

**VILLAGE OF MANCHESTER  
MINUTES OF THE PUBLIC HEARING AND REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON APRIL 4, 2022**

Present: Michael J. Buttaccio, Mayor  
Charles E. Fine, Trustee  
George C. Hotchkiss, DPW Supervisor

Absent: William F. Henry, Deputy Mayor, Trustee; Richard Coffey, Police Chief

Others: Lee Sanders, Richard Yahn, MFD

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

**PUBLIC HEARING**

The Public Hearing was opened at 6:00 P.M. by Mayor Buttaccio. The Clerk read the Budget Hearing notice that was posted in the Daily Messenger.

Mayor Buttaccio asked for comments.

Mayor Buttaccio asked three times if there were any questions or comments for anyone to speak on the tentative budget.

No one spoke for or against the budget.

The public hearing was closed at 6:03 PM.

**ORGANIZATIONAL AND REGULAR MEETING**

Mayor Buttaccio opened the organizational and regular meeting at 6:04 pm.

**OATH OF OFFICE – TRUSTEE CHARLES E. FINE**

Charles E. Fine was sworn in on April 04, 2022 as Trustee for a term of 4 years to expire on March 31, 2026. Mayor Buttaccio congratulated Trustee Fine on winning the election.

The minutes of the Regular meeting held on March 7, 2022 were read and approved upon motion from Trustee Fine and seconded by Mayor Buttaccio. After reviewing the Organizational minutes, a motion from Trustee Fine to accept the organizational minutes as written, seconded by Mayor Buttaccio, voted on and unanimously carried.

The March Treasurer's Report was presented at this time. Bills were authorized for payment on Abstract #11 of Audited Vouchers, General Fund totaling \$20,826.10; Water Fund totaling \$22,547.39; Sewer Fund totaling \$76.30; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$13,269.17.

**Approved – SPRING CLEAN-UP**

Spring Clean Up will be May 11th and 12th and K & D Disposal is hired.

**Approved - SUMMER CONCERTS**

Four (4) summer concerts have been approved for July 6th, 13th, 20th and 27th.

**Reported – TRAIL CELEBRATION UPDATE**

There will be an organized Trail Clean-Up on April 23rd at 10:15 am.

**Approved - 2022-2023 VILLAGE BUDGET – RESOLUTION NO. 9 - 2022**

The following resolution was offered by Trustee Fine, seconded by Mayor Buttaccio and carried to wit:

**WHEREAS**, the budget for the 2022-2023 fiscal year has been prepared by the Board of Trustees of the Village of Manchester,

**WHEREAS**, no interested taxpayer of the Village of Manchester voiced any objection to the budget offered;

**NOW, THEREFORE, BE IT RESOLVED**, that the budget be adopted as follows:

	<b>GENERAL</b>	<b>WATER</b>	<b>SEWER</b>
Appropriations and other Budgetary Provisions	\$ 1,130,248	\$264,862	\$324,863
Less Estimated Revenue	\$ 606,291	\$215,000	\$286,700
Appropriated Cash Surplus	\$ 99,551	\$ 49,862	\$ 38,163
Reserves	\$ 15,000		
Balance to be raised by Real Property Tax Levy	\$ 424,406		

The above resolution was put to roll call vote, which resulted as follows:

Mayor Buttaccio	Voting	“AYE”
Trustee Fine	Voting	“AYE”
Trustee Henry	ABSENT	

The resolution was thereupon declared duly adopted.

**Approved - STANDARD WORK DAY FOR ELECTED AND APPOINTED OFFICIALS RESOLUTION NO. 10-2022**

The following resolution was offered by Trustee Fine, seconded by Mayor Buttaccio, who moved its adoption:

WHEREAS, State regulations require participating employers submit a Standard Workday and Reporting Resolution to the NYS and Local Retirement System for all elected and appointed officials,

THEREFORE, BE IT RESOLVED, THAT THE Village of Manchester, Location Code 40430, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or activities maintained and submitted by these officials to the clerk of this body:

<u>Title</u>	<u>Participates</u>	<u>Name</u>	<u>Term Begins/Ends</u>	<u>Standard Work Day</u>
Mayor	No	Michael J. Buttaccio	09/16/2020-03/31/2024	6
Trustee	No	William F. Henry	09/16/2020-03/31/2024	6
Trustee	No	Charles E. Fine	04/01/2022-03/31/2026	6
Clerk/Treas	Yes	Rita J. Gurewitch	04/01/2020-03/31/2024	8
Dep Clerk/Treas	Yes	Debra A. Gulvin- Chase	04/01/2022-03/31/2024	8

If any elected official should join the NYS Retirement System, he (she) will need to keep a record of work activities, including the hours worked and submit this log to the Village Board and the Board will determine how many days per month should be credited according to calculations provided by NYS Retirement.

Rita Gurewitch and Debra Chase submit a bi-weekly time sheet and work a 40 hour work week.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Buttaccio	Voting	“AYE”
Trustee Fine	Voting	“AYE”
Trustee Henry	ABSENT	

The resolution was thereupon declared duly adopted.

**Discussed – TOWN OF MANCHESTER**

Mayor Buttaccio is working on the youth agreement and the water agreement with the Town of Manchester.

**Discussed – CABLE FRANCHISE – NEED TO UPDATE**

**PUBLIC LETTERS/EMAILS:** RJ Community Center reported on their Business Plan to go forward. The Plan looks good, funding is the current obstacle. Ideas include fundraising and Grants. The Board acknowledges the work that has been done so far and will continue to support their efforts to go forward.

**DPW REPORT**

- Lease to purchase Dodge Ram 5500 Truck
- Chop Saw quote is \$836.00
- Harley Rake Rental is \$320 per day or \$800 per week. Will take the week rental.
- Dirt for the baseball fields will be purchased
- Requested purchase of new mower trailer at approximately \$3200
- Automated system for water tower checks, quotes: Colicino's \$24,000 and Pan Teck \$14,835.
- May use ARPA money for the new system

**POLICE REPORT**

- Return to work without restrictions.

**FIRE DEPARTMENT REPORT**

- 14 calls for March. Reports will be sent to the Town of Manchester and Town of Farmington.
- Insurance Reimbursement received
- 1731 Pumper Tanker, exterior is deteriorating to the cost of \$145,000 to \$150,000. Will get other quotes.

The meeting was adjourned upon motion at 7:50 pm. Next meeting is May 2, 2022 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer