

**VILLAGE OF MANCHESTER  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON MAY 02, 2022**

Present: Michael J. Buttaccio, Mayor  
Charles E. Fine, Trustee  
George C. Hotchkiss, DPW Supervisor

Absent: William F. Henry, Deputy Mayor, Trustee; Richard Coffey, Police Chief

Others: Lee Sanders, MFD; Nathan Gardner, Steve Gardner RJ Community Service

Recording: Rita J. Gurewitch, Village Clerk/Treasurer  
The Clerk led the Pledge of Allegiance to the flag.

Mayor Buttaccio opened the regular meeting at 6:00 pm.

The April Treasurer’s Report was presented at this time. The treasurer requested transfers to cover expenses to 5/31/22. A motion was made by Bill Henry to transfer \$17,700 from various accounts as follows: \$500 from a.3120.02 to A.3120.04; \$200. From A.4540.04 to A.4020.04; \$15,000 from A1990.04 to A.5110.04; seconded by Trustee Fine, voted on carried. A motion was made by Trustee Henry, Seconded by Trustee Fine to accept the Treasurer’s Report for April, voted on and carried subject to audit. Bills were authorized for payment on Abstract #12 of Audited Vouchers, General Fund totaling \$35,077.61; Water Fund totaling \$4,145.00; Sewer Fund totaling \$2,070.55; ARPA totaling \$0.00 and Trust & Agency Fund \$12,206.22.

**Reported – HIGH SCHOOL COMMUNITY SERVICE**

Nathan Gardner, a RJ High School senior, has completed his community service aiding the Village of Manchester after the cleaning of the trail generated 31 tires. Nathan took the rims off for us to allow the disposal of the tires and scrapping the rims. Nathan is also repairing the Signal Mast at the RR Memorial Park.

Mayor Buttaccio signed the necessary paperwork for him.

**Reported/Approved – TOWN OF MANCHESTER**

Mayor Buttaccio reported that the Town of Manchester will no longer have a Youth Agreement with the Village of Manchester, stating that the program has expanded out of the agreement. They will choose an amount to assist.

The Clerk asked what amount to pay for the water bill from the Town’s billing to our customers on Route 96. Mayor Buttaccio met with the village attorney and was told the existing agreement state the Village of Manchester sets the water rate. A motion was made by Trustee Fine to pay the rate of \$2.21/thousand gallons, seconded by Trustee Henry, voted on and carried. This is the same rate the Town of Farmington changes. A letter will go with the payment stating we need a meeting to go over the agreement again. The village will request to take the readings that we take, not Town readings as they are done a month sooner than Village readings.

**Approved - SUMMER LABORERS AND PARK RECREATION PROGRAM**

A motion was made by Trustee Henry and seconded by Mayor Buttaccio, then carried, to hire the following for the positions:

- Olivia Hotchkiss as Summer Laborer at the rate of \$15.00 per hour
- Charles Fine as Recreation Leader at the rate of \$18.00 per hour

A letter will be sent to Madisyn Liberati offering her a recreation assistant position. The park program will run from July 11, 2022 to August 19, 2022.

**Approved - UNPAID WATER & SEWER TO ONTARIO COUNTY FOR RE-LEVY**

WATER			SEWER			TOTAL DUE
WATER	PENALTY	TOTAL	SEWER	PENALTY	TOTAL	
\$30.00	\$3.00	\$33.00	\$70.00	\$7.00	\$77.00	\$110.00
\$246.90	\$24.70	\$271.60	\$280.00	\$28.00	\$308.00	\$579.60

\$79.35	\$7.94	\$87.29	\$140.00	\$14.00	\$154.00	\$241.29
\$410.65	\$41.08	\$451.73	\$560.00	\$56.00	\$616.00	\$1,067.73
\$909.72	\$90.98	\$1,000.70	\$987.00	\$98.70	\$1,085.70	\$2,086.40
\$240.00	\$24.00	\$264.00	\$560.00	\$56.00	\$616.00	\$880.00
\$429.53	\$42.96	\$472.49	\$567.00	\$56.70	\$623.70	\$1,096.19
\$240.00	\$24.00	\$264.00	\$560.00	\$56.00	\$616.00	\$880.00
\$0.00	\$0.00	\$0.00	\$1,120.00	\$112.00	\$1,232.00	\$1,232.00
\$212.55	\$21.26	\$233.81	\$182.00	\$18.20	\$200.20	\$434.01
\$251.25	\$25.13	\$276.38	\$560.00	\$56.00	\$616.00	\$892.38
\$240.00	\$24.00	\$264.00	\$560.00	\$56.00	\$616.00	\$880.00
\$54.30	\$5.43	\$59.73	\$70.00	\$7.00	\$77.00	\$136.73
\$206.55	\$20.67	\$227.22	\$210.00	\$21.00	\$231.00	\$458.22
\$628.80	\$62.90	\$691.70	\$637.00	\$63.70	\$700.70	\$1,392.40
\$240.00	\$24.00	\$264.00	\$560.00	\$56.00	\$616.00	\$880.00
\$96.73	\$9.67	\$106.40	\$98.00	\$9.80	\$107.80	\$214.20
\$757.95	\$75.81	\$833.76	\$854.00	\$85.40	\$939.40	\$1,773.16
\$180.22	\$18.02	\$198.24	\$280.00	\$28.00	\$308.00	\$506.24
\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00
\$367.80	\$36.79	\$404.59	\$560.00	\$56.00	\$616.00	\$1,020.59
\$470.85	\$47.10	\$517.95	\$560.00	\$56.00	\$616.00	\$1,133.95
\$0.00	\$0.00	\$0.00	\$47.11	\$4.71	\$51.82	\$51.82
\$65.10	\$6.51	\$71.61	\$70.00	\$7.00	\$77.00	\$148.61
\$564.63	\$56.48	\$621.11	\$574.00	\$57.40	\$631.40	\$1,252.51
\$640.95	\$64.12	\$705.07	\$777.00	\$77.70	\$854.70	\$1,559.77
\$306.17	\$30.61	\$336.78	\$308.00	\$30.80	\$338.80	\$675.58
\$416.40	\$41.65	\$458.05	\$482.22	\$41.30	\$523.52	\$981.57
\$31.80	\$3.18	\$34.98	\$70.00	\$7.00	\$77.00	\$111.98
\$473.10	\$47.33	\$520.43	\$602.00	\$60.20	\$662.20	\$1,182.63
\$434.40	\$43.45	\$477.85	\$560.00	\$56.00	\$616.00	\$1,093.85
\$277.80	\$27.79	\$305.59	\$560.00	\$56.00	\$616.00	\$921.59
\$280.00	\$28.00	\$308.00	\$700.00	\$70.00	\$770.00	\$1,078.00
\$0.00	\$0.00	\$0.00	\$560.00	\$56.00	\$616.00	\$616.00
\$16.00	\$1.60	\$17.60	\$280.00	\$28.00	\$308.00	\$325.60
\$335.25	\$33.55	\$368.80	\$448.00	\$44.80	\$492.80	\$861.60
\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00	\$40.00
\$136.20	\$13.63	\$149.83	\$280.00	\$28.00	\$308.00	\$457.83
\$337.65	\$33.78	\$371.43	\$560.00	\$56.00	\$616.00	\$987.43
\$30.00	\$3.00	\$33.00	\$70.00	\$7.00	\$77.00	\$110.00
\$570.76	\$57.08	\$627.84	\$644.00	\$64.40	\$708.40	\$1,336.24
\$69.00	\$6.90	\$75.90	\$140.00	\$14.00	\$154.00	\$229.90
\$95.10	\$9.51	\$104.61	\$140.00	\$14.00	\$154.00	\$258.61
\$235.95	\$23.61	\$259.56	\$350.00	\$35.00	\$385.00	\$644.56

\$11,729.41    \$1,173.22    \$12,902.63    \$18,517.33    \$1,840.81    \$20,358.14    \$33,260.77

**Reported – SPECTRUM NORTHEAST – CABLE TELEVISION FRANCHISE**

There will be a Public Hearing notice on June 6, 2022 at 6:00 pm for approval of a renewal of the franchise agreement with Charter Communications, Inc. The agreement is on file in the Clerk’s office.

**Reported – GIRL SCOUT GOLD AWARD**

Mayor Buttaccio informed the Board that Girl Scout Devin Sampson will be painting a mural on the Manchester Family Park building as her Gold Star Award project.

**Reported – 2022 PRESERVE NEW YORK (PNY) GRANT PROGRAM/LANDMARK SOCIETY**

Maria Rudzinski submitted a grant for the Village for funding to have the Landmark Society do a survey to identify our historical locations. More information to follow.

**Approved - STANDARD WORK DAY FOR ELECTED AND APPOINTED OFFICIALS RESOLUTION NO. 10-2022**

The following resolution was offered by Trustee Fine, seconded by Mayor Buttaccio, who moved its adoption:

WHEREAS, State regulations require participating employers submit a Standard Workday and Reporting Resolution to the NYS and Local Retirement System for all elected and appointed officials,

THEREFORE, BE IT RESOLVED, THAT THE Village of Manchester, Location Code 40430, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or activities maintained and submitted by these officials to the clerk of this body:

Title	Participates	Name	Term Begins/Ends	Standard Work Day
Mayor	No	Michael J. Buttaccio	09/16/2020-03/31/2024	6
Trustee	No	William F. Henry	09/16/2020-03/31/2024	6
Trustee	No	Charles E. Fine	04/01/2022-03/31/2026	6
Clerk/Treas	Yes	Rita J. Gurewitch	04/01/2020-03/31/2024	8
Dep Clerk/Treas	Yes	Debra A. Gulvin- Chase	04/01/2022-03/31/2024	8

If any elected official should join the NYS Retirement System, he (she) will need to keep a record of work activities, including the hours worked and submit this log to the Village Board and the Board will determine how many days per month should be credited according to calculations provided by NYS Retirement.

Rita Gurewitch and Debra Chase submit a bi-weekly time sheet and work a 40 hour work week.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Buttaccio	Voting	“AYE”
Trustee Fine	Voting	“AYE”
Trustee Henry		ABSENT

The resolution was thereupon declared duly adopted.

#### **Approved – AMERICAN RESCUE PLAN ACT (ARPA)**

There was a discussion on what action to take on the ARPA money that the village received. There are water and sewer projects that need to be addressed. The Board also said they want to recognize employees service through COVID and for not getting raises due to the uncertainty of income. A motion was made by Trustee Fine to provide 5 full time employees \$3,000 each, 1 retired employee who worked at that time \$3,000 and 2 part-time employees \$1,000 each, seconded by Trustee Henry, voted on and unanimously carried. A NEC 1099 form showing this income will be created and sent to them.

#### **PUBLIC LETTERS/EMAILS:**

Mayor Buttaccio spoke with the Post Office to see if it would be allowable to have a mailbox out back of the Village Hall. The Post Office state we could have both a mailbox and a PO Box.

#### **Letter read - TURNER-SCHRADER AMERICAN LEGION POST 34 - MEMORIAL DAY PARADE**

Mayor Buttaccio, Trustee Henry and Trustee Fine will participate in the community Memorial Day Parade and Ceremony on Monday, May 30, 2022. The parade will start at 9:30am. If the parade is canceled due to inclement weather, the cemetery program will be at the high school auditorium.

#### **Reported - TURNER-SCHRADER AMERICAN LEGION POST 34 – FLAG POLE**

The Legion would like a flag pole at the cemetery next to the Baptist Church on South Main Street. They will supply the pole, flag and light. The DPW will put it up.

#### **Reported – Email from TIM MUNN –POMEROY FOUNDATION**

The Pomeroy Foundation has approved a grant to the Village of Manchester NY in the amount of \$1,550.00 for a historic marker. The marker will be on the August 25, 1911 train derailment.

#### **DPW REPORT**

- Now have 2021 Dodge Ram 550 Truck
- Getting ready for the trail celebration
- Will be paving Pratt Road and Newton Street
- Clean Up is May 11 & 12
- Requested purchase of new mower and trailer
- Automated system for water tower checks, quotes: Colicino’s \$24,000 and Pan Teck \$14,835.
- May use ARPA money for the new system
- Stairs schedule for power wash
- May stain the Bennett Building

#### **POLICE REPORT**

- No report

## **FIRE DEPARTMENT REPORT**

- 17 calls for April, 3 returns
- Helping out Shortsville Fire Department as they are under manned at this time.
- Reports will be sent to the Town of Manchester and Town of Farmington.
- The Fire Department is applying for a grant for Turn Out Gear for \$48,000. This admission is free. The people writing the grant have a business, G & G Municipal Consulting and Grant writing, and have quoted fees to continue. A meeting will be set up to discuss.
- 1731 Pumper Tanker, exterior is deteriorating to the cost of \$145,000 to \$150,000. No other quotes as yet.
- Continuous Maintenance on fire trucks
- Stone will be put under sign
- Martin's Door Service will put an automatic remote opener in one of the doors for \$736.00.

The meeting was adjourned upon motion at 8:35 pm. Next meeting and Public Hearing is June 6, 2022 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer