

**VILLAGE OF MANCHESTER
REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON OCTOBER 02, 2023**

Present: Michael J. Buttaccio, Mayor
William F. Henry, Deputy Mayor, Trustee
Charles E. Fine, Trustee
George C. Hotchkiss, DPW Supervisor

Absent: none

Others: Senator Pam Helming, Aide Sam Close; Doug Parmele, Barbara Galens; Teresa Schlossnagle; Judy Robinson.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer
The Clerk led the Pledge of Allegiance to the flag.

REGULAR MEETING

Mayor Buttaccio called to order the regular meeting at 6:00 pm.

The minutes of the Regular meeting on September 11 and the Special meeting on September 27, 2023 were read. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve both September meeting minutes, unanimously carried.

The Board reviewed the Expense/Revenue report given by the Treasurer. The Treasurer's September report was not completed by 10/2/23. Trustee Henry motion to transfer \$13,302.50 from Contingency A1990.4 to Real Property Purchasing A1940.04, seconded by Trustee Fine, unanimously carried. Bills were authorized for payment on Abstract #5 of Audited Vouchers, General Fund totaling \$30,914.65; Water Fund totaling \$32,760.66; Sewer Fund totaling \$50.23; ARPA totaling \$0.00 and Trust & Agency Fund \$12,082.89; Capital Bond totaling \$549.05.

The board reviewed the end-of-the year books and found them to be in proper order. The Annual Report was completed and submitted to New York State Comptroller. The Legal Notice will be posted in the Daily Messenger. (An extension was granted to September 29, 2023 due to new software).

REPORTED – DOUGLAS PARMELE COMMENDATION AWARD

Mr. Parmele was presented with the highest award a Senator can present. The NYS Senate Commendation Award honors individuals who exemplify the spirit of community, philanthropy and leadership.

Senator Helming stated:

Mr. Parmele is known as a pillar of his community and a fierce advocate for the history and preservation of the Manchester-Shortsville area. Mr. Parmele worked on the Lehigh Valley Railroad for 42 years, working as an engineer, hostler, fireman, and brakeman. He has been instrumental in the preservation and redevelopment of the Manchester Yard and Roundhouse, as well as the transformation of two boxcars into a history car and a model train exhibition car. He has contributed countless hours. Mr. Parmele is the only known living locomotive engineer from the Lehigh Valley in the Manchester area. Mr. Doug Parmele is an individual deserving of this special recognition.

Congratulations were given and pictures were taken.

The Board thanked Senator Helming for coming and presenting the award.

Reported – MANCHESTER RAILROAD MEMORIAL PARK

Update given on Manchester RR Memorial Park: The Village received a NYS Marker from the Pomeroy Association to put in the Railroad Mark. A steam locomotive bell was donated by the family of Thomas Hudson. There was a discussion of where to put it and if it was in danger of vandalism. Maybe a plexi glass surrounding for protection.

Discussed – 16 MERRICK AVENUE TREE

Previous minutes state Ashley Strub and Dakota Cummings live at 16 Merrick Avenue. They have a willow tree in their back yard that is possibly shared with a neighbor, the village and them. They would

like assistance in cutting it down. There was another discussion about the tree. The decision at this time is not to set precedence. The Board will not give taxpayer money to remove this tree. A letter will be sent to Dakota Cummings and Ashley Strub letting them know the Board's decision.

Reported – COMMUNITY MEETING WITH FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)

There was a FEMA community meeting on Thursday, August 17, 2023 from 2:30 to 4:00 pm at the Ontario County Safety Training Facility, 2914 County Road 48, Canandaigua, NY. Mayor Buttaccio and Trustee Fine attended. This is to go over flood mapping and reports. Another meeting is needed. No word of the next meeting date has been received.

Reported – ONTARIO COUNTY HAZARD MITIGATION PLAN UPDATE

Ontario County and its jurisdictions are updating the current Hazard Mitigation Plan. The Plan Update will address hazards that affect the area and minimize or eliminate the long-term risk to human life and property. A series of public meetings will be had to gain input. The first meeting was September 14th, the next meeting is October 24th. The Clerk and the Mayor will work to get Manchester's information to them.

Discussed - TOWN OF MANCHESTER - VILLAGE WATER CUSTOMER ON ROUTE 96

The Town and Village are still trying to come to a conclusion on the shared water line on Route 96. The Board will ask John Tyo to re-submit the last proposal where both parties had to compromise but the town declined.

Discussed – LONGEVITY PAY BENEFIT

The Clerk asked if the Board could readdress adding Longevity Pay as a benefit. Surrounding Villages and Towns utilize this benefit for their employees. This was tabled again.

Reported – VILLAGE TREE at 101 MERRICK AVENUE

The tree was trimmed at the home of Ms. Sue Edleman on Merrick Avenue. Ms. Edleman was ecstatic with the outcome and very pleased with the results.

Reported – LAND PURCHASE AT THE END OF NEWTON STREET

The Village has purchased the land at the end of Newton Street. The Eminent Domain process was not needed due to the payment that was accepted by the owners. The Board would like to thank Mr. & Mrs. Huber for their cooperation in this purchase. The turn around will not be accessible until verification of the boundary lines are in place. Then all parties involved will be notified in writing when it is finished.

Reported – DUMPING AT THE END OF NEWTON STREET

Numerous drums of an unknown liquid were found at the end of Newton Street. Trustee Fine called the Department of Environmental Conservation police division from the Board meeting. They were going to look and investigate and get back to us. The Mayor will be calling MRB Group to ask about the survey markings that were removed if Kocher Surveying can just put in the flags again or if we need another survey.

Reported – ELECTRIC CHARGING STATIONS

The mayor stated that NYSERDA has grant programs offering free charging stations for the village. More information is needed.

LETTERS/EMAILS:

An email and multiple phone calls were received concerning the speed hump on Clifton Street. Most were complaints, but a few were in favor and some requests to have one on their street.

PUBLIC COMMENT:

Teresa Schlossnagle – the speed light on State Street is working to reduce speed. "Thank you, it's working"

There was a discussion on how to get information to the Village residents. The Board is reluctant to have a facebook page as there is no one to follow it. There is a Facebook set up that does not take comments but can list what is happening in the village. This will be done soon. Judy Robinson said she would help with whatever is decided.

Reported - HALLOWEEN DECLARATION AND PARADE

The Firemen's parade will be held on Tuesday, October 31st at 6:30 PM lining up on Howard Street and proceeding to the Manchester Fire Department for costume judging, prizes and treats. Escort will be

provided by the fire department. Refreshments and prizes will be provided by MFD. The Village of Manchester proclaims TRICK OR TREAT NIGHT Tuesday, October 31, 2023 from 6:00 to 8:00 PM.

DPW REPORT

- The Tool Cat and mini loader, should be getting in a couple weeks
- Complaints are still being received concerning the speed bump. Tentative date for removal is Nov 1st.
- M. Poretta Excavating is working to fix the hydrant at Green Renewable
- The DPW will get the Halloween pumpkins for the scouts on Thursday.
- Sidewalks will most likely not be done this year. Nor the drainage repair in fire department bays.
- They are still trying to find the source of the leak at the end of State Street. The Town of Manchester will be assisting and starting to dig.
- TTHM's are a by-product of chlorination. The Department of Health will be meeting with the Supervisor to discuss.
- The container rental will allow the demolition of the masonry garage to get underway.
- Leaf vacuuming will start just before Halloween.

POLICE REPORT

- Cleaning out office.

FIRE DEPARTMENT REPORT

- No one attended from the fire department.
- Holiday Festival and Reindeer Run will be November 18, 2023 with fire department assisting.
- Lexipol is a Public Safety Management service that the Fire Department is looking into to assist them in keeping up with regulations. The Board feels it is a good program, but there is some confusion as to the cost. This has been tabled until next month after getting more information.

The meeting was adjourned upon motion at 7:20 pm. Next meeting is Monday, November 6, 2023 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer