Main Street becomes a non-conforming lot putting itself in need for an area variance. The rear lot can be sold to 7 State without incident. Parrone Engineering has been notified by Code Enforcement.

Reported - FREDERICK PROPERTY

Site testing has been done for the Brownfield site at the Frederick Property on State Street. Test results are expected within 10 days.

Approved – CORONAVIRUS LOCAL FISCAL RECOVERY FUND

The Village of Manchester has received funds from the American Rescue Plan Act. There is a webinar tomorrow to explain the allowable uses of the money and other requirements. The clerk and mayor are registered.

Reported – A. Montanez is absent, removed from agenda.

Approved – ONTARIO COUNTY'S MANCHESTER YARD ROUNDHOUSE REDEVELOPMENT STRATEGY

With the completion of Phase 2, the condition of the roundhouse is sound and well suited for a diversity of commercial and light manufacturing uses. Phase 3 will allow a gathering of information needed to take the critical next steps that will lead to the ultimately successful marketing of the project and return it to the tax roll. A motion was made by Mayor Buttaccio, seconded by Trustee Fine, to pledge \$10,000 cash match for the Phase 3 grant application if granted. Voted on and carried. A letter of support from the Village of Manchester was sent with the grant application.

Approved – RED JACKET JUNIOR BASEBALL

Matt Haggerty addressed the board requesting that RJB can proceed in raising funds to get a new softball backstop at the Mike Griffin Memorial Park. They have new board members including Lynn Holcomb. They are securing money through grants and donations. Rotary has approved their donation. RJB will fix the fence along with the new backstop. There are new athletic directors at the school. Hoping that if the school uses our fields, then they can use theirs. The board approved RJB going forward in replacing the backstop.

Discussed – COMPLAINT ON PRATT ROAD

A resident has submitted numerous complaints on Pratt Road. Rod and Brianna Gennocro have heard "on the grapevine" that they are the subject of said complaints. They have come to the meeting to answer any questions that the board may have. They purchased that land on Pratt Road to enjoy nature and eventually to build their home there.

After a short discussion, Mayor Buttaccio stated that the Board is waiting for a report from Code Enforcement for their response on that parcel. The clerk mentioned that the office has not received any phone call complaints.

Approved – RESIGNATION OF ANTHONY MUSCOLINO FROM ZONING BOARD OF APPEALS

A letter of resignation has been submitted from Anthony Muscolino, Chairman for the Zoning Board of Appeals (ZBA). Mr. Muscolino has served for 28 years on the ZBA. He stated that it has been an honor to serve his community. He also thanks the many great people he has worked with. The Board reluctantly accepted. The clerk will write a letter thanking him for his service.

Letter read – LETTER OF INTEREST FOR ZONING BOARD OF APPEALS CHAIRMAN POSITION

As an active member on the Zoning Board of Appeals for the Village of Manchester, Allison Liberati wishes to be considered for the appointment of ZBA Chairperson. After a brief discussion, Mayor Buttaccio will ask senior ZBA members if they would like to chair prior to accepting Ms. Liberati's request.

Appointed – ZONING BOARD OF APPEALS

A Letter of Interest was received from Mr. Michael Migliaccio to become a member of the Zoning Board of Appeals (ZBA). Mayor Buttaccio appointed Mr. Migliaccio to the ZBA.

Approved – REQUEST FOR OUTSIDE WATER SERVICE – 3997 DEWEY ROAD

Brent & Katie Bardun are requesting water service connection to the new home they are building on Dewey Road. If the Village gets the go ahead from the Town of Manchester, they will proceed and approve the connection. Waiting on Town of Manchester approval.

Discussed – CANNABIS REGULATIONS

After a brief discussion, it was determined that more research is needed.

Denied – GATE REQUEST AT 37 STATE STREET

New homeowners at 37 State Street inquired if they could put a gate to the Manchester Family Park in the fence behind their house. The Board could see the desire to have the gate, but the request was denied.

DPW REPORT

- Merrick Avenue was paved to West Avenue, hope to seal in September
- Received the sidewalk quote; \$24,000; Severe Sidewalks \$7-8,000.
- Girl Scouts will bring in design for the Board to review

POLICE REPORT

- Full report on file in the clerk's office
- Parking complaints received on Center Street; see code book

FIRE DEPARTMENT REPORT

- There were 30 calls in July. The full report is on file in the clerk's office.
- Four new members: Sabrina Parsons, Tyler Korts, and Curtiss & Robyn Webb
- Need the white definition lines in front of the truck bays, and also line the parking lot
- Hose testing will be at the end of the month

The meeting was adjourned upon motion at 7:25 pm. Next meeting is September 13, 2021 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer