

**VILLAGE OF MANCHESTER**  
**MINUTES OF THE REGULAR VILLAGE BOARD MEETING**  
**HELD AT 8 CLIFTON STREET, MANCHESTER NY**  
**ON February 07, 2017**

Present: Nancy W. Johnsen, Mayor  
Michael J. Buttaccio, Trustee  
William F. Henry, Deputy Mayor, Trustee  
Richard Coffey, Police Chief

Absent: Jeffrey P. Liberati, DPW Supervisor; Harry Bowker, MFD Chief;

Others: Ed Ruthven MFD; Rick Wolk, RIG; Anthony Cirulli; Arlene & Daniel Foster; Brian Williams, Matthew Hegarty, Johnathon Hegarty, Katherine Hegarty, RJ Jr Baseball; Jennifer & George Davis.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.

Mayor Johnsen called the meeting to order at 6:00 pm.

The minutes of January 03, 2017 meeting were read and approved upon motion from Trustee Buttaccio and seconded by Trustee Henry. The January Treasurer's report was approved upon a motion from Trustee Henry, seconded by Trustee Buttaccio, voted on and unanimously carried, subject to audit. Bills were authorized for payment on Abstract #9 of Audited Vouchers, General Fund totaling \$67,967.99; Water Fund totaling \$606.71; Sewer Fund totaling \$52,110.70; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$12,277.40.

**Reported – BROWNFIELD PROJECT – FREDERICK PROPERTY, STATE STREET**

The Department of Environmental Conservation (DEC) has granted an extension to February 24, 2017, to present a work plan to complete the Final Engineering Plan for this project that was to be completed in 2007. Additional testing will need to be done, but all should be completed by March 2017.

**Reported – MERRICK AVENUE WATER TOWER – DEMOLITION BID UPDATE**

This project is still on hold until April 2017 due to frozen conditions.

**Reported – BUDGET MEETING**

There will be a Budget meeting on Friday February 10, 2017 at 8:30pm.

**Approved - RED JACKET JUNIOR BASEBALL**

Brian Williams and Matthew Hegarty addressed the Board about the upcoming Jr. Baseball season at the Mike Griffin Memorial Park. Before the Day of Pride is scheduled, they are to get in touch with DPW Supervisor Jeff Liberati about cleaning and readying the ball fields. Opening day will be Saturday, April 29, 2017. The Major League Baseball (MLB) Pitch, Hit and Run competition will be on April 30, 2017, which is sponsored by SCOTTS. The parade will start at 9:30 am marching from the high school to the Mike Griffin Park. Opening ceremony will be approximated at 10:00 am with the games starting at 11:30. The Annual Golf Tournament is May 21<sup>st</sup> at Wing Pheasant Golf Club. They will be having two tournaments and hope to host the All Star District. They are aware not to schedule anything on Wednesday's in July due to village concerts.

Mr. Hegarty addressed the Board asking to put a safety net up to catch homeruns or stray foul balls. This has been a safety concern for people watching games in the rookie field. The netting would go up in the spring and come down in the fall. The village will put a request into the Village of Fairport Electric to install three (3) used poles for the netting to allow Fairport a training opportunity of installing poles and then allowing an opportunity for the Village of Manchester to acquire the poles for the netting.

An Eagle Scout project was approved last month to allow a new storage building on the property. The Village will also finish the bathrooms prior to opening day.

**Discussed – ROCHESTER INSULATED GLASS – RICHARD WOLK, PRESIDENT – ODOR COMPLAINT**

Mr. Richard Wolk addressed the Board stating that odors and now smoke from fires are going into his building and on his property at 73 Merrick Circle. This odor is very disruptive to his business. There have been two mulch pile fires since the last board meeting. "What are you going to do about it?"

Mr. Wolk requested a copy of the Department of Environmental Conservation report on the Oldcastle Lawn & Garden property. The clerk explain the Freedom of Information Law process that a form must be completed with the request written on that form. She would accept it in email format also. She further explained that by putting the request in writing it lessens any confusion as to what is wanted. A heated discussion followed. Mr. Wolk chose to leave the meeting. No action taken.

**Letter read – ONTARIO CO BOARD OF SUPERVISORS – ENVIRONMENTAL REVIEW OF THE PROPOSED STATE RTE. 21 PROPERTY TRANSFER PROJECT – (Rail Overpass to Grade completed)**

The project is located in the Village of Manchester. The County recently completed a capital project to remove the rail overpass of State Route 21 and construct a new at grade crossing of the county owned rail of State Route 21. In working with the NYS Department of Transportation (DOT), several small properties and/or easements owned by the DOT along State Route 21 near said railroad crossing are no longer necessary for the operation and maintenance of said highway. As a result, the DOT is willing to sell these properties to Ontario County. The County proposes to buy these properties/easements totaling less than 1/10 of an acre, create easement for existing utilities, and then transfer and annex said property and easements to the adjacent landowners, existing property.

The Village of Manchester agrees to have the Ontario County Board of Supervisors be designated the Lead Agency for the Proposed State Route 21 Property Transfer Project. The clerk will send notice to them.

There will be a Public Hearing will be held before the Board of Supervisors of Ontario County, Conference Room 2-3 at the Ontario County Safety Training Facility, 2914 County Road 48, Canandaigua NY, on March 9, 2017 at 6:30 pm. Trustee Henry and Trustee Buttaccio will be attending.

**Approved – CITIZENS HOSE COMPANY – MANCHESTER FIRE DEPT RESCUE TRUCK**

A letter was received stating that the Citizens Hose Company would like to purchase the 1987 Fire Department Rescue Truck for Nine Thousand Dollars (\$9,000.00). They are in need of a rescue truck and they had heard we would be selling ours. Trustee Buttaccio did state that he had some concern that the generator purchased by the Village of Manchester that is included with the truck was quite expensive and possible could have received more money. Mayor Johnsen reminded everyone that this truck will still service the village through Citizens Hose Co. as we are in their jurisdiction. Trustee Henry made a motion to sell the rescue truck to Citizens Hose Company for \$9,000.00, seconded by Trustee Buttaccio, voted on and unanimously carried.

**Approved - BUILDING DEPARTMENT REPORT – 2016**

Code Enforcement Officer Steven DeHond submitted his 2016 Building Department Report for the Village of Manchester. He also submitted a breakdown of each permit issued and the number of fire inspections completed for the year. 70 permits issued with a construction cost total of \$1,705,590. Permit fees collected totaled \$2,873.60. Full report is on file in the clerk's office.

**Discussed – 2017 SUMMER CONCERT SERIES**

It is time to start booking bands for the summer concerts. A discussion followed. The concerts will be held on the four Wednesdays in July. The time will be 7-8:30pm at the Mike Griffin Memorial Park. Actual hiring of bands will be completed at a later date.

**PUBLIC COMMENT**

**Jennifer & George Davis** – The Davis' live on Bennett Avenue and stopped by to see about if there was any change in the odor compliance, as the good weather will be approaching soon. She hasn't smelled anything, but it is winter and the windows are closed. They are hoping this year will not be like last year. They like to check in with the board. Mayor Johnsen asked if they had smelled any smoke. No they did not.

**Arlene & Daniel Foster** – Mr. & Mrs. Foster live on South Avenue and have never been to a board meeting and just wanted to attend and listen. Note: They are also affiliated with Citizens Hose Company but were not here in that capacity.

**Anthony Cirulli** – Mr. Cirulli mentioned the increase in the tax rate at the Town.

**DPW REPORT**

- No report

**POLICE REPORT**

- No written report at this time
- Large trucks are trying to go down South Avenue to get to the Sauerkraut Factory. Have signs in place stating no trucks but they go down anyway.

**FIRE DEPARTMENT REPORT**

- Report on file in the clerk's office. Copy to Towns of Manchester and Farmington.
- The new Fire Truck has been delivered. They are now training on it.
- Siren on top of building is now fixed.

The next regular Village Board meeting will be on Monday, March 06, 2017 at 6:00 pm. There will be a budget meeting on February 10, 2017 at 8:30am.

The meeting was adjourned upon motion at 7:10 pm.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer