

**VILLAGE OF MANCHESTER  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON OCTOBER 04, 2021**

Present: Michael J. Buttaccio, Mayor  
William F. Henry, Trustee  
Charles E. Fine, Trustee  
Ed Ruthven, MFD  
George C. Hotchkiss, DPW Supervisor

Absent: Richard Coffey, Police Chief

Others: Lee Sanders, MFD.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

**REGULAR MEETING**

Mayor Buttaccio opened the regular meeting at 6:00 pm.

The minutes of the Regular meeting held on September 13, 2021 were read. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the September minutes, unanimously carried.

The September Treasurer's report was not presented at this time. Bills were authorized for payment on Abstract #5 of Audited Vouchers, General Fund totaling \$6,990.50; Water Fund totaling \$0.00 ; Sewer Fund totaling \$0.00; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$13,563.87.

**Reported - FREDERICK PROPERTY**

The Periodic Review Report was received from Day Environmental. The DEC has not responded yet to the report

**Discussed – 10 YEAR ANNIVERSARY OF THE MANCHESTER GATEWAY TRAIL**

Trustee Fine informed the Board that there is an upcoming meeting of the Trail Committee. It is going to be on Friday, October 15, 2021, at 6:00 pm. He is gathering volunteers, vendors, clean-up, first aid, police, and fire department to start with. The trail will need maintenance to get to original width of 12 feet and any leaning trees will need to be removed. More information to follow.

**Discussed – 2021 RUN WITH THE REINDEER**

It has been decided to hold the reindeer event again on November 27, 2021. Mike Schaertl was not in attendance, but the Mayor believes there is a run from the traffic light in Shortsville to the traffic light in Manchester. It will be a free festival with help from the Manchester Fire Department. More information to follow.

**Reported - HALLOWEEN DECLARATION AND PARADE**

The Firemen's parade will be held on Sunday, October 31<sup>st</sup> at 6:30 PM lining up on Howard Street and proceeding to the Manchester Fire Department for costume judging, prizes and treats. Escort will be provided by village police and fire department. Refreshments and prizes will be provided by MFD. The Village of Manchester proclaims TRICK OR TREAT NIGHT Sunday, October 31, 2018 from 6:00 to 8:00 PM.

**Approved – TOWN OF MANCHESTER CODE ENFORCMENT AGREEMENT 2021**

The Board reviewed the intermunicipal agreement for Building Inspector/Code Enforcement Officers. The Salary of the Enforcement Officer(s) \$42,000 - \$65,000 and \$33,000 - \$45,000. The Village of Manchester's percentage of expenses remains the same at 15%. A motion was made by Trustee Fine to accept the Code Enforcement Agreement, seconded by Trustee Henry, voted on and unanimously carried.

## **Reported – COMPLAINT ON PRATT ROAD**

A letter was received from Code Enforcement Officer Steve DeHond addressed to the Village of Manchester Mayor Buttaccio and Village Board members as follows:

*This letter is a follow up to my recent site visit to 47 Pratt Road owned by Rodney Gennocro. There is a wooden structure on the property that is used as a habitat building for feeding and viewing the area wildlife. A permit was issued for this building. As of the date of this letter the property is in compliance with the Village of Manchester Zoning Code.*

The letter is signed by Steve DeHond, Code Enforcement Officer.

## **Approved – GENERAL ELECTION NOVEMBER 02, 2021**

Ontario County requests to utilize our facilities for the General Election this year being held on Tuesday, November 2, 2021. Polls Open at 6:00 am until 9:00 pm. Election Inspectors arrive at 5:15 am and leave 9:30 pm. The Board approved the use of the Village of Manchester facilities.

## **Denied - A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c**

The Board agreed not to override the tax levy limit. The Village has never gone over the 2% limit since its inception. No local law will be written to override.

## **Approved – TRAIL USE REQUEST – DOG RUN BOUND FOR THE HOUNDS**

Martha Doody wrote to the Board about a six hour dog run on the Manchester Gateway Trail. The event will be on Saturday, November 20, from 9:00 am to 3:00 pm. The run will be from post to post. Water Street to Route 96, back and forth. There is the road crossing on Clifton Street. There is a marked crosswalk. The DPW will put new signs and safety cones up. Registration and parking will be at the Shortsville end of the trail. Police Chief R. Coffey will check in on the run/crosswalk. The proceeds will go to the dog park(s) on Water Street. They will clean up accordingly. They are in a go position for November 20th.

## **Discussed - 2022 PAID FAMILY LEAVE INFORMATION**

NYS Department of financial Services has released the 2022 plan year information for Paid Family Leave coverage. Paid Family Leave, like NYS Disability Leave, is a required coverage. All premium are paid through employee contribution.

### **Letters/emails:**

The Village received an invitation to a ribbon cutting ceremony for Grape Lakes Dental, 2 South Main Street for their grand opening. It is Thursday, October 21, 2021, 5:00 pm to 7:00 pm.

## **Approved – RED JACKET COMMUNITY LIBRARY**

The Library will be holding two activities a week here. Mondays at 10:30 to 11:00 am is Toddler Time and Wednesdays is Yarn Works, teach knitting etc. from 1:00 to 3:30pm.

## **Reported – Manchester Family Park**

Trustee Fine addressed the Board about his interest in running the park program next year as the Recreation Leader. He would require \$18.00/hour wage. This will be discussed again at a later date.

## **DPW REPORT**

- Continue to replace meters/readers
- The CDL and Water schooling has been pushed to the Spring.
- Getting ready for Halloween and leave vacuuming. Checking the leaf cage.
- Creating an Evaluation Sheet
- Trustee Henry reported couch on N Main Street. Inform Code Enforcement. Also there is debris in the Village Parking Lot that needs to be removed. Report to Code Enforcement also.

## **POLICE REPORT**

- September Report on file
- DPW reported that a black car is parking on Center Street right of way causing a safety concern.

## **FIRE DEPARTMENT REPORT**

- There were 20 calls in September. 168 calls to date for 2021. The full report is on file in the clerk's office. Send copies to the Town of Manchester and Town of Farmington.

- The Mayor will let the Chamber of Commerce know that the FD needs better notice as to events they want fire police.
- The Golf cart can be stored in the truck bays but the battery needs to be charged. Maybe be put on a timer.
- Yellow definition lines were put in front of the truck bays.
- The Reindeer Run is being planned. Carpets were purchased to cover grates.
- New Fire Department Roster was given.

The meeting was adjourned upon motion at 7:45 pm. Next meeting is November 01, 2021 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer