

MINUTES OF REGULAR BOARD MEETING HELD MARCH 7, 2005

Present: Bruce E. Miles, Mayor
Nancy W. Johnsen, Trustee
Norman E. Folts, Trustee

Others: Chief William Dean, Frank Gorgonzola, Richard Van Horne, Bruce Miles

Recording: Angela D'Arduini, Clerk/Treasurer

The meeting was called to order at 7:00 PM by Mayor Miles. The clerk led the Pledge of Allegiance. Minutes of the meeting held on February 7, 2005 were read and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #28, General Fund totaling \$76,312.67; #29, Water Fund totaling \$4,374.05; and #30, Sewer Fund totaling \$2,366.29. The treasurer's report for the month of January 2005 was approved subject to audit.

SNOW COMPLAINT

Frank Gorgonzola of 75 State Street attended the meeting. He stated that his neighbor at 73 State Street is dumping snow on his property blocking the area where he stock piles his wood for burning. The clerk will check with the Code Enforcement Officer to see if this is a violation. Mr. Gorgonzola stayed for the remainder of the meeting.

INSURANCE

Richard Van Horne of Anderson-Van Horne Associates addressed the board. He discussed in depth the village's insurance coverage for 2005 - 2006. He presented a premium comparison sheet showing the expiring premium amounts and the renewal premium amounts. The total package premium is \$49,038.35. This is a 3 ½ % increase over last year.

AGOSTO PROPERTY

The board received a letter from Attorney John Tyo. He came across a deed dated August 23, 1971 in which Finger Lakes Properties, Inc. conveyed Newton Street to the Village of Manchester. He enclosed a copy of the deed along with a copy of a subdivision map filed in the Ontario County Clerk's Office. The map reveals that the street in front of the Agosto property is included in the conveyance to the Village. Thus it appears that the Village does own that part of Newton Street and further legal proceedings would be unnecessary.

SCHULTZE PROPERTY

Attorney John Tyo is representing Bill and Annie Schultz in the sale of their home and requested Gary Bonner to prepare a survey. In anticipation of the final survey, Mr. Bogner sent a sketch of the property to Attorney Tyo. The sketch shows that the Schultz shed is located on lands owned by the village. Would the village be willing to sign a license agreement providing that the shed may remain in its present location, and if it is ever reconstructed it would have to be located wholly on lands owned by Schultz? After a discussion by the board, a motion was made by Mayor Miles, seconded by Trustee Folts and carried that the shed be removed or relocated on land owned by Schultz and they must abide by the rear and sideline set backs.

TAX RATE 2005-2006

Due to the increase in fuel, utilities, and insurance on village vehicles and buildings, the general fund appropriations are up \$27,799. This is a 4% increase over last year's budget. The board discussed raising the tax rate from \$4.75/thousand to \$5.50/thousand to cover the increase. This will bring in an additional \$35,904. A motion was made by Trustee Johnsen, seconded by Trustee Folts and carried to raise the tax rate to \$5.50 per thousand.

SEWER INFLOW AND INFILTRATION

Due to a recent letter from the Department of Environmental Conservation, the village will have to adjust their program on illegal wastewater hook-ups. This winter and over the past several years, the DEC has documented flows exceeding permit limits. At the present time, we are forced to address and correct this issue. If we fail to show due diligence, we will incur large fines and consent orders. Sewer rents could have extreme increases. To handle this directive, Chief Sewage Treatment Plant Operator Brian Romeiser has written and Inflow and Infiltration program to be instituted by both the Village's of Manchester and Shortsville. The program will be broken down as follows:

1. Inflow inspection – all homes, business and industrial properties shall be inspected for illegal hook-ups. This has to be completed within 2 years with follow-up once every year thereafter. The inspection will be done by the village crew. Enforcement of this program will be done by the Code Enforcement Officer.
2. Smoke testing – after inflow inspections are completed, the mains will be smoke tested. This national standard test pumps non-hazardous smoke in the mains to determine other hook-ups not found the first time.
3. Camera testing – color video cameras will be sent up the mains to determine cracks and settlements in the mains.
4. Flow studies – determine amount of flow into the system in dry weather as well as wet weather.

WATER RATES

The board reviewed the proposals for water rates that were prepared by Trustee Johnsen and Village Clerk D'Arduini. After considerable discussion, the following resolution was offered by Trustee Folts, seconded by Mayor Miles who moved its adoption:

WHEREAS, the Village of Manchester has not raised its water rates since 1998, and

WHEREAS, the cost to purchase our water from the Canandaigua-Farmington Water District has increased, and

WHEREAS, there is not enough revenue going into the water fund to cover the rising costs of operations and maintenance of the water department, and

WHEREAS, the fund balance in the water fund is depleting due to lack of revenue,

NOW, THEREFORE, BE IT RESOLVED that effective November 1, 2005, the water rate will be \$24.00 per quarter for the first 6,000 gallons. Anything over 6,000 gallons will increase from \$3.00 per 1,000 gallons to \$3.50 per 1,000 gallons used. The meter rent fee will increase from \$1.00 per quarter to \$2.00 per quarter.

BE IT FURTHER RESOLVED, that this rate may be subject to change at any time.

The above resolution was put to roll call vote which resulted in the following:

Mayor Miles	Voting	“AYE”
Trustee Folts	Voting	“AYE”
Trustee Johnsen	Voting	“AYE”

The resolution was thereupon declared duly adopted.

The clerk will notify Friendly Village by April 1, 2005 of the rate change. Village residents will be notified in the August newsletter.

QUALITY COMMUNITIES GRANT APPLICATION RESOLUTION OF SUPPORT

The following resolution was offered by Trustee Folts, seconded by Trustee Johnsen who moved its adoption:

WHEREAS, the Village of Manchester wants to position itself to take advantage of Ontario County's growing technology sector and play an active role in implementing the updated Ontario County Economic Development/Industrial Development Agency Strategic Plan; and

WHEREAS, maintaining economically viable agricultural operations and the rural landscapes they create are important to the economic well-being and essential character of this community and adjacent communities; and

WHEREAS, the Village of Manchester is becoming increasingly aware that the current pattern of development puts us at risk of losing the rural character that we value, and the kind of development we hope to retain and attract; and

WHEREAS, the Village of Manchester wants to chart a course to implement the Quality Communities Principles and knows that this can best be accomplished in partnership with our neighboring communities and Ontario County; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Manchester agrees to support the Quality Communities Program 2004-2005 application to the New York Department of State being submitted by Ontario County on behalf of the partnering communities.

The resolution was put to roll call vote which resulted as follows:

Mayor Miles	Voting	"AYE"
Trustee Folts	Voting	"AYE"
Trustee Johnsen	Voting	"AYE"

The resolution was duly adopted.

SMALL CITIES GRANT

Mayor Miles received a letter from Governor George E. Pataki informing him that the Village's 2004 application for a New York State Small Cities Community Development Technical Assistance grant in the amount of \$24,000.00 has been approved. The grant will be used in developing strategic plans for redevelopment and revitalization in the community. A representative from the Governor's Office for Small Cities (GOSC) will be contacting the village in the near future to outline the procedures necessary to complete the Grant Agreement between the municipality and the state.

The meeting was adjourned on motion at 9:00 PM.

Respectfully submitted,

Angela D'Arduini
Clerk/Treasurer