

**VILLAGE OF MANCHESTER  
REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON September 11, 2023**

Present: Michael J. Buttaccio, Mayor  
William F. Henry, Deputy Mayor, Trustee  
George C. Hotchkiss, DPW Supervisor

Absent: Charles E. Fine, Trustee

Others: Lee Sanders, MFD; Martha Doody; Kathleen Vienna; Sue Edleman; Pauline Sowa; Teresa & David Schlossnagle; Stephanie Man; William Shaw.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.  
The Mayor called for a moment of silence for 9/11/2001.

**REGULAR MEETING**

Mayor Buttaccio called to order the regular meeting at 6:02 pm.

The minutes of the Regular meeting on August 7, 2023 were read. A motion was made by Trustee Henry, seconded by Mayor Buttaccio, to approve the August meeting minutes, unanimously carried. The minutes of the Special meeting on August 19, 2023 were read and approved also.

The Board reviewed the July and August Treasurer's reports. A motion was made by Trustee Henry, seconded by Mayor Buttaccio, to accept the Treasurer's reports for July and August, voted on and unanimously carried subject to audit. Bills were authorized for payment on Abstract #4 of Audited Vouchers, General Fund totaling \$37,786.38; Water Fund totaling \$5931.65; Sewer Fund totaling \$433.47; ARPA totaling \$0.00 and Trust & Agency Fund \$41,677.13; Capital Bond totaling \$3,618.55.

The board reviewed the end-of-the year books and found them to be in proper order. The Annual Report will be completed and submitted to New York State Comptroller by September 29, 2023.\* The Legal Notice will be posted in the Daily Messenger. \*An extension was granted to September 29, 2023.

**Reported – MANCHESTER RAILROAD MEMORIAL PARK**

Update given on Manchester RR Memorial Park: The next purchase the Manchester Model Railroad Club intends to purchase is a sliding glass door and install a handicap ramp.

**Discussed – 16 MERRICK AVENUE TREE**

Previous minutes state Ashley Strub and Dakota Cummings live at 16 Merrick Avenue. They have a willow tree in their back yard that is shared with a neighbor, the village and them. They came with two (2) questions. "Can we remove it? And can we get financial help"? It is a large tree and they have a quote for \$10,000 and a quote for \$5,000." There was another discussion about the tree. No decision was made and this was tabled again.

**Reported – COMMUNITY MEETING WITH FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)**

There was a FEMA community meeting on Thursday, August 17, 2023 from 2:30 to 4:00 pm at the Ontario County Safety Training Facility, 2914 County Road 48, Canandaigua, NY. Mayor Buttaccio and Trustee Fine attended. This is to go over flood mapping and reports. Another meeting will be scheduled.

**Reported – ONTARIO COUNTY HAZARD MITIGATION PLAN UPDATE**

Ontario County and its jurisdictions are updating the current Hazard Mitigation Plan. The Plan Update will address hazards that affect the area and minimize or eliminate the long-term risk to human life and property. A series of public meetings will be had to gain input. The first meeting is September 14<sup>th</sup> at 7:00pm. The Fire Department will be attending, along with Mayor Buttaccio.

**Discussed - TOWN OF MANCHESTER - VILLAGE WATER CUSTOMER ON ROUTE 96**

There was a meeting January 23 between the Town and Village concerning the shared water line on Route 96. After numerous attempts, both the Village and the Town has not agreed on a solution. Both will continue to negotiate. This has been tabled for another meeting.

**Reported – GIRL SCOUTS**

The serenity garden gold project will not be in the Village of Manchester. They have chosen a spot in Shortsville near the outlet. The Girl Scout Silver award will be a library box here in the village.

**Approved – SUPPORT A GRANT APPLICATION - RESOLUTION NO. 12 - 2023**

A motion was made by Trustee William Henry, seconded by Mayor Michael Buttaccio to wit:

**AUTHORIZATION TO SUPPORT THE A GRANT APPLICATION TO ONTARIO COUNTY FOR FUNDING THOROUGH THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, proven and responsible volunteers have submit a series of applications on behalf of the Shortsville Manchester Area Chamber of Commerce, Village of Shortsville, the Village of Manchester, and the Town of Manchester to Ontario County for funding through the American Rescue Plan Act Arts, Culture and Recreation Community Grant Program; and

**WHEREAS**, in order to be considered for funding, Community Grant Program Applications require a resolution of support from the Municipality where the Applicant’s proposed projects listed will be located or impacted, and

**WHEREAS**, The Shortsville Manchester Area Chamber of Commerce, Village of Shortsville, the Village of Manchester, and the Town of Manchester is aware of, and supports, these Projects and believes it will be beneficial to ALL of our constituents and the ENTIRE COUNTY and in support of the goals of the grant and the growth of demand locally and visitors to the area seeking the same desire.

**WHEREAS**, the Project “involves investment in the arts, cultural activities, or the creation or enhancement of active or passive recreational opportunities, and supports the recovery and economic resilience and/or quality of life in Ontario County”,

**WHEREAS**, that the Shortsville Manchester Area Chamber of Commerce has sponsored and underwritten many community projects that benefit our villages, town, and county residents.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Village of Shortsville, the Village of Manchester, and the Town of Manchester supports the Shortsville Manchester Area Chamber of Commerce and all of their applications for funding to the Ontario County American Rescue Plan Act Arts, Culture and Recreation Community Grant Program, acknowledging that the Projects may require subsequent reviews and approvals by Municipal Boards.

- Town Supervisor Mr. David Phillips
- Village of Shortsville Mayor Mr. Fred Mink
- Village of Manchester Mayor Mr. Mike Buttaccio
- Shortsville Manchester Area Chamber of Commerce President Mrs. Valerie Clapp
- Shortsville Manchester Area Chamber of Commerce – Grant Author – Matt Schaertl

This motion was put to a roll call vote as follows:

- Mayor Michael Buttaccio voting “AYE”
- Trustee William Henry voting “AYE”
- Trustee Charles Fine ABSENT

The resolution was duly adopted.

**Discussed – BANNERS FOR MAIN STREET**

There was a brief discussion on Banners for Main Street. This was tabled at this time.

**Reported – VILLAGE TREE at 101 MERRICK AVENUE**

Ms. Sue Edleman addressed the Board concerning the Linden Tree in front of her house. The village has previously trimmed said tree. It has become invasive to her home. She is requesting the village trim to size or actually remove it. The tree will be assessed and action will be taken.

**Approved – BOUND FOR THE HOUNDS**

Martha Doody would like to plan the 4<sup>th</sup> “Bound for the Hounds” for this year. It is from 8:00 am to 2:00 pm on the trail from Water Street to Route 96. They loop for 6 hours. There were voiced concerns for the pedestrian crossing on Clifton Street. Trustee Henry suggested blinking lights might help. Mayor Buttaccio said a permit should be filled out. The Village does not have a “Use of Public Property” permit application at this time. Mayor Buttaccio also stated that they contact the Fire Department for their Fire Police. It is important to clean up after the dogs. A comment was made on the amount of bags that are used that day. The date of the run is November 18, 2023.

**Approved – RJB Fundraiser for N. Leccerdone**

RJB asked for permission to hold a fundraiser at the Mike Griffin Memorial Park. The Board approved.

**Discussed – LONGEVITY PAY BENEFIT**

The Clerk asked if the Board could consider adding Longevity Pay as a benefit. Surrounding Villages and Towns utilize this benefit for their employees.

**LETTER – LETTER OF INTEREST – PLANNING BOARD**

An email was received from Ms. Jennifer Luecke showing her interest in becoming a Planning Board member if something became available. She is interested in serving her community. There are no vacancies at this time.

**LETTERS/EMAILS:**

An email and multiple phone calls were received concerning the speed hump on Clifton Street. Most were complaints, but a few were in favor and some requests to have one on their street.

An email was read that was from Mr. Steve Huber concerning the ethics of the Village of Manchester representatives. The email was sent to Kristin Voss, Clerk to the County Board of Supervisors and their Ethics Board to look into corruption and illegal performance of village officials. Rita Gurewitch, Michael Buttaccio, William Henry and Charles Fine. Ms. Voss sent Mr. Huber the *HOW TO REQUEST AN ADVISORY OPINION FROM THE ONTARIO COUNTY BOARD OF ETHICS*.

**PUBLIC COMMENT:**

Pauline Sowa: She would like flashing light speed sign near her home on State Street. She would also like different Christmas decorations. Ms. Sowa expressed disappointment that the 9/11 service was not advertised more. She would have liked to attend. She also asked about the water, if it was safe. Ms. Sowa saw the notice in the Penny Saver about the higher tthm’s that was mandated by the health department. The water is safe.

Bill Shaw: Complaint about the speed bump damaging his truck and it is getting repaired. “Who pays for that”? A discussion followed. No action taken.

Trustee Henry stated the hump was the present option. The Board will look into more reduce speed options, and will always continue to look to slow down traffic.

Teresa Schlossnagle: Speed is on State Street also. The one on Clifton Street is not the same bump as in Naples.

Kathleen Vienna: Multiple discussions on if the village will have Spring Clean-up this spring. It is undecided at this time and will be discussed again.

David Schlossnagle: Anything being done about the water at the end of State Street? The Village has had professional water detectors come to find the source. This continues to be looked into and has been there for over 60 years.

### **DPW REPORT**

- Called about the Tool Cat and mini loader, should be getting in 30-45 days
- E. Ruthven would like to go to CDL schooling. George to find out when next class is given. Tabled until CDL Policy is in place.
- M. Poretta Excavating is to fix the hydrant at Green Renewable
- There was a discussion on the new building. Last month XXX gave a quote of \$88,000. For the new garage. \$25,000 for Labor and \$63,800 for materials. The DPW may end up building the new 40' x 60' building. The old masonry building will be demolished.
- George said sidewalks will be started separately from the drainage repair in fire department bays.
- Speed humps are in.
- Flushing hydrants on September 13<sup>th</sup>.

### **POLICE REPORT**

- Cleaning out office.

### **FIRE DEPARTMENT REPORT**

- Call report for August showed 18 calls, making a total of 184 calls to date this year. Copies of the report will be sent to Towns of Manchester and Farmington.
- 1781 was damaged on a call to 57 S Main St. An electrical wire (36,000 volts) fell onto the truck. It has been reported to the insurance company. No one was injured.
- Safety Cabinet came in and is in use.
- A Gary Sinise Grant has been received for turn out gear. Not received yet.
- The 1946 International LaFrance fire truck has been returned. The condition is poor. Retired members are interested in cleaning it up.
- Holiday Festival and Reindeer Run will be November 18, 2023
- The MFD went to the Manchester Family Park Program for a fun time.
- Lexipol is a Public Safety Management service that the Fire Department is looking into to assist them in keeping up with regulations. The Board would like to look into this.

The meeting was adjourned upon motion at 8:00 pm. Next meeting is Monday, October 2, 2023 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer