

**VILLAGE OF MANCHESTER  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON JANUARY 07, 2019**

Present: Nancy W. Johnsen, Mayor  
William F. Henry, Deputy Mayor, Trustee  
Michael J. Buttaccio, Trustee  
Ed Ruthven, MFD

Absent: Jeffrey P. Liberati, DPW Supervisor; Richard Coffey, Police Chief; Harry Bowker, MFD

Others: Matt Hegarty, Johnathon Hegarty  
Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.

Mayor Johnsen called the regular meeting to order at 6:00 pm.

The minutes of the Public Hearing and Regular meeting held on December 03, 2018 were read and approved upon motion from Trustee Buttaccio and seconded by Trustee Henry.

The December Treasurer's report was presented. A motion was made by Trustee Henry, to approve the Treasurer's Report, seconded by Trustee Buttaccio, voted on and carried, subject to audit. Trustee Buttaccio motioned to transfer \$8,000 from Contingency A1990.04 to Celebrations A755.04 \$3,000 and to Planning A8020.0400 \$5,000, seconded by Trustee Henry and unanimously carried. Bills were authorized for payment on Abstract #8 of Audited Vouchers, General Fund totaling \$26,237.82 ; Water Fund totaling \$27,900.40 ; Sewer Fund totaling \$86.83 ; Trust & Agency Fund \$10,708.06.

**Reported – RJ JUNIOR BASEBALL**

Mr. Matt Hegarty spoke to the Board on some early topics for Jr. Baseball. The official meeting stating parade and start up times will be at a later date. Mr. Hegarty inquired as to the finishing of the Eagle Scout Project of the storage building. Jr. Baseball would be willing to assist in helping to complete it. The Board stated that he should contact Bill Lawrence and he will update him. Presently, Jr. Baseball is working on the softball back stop. Does the village want to take care of the metal? The Board said that the village can or Jr. Baseball can have it. Mr. Hegarty informed the Board that there is a donor who will pay for lighting to be able to have night time games. This will all be paid by the donor and they can submit a design to show the lighting plan. He said Jr. Baseball has really grown and the need is there for night games. They now have "Fall Ball". He thanked the Board concerning the concession stand and helping them out. Thank you for your continued dirt support.

**Reported – FREDERICK PROPERTY – 147 STATE STREET**

An email was received from Day Environmental, Inc. stating that a DRAFT Final Engineering Report (FER) with appendices has been sent to the Department of Environmental Conservation (DEC) for preliminary approval. A revised Site Management Plan is being prepared also for their review. All will be submitted when complete to the DEC for final approval.

**Approved – RESIGNATION/NEW HIRE – CLEANER PART-TIME**

Linda A. Rider has resigned as Cleaner, Part-time effective December 6, 2018. She thanked the village for giving her this opportunity. She has decided to resign to be able to spend more time with her grandchildren. The Board approved to hire Debra A. Gulvin-Chase. Ms. Chase is currently the Deputy Clerk/Treasurer and will clean on weekends 3-6 hours as needed at \$20.00/hour.

**Approved – GROUP MEDICARE PLAN FOR ALL MEDICARE ELIGIBLE RETIREES**

The Village MVP retiree Plan requirements include a minimum of 3 enrollees. The village has only two now. Excellus will provide comparable coverage but needed confirmation of the Village's Medicare Plan for retired employees in order to proceed. The Village of Manchester's Medical Insurance for Retirees: The Village will contribute 50% premium payment of a single policy for an employee retiring at age 62 with a minimum of 10 years of service. If an employee chooses to retire before age 62 and has 20 years of service or more, the Village will contribute 25% premium payment

of a single policy. Employment must be connected through the years. Those individual retired employees not eligible above and are under or over 65 years old may remain in the Health Benefit Group Plan but must pay full premium.

**Appointed – CO-CHAIRMAN FOR THE VILLAGE OF MANCHESTER PLANNING BOARD**

Mayor Nancy Johnsen appointed Jacob (Jake) Kennelly as Co-Chairman of the Planning Board. His oath of office will be done tomorrow, January 8, 2019 at the Planning Board meeting.

**Approved – SALT STORAGE FACILITY AGREEMENT WITH THE TOWN OF MANCHESTER RESOLUTION No. 1-2019**

At a regular meeting of the Board of Trustees of the Village of Manchester held January 7, 2019, the following resolution was offered by Trustee Henry, seconded by Trustee Buttaccio, who moved its adoption.

**WHEREAS**, the Village of Manchester has chosen to enter into this Agreement with the Town of Manchester, to allow the storage of salt for the Village of Manchester in the Town of Manchester salt storage facility; and

**NOW THEREFORE BE IT RESOLVED:** The Village of Manchester will submit, Five-Hundred Dollars (\$500) to the Town of Manchester, annually; and in addition to this fee, will also remit payment for the cost for the labor time of mixing & loading the salt, to the Town of Manchester upon receiving a billing.

**BE IT FURTHER RESOLVED:** The Board of Trustees directs the Mayor to sign this agreement with the understanding that it can be reviewed anytime and subject to any modifications by either party. The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Buttaccio	Voting	“AYE”
Trustee Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted

**Executive Session** - Trustee Henry motioned to go into executive session due to a legal issue at 6:45 pm, Trustee Buttaccio seconded.

**End of Executive Session** – Will refer to Village Attorney and Insurance Company.

**PUBLIC COMMENT - None**

**DPW REPORT**

- No report at this time.

**POLICE REPORT**

- No report at this time.

**FIRE DEPARTMENT REPORT**

- Year End Report is on file in the Clerk’s office. 207 calls for the year. Copy of report to Towns of Manchester and Farmington.
- New Smoke alarms will now have a 10 year battery.
- Morale is up, membership is even. ( 25-30 members ).
- Firefighters Cancer Benefit Program is mandated by January 1, 2019. A policy has been chosen. No invoice as yet.
- There were a couple “no shows” to Healthworks that need to be reimbursed to the village.
- They had the Fire Department elections and Ed will provide a new list of officers.

The next Village Board meeting will be the regular meeting on Monday, February 4, 2019 at 6:00 pm.

The meeting was adjourned upon motion at 7:10 pm.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer