

**VILLAGE OF MANCHESTER
REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON JULY 10, 2023**

Present: Michael J. Buttaccio, Mayor
William F. Henry, Deputy Mayor, Trustee
Charles E. Fine, Trustee
George C. Hotchkiss, DPW Supervisor
Lee Sanders, MFD

Absent: None

Others: Cindy Goodall, MFD; Micayla Brown, Sherry Brown.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

REGULAR MEETING

Mayor Buttaccio called to order the and regular meeting at 6:00 pm.

The minutes of the Regular meeting on June 5, 2023 were read. There was a discussion over the minutes. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the May 1st meeting minutes, unanimously carried.

The Board reviewed the May Treasurer's report. A motion was made by Trustee Henry, seconded by Trustee Fine, to accept the Treasurer's report for May, voted on and unanimously carried subject to audit. Bills were authorized for payment on Abstract #2 of Audited Vouchers, General Fund totaling \$109756.16; Water Fund totaling \$28452.95 ; Sewer Fund totaling \$502.84 ; ARPA totaling \$0.00 and Trust & Agency Fund \$13,524.00 ; Capital Bond totaling \$.

Reported – MANCHESTER RAILROAD MEMORIAL PARK

Update given on Manchester RR Memorial Park: Things are moving along and they are still working on donations.

Reported – FREDERICK PROPERTY 147 STATE STREET – ERP SITE NO. B00131-8

Work on the location has been completed for this year. A site inspection and a groundwater testing has been done. Results are not available yet. Day Environmental will complete the report to give to the DEC (Department of Environmental Conservation).

Discussed – GOLD AWARD PROJECT

Mikayla Brown presented to the Board her idea for her Gold Award in Girl Scouts. She would like to create a "Sensory Garden" everyone in the community to enjoy. She will finance the project through donations by possibly selling memory stones. She hasn't chosen a location yet. She will be going to the Village of Shortsville meeting also. There was a discussion on locations. No decision as to where it will be has been made. She will let the Board know.

Approved - RESOLUTION NO. 11-2023 AUTHORIZING ADOPTION OF THE VILLAGE OF MANCHESTER OF LOCAL LAW NO. 1 OF 2023 ENTITLED "A LOCAL LAW ADOPTING A NEW CODE OF THE VILLAGE OF MANCHESTER"

The Board review the comments from the Ontario County Planning Department and the Village of Manchester Planning Board.

The following resolution was offered by Trustee Fine, who moved its adoption, seconded by Trustee Henry, to wit:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Manchester for a public hearing to be held by said Board of Trustees on June 5, 2023, at 6:00 p.m. at the Manchester

Village Hall, 8 Clifton Street, Manchester, New York, to hear all interested parties on a proposed Local Law entitled, "A Local Law Adopting a New Code of the Village of Manchester"; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Village of Manchester, on May 12, 2023 and all other notices required by law to be given were properly served, posted or given; and

WHEREAS, said public hearing was duly held on June 5, 2023, at 6:00 p.m. at the Manchester Village Hall, 8 Clifton Street, Manchester, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

WHEREAS, pursuant to part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law it has been determined by the Village Board that adoption of said Local Law would not have a significant effect upon the environment and could be processed by other applicable governmental agencies without further regard to SEQR.

WHEREAS, the Board of Trustees of the Village of Manchester, after due deliberation, finds it in the best interest of the Village of Manchester to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Manchester hereby adopts said Local Law No. 1 of 2023, entitled, "A Local Law Adopting a New Code of the Village of Manchester", a copy of which is attached hereto and made a part of this resolution, and be it further

RESOLVED, that the Village Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Village of Manchester, to give due notice of the adoption of said local law to the Secretary of State of New York, to publish an abstract of this local law in the Village's official newspaper and to post a copy of this local law conspicuously at or near the main entrance to the office of the Village Clerk.

The question of adoption of the foregoing Resolution was duly put to roll call which resulted as follows:

Mayor Buttaccio	Voting	"AYE"
Trustee Henry	Voting	"AYE"
Trustee Fine	Voting	"AYE"

The resolution was thereupon declared duly adopted.

	<u>Aye</u>	<u>Nay</u>
Michael J. Buttaccio	X_____	_____
William F. Henry	X_____	_____
Charles E. Fine	X_____	_____

Reported – ULTRA VIOLET (UV) DISINFECTION PROJECT (MANCHESTER-SHORTSVILLE JOINT SEWER)

The BAN (Bond Anticipation Note) will be coming due on August 1, 2023. The amount due is \$550,000. An EFC (Environmental Facility Corporation) grant was received in the amount of \$305,914. This will be paid toward the debt and a Serial Bond will be set up to pay for the balance \$244,086.00 plus interest making a total of \$357,567.51 due. This balance will be split equally with the Village of Shortsville. Annual payments will be due on August 1st.

Approved – TRAFFIC CONTROL

The LED solar speed signs came in and will be put along Clifton Street. The Village will also be purchasing speed "humps" not the speed "bumps". Signage will also need to be purchased to inform of the speed humps ahead.

Approved – NYCOM FALL TRAINING SCHOOL

The Board approved the Mayor and Deputy Clerk to go to the Annual NYCOM Training School in Lake Placid September 18-22, 2023.

Discussed – WORKPLACE VIOLENCE AND HARASSMENT

There have been incidences where there has been disrespectful, intimidating, harassment filled communication defaming the village clerk and the village board ergo creating a hostile work environment. A letter has been drafted to mail out to the individual. A Workplace Violence or Harassment Complaint Form must be completed. The Clerk is to show to our attorney for him to review before sending. The Clerk has a webinar on Workplace Violence on July 17th.

Approved – SEASONAL LABORER

A motion was made by Trustee Henry and seconded by Trustee Fine, then carried, to hire the following for the position of Seasonal Laborer effective immediately, voted on and carried unanimously.

Ethan Gray as Seasonal Laborer at the rate of \$17.00 per hour

Emails/Public Comment:

An email was received from Sarah Huber: *To whom it may concern, So you all are aware we have contacted necessary parties to proceed with the process in regards to Newton Street.* It is unsure what was meant.

DPW REPORT

- Rural Water is coming to check where the leak is at the end of State Street and also to see if they can map/locate infrastructure around the hydrant at Green Renewal.
- XXX has given a quote of \$88,000. For the new garage. \$25,000 for Labor and \$63,800 for materials. The DPW may end up building the new 40' x 60' building. The old masonry building will be demolished.
- XXX gave an estimate on the drainage in fire department bays. Approximately \$2,500.
- There was a discussion on sidewalks. East Avenue Shortsville line to the RR tracks is \$16,300. The Board decided to do individual fixes this year instead
- The new Toolcat and mini excavator have been ordered.
- Still installing new water meters
- Okay to get new motor for Ansul system for Mike Griffin Memorial Park Concessions, not purchase a new one.

POLICE REPORT

- Office needs to be disassembled.

FIRE DEPARTMENT REPORT

- Call report for June showed 28 calls, making a total of 140 calls to date this year. Copies will be sent to Towns of Manchester and Farmington.
- The MFD currently is having a PESH (OSHA Department of Labor) inspection. All recommendations/violations should be completed before next board meeting.
- Order Safety Cabinet
- Meeting with Green Renewal concerning multiple fires at their location. The mulch piles catch on fire. Their last fire hoses were lost and large amount of fire suppressant. They will pay for what was lost.
- Special assignments were funeral for Cory Wade and Shortsville Fireman's Parade
- Reindeer Run will be November 18, 2023
- The 1946 LaFrance fire truck needs to be returned to the Village of Manchester.

The meeting was adjourned upon motion at 8:00 pm. Next meeting is Monday, August 7, 2023 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer