

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON MARCH 07, 2017**

Present: Nancy W. Johnsen, Mayor
Michael J. Buttaccio, Trustee
William F. Henry, Deputy Mayor, Trustee
Harry Bowker, MFD Chief

Absent: Richard Coffey, Police Chief ; Jeffrey P. Liberati, DPW Supervisor

Others: Ed Ruthven, Lee Sanders, MFD

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.

Mayor Johnsen called the meeting to order at 6:00 pm.

The minutes of February 07, 2017 meeting were read and approved upon motion from Trustee Buttaccio and seconded by Trustee Henry. The February Treasurer's report was approved upon a motion from Trustee Henry, seconded by Trustee Buttaccio, voted on and unanimously carried, subject to audit. Bills were authorized for payment on Abstract #10 of Audited Vouchers, General Fund totaling \$19,220.78; Water Fund totaling \$1,612.77; Sewer Fund totaling \$304.62; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$43,174.61.

Reported – BROWNFIELD PROJECT – FREDERICK PROPERTY, STATE STREET

Clark Patterson Lee Engineering submitted a letter and Supplemental Work Plan to the Department of Environmental Conservation (DEC) to complete this project. Once approved by the DEC, it will be implemented. We would like to complete the proposed work in the Spring of 2017 to allow completion of the activities and sample analysis to be completed by Summer 2017. Waiting on approval.

Approved – RESOLUTION No. 2- 2017 – INTERMUNICIPAL AGREEMENT TO SHARE THE COST OF COMPREHENSIVE PLAN CONSULTANT

The following resolution was offered by Trustee Buttaccio, who moved its adoption, seconded by Trustee Henry, to wit:

WHEREAS, between THE TOWN OF MANCHESTER, a municipal corporation, with offices located at 1272 County Road 7, Clifton Springs, NY; THE VILLAGE OF CLIFTON SPRINGS, a municipal corporation with offices located at 1 West Main Street, Clifton Springs, NY; THE VILLAGE OF MANCHESTER, a municipal corporation with offices located at 8 Clifton Street, Manchester NY; and THE VILLAGE OF SHORTSVILLE, a municipal corporation with offices at 6 East Main Street, Shortsville, NY.

WHEREAS, the parties are desirous of entering into a cooperative agreement wherein they will share the cost of a consultant who provided services in connection with reviewing and updating the comprehensive plans of each of the four parties to this Agreement; and

WHEREAS, the Town of Manchester, on July 14, 2015, entered into an agreement with John Steinmetz, d/b/a The Steinmetz Planning Group (hereinafter "Steinmetz") wherein the Town of Manchester agreed to pay \$45,030.00 for Steinmetz to review and update the Town's Comprehensive Plan; and

WHEREAS, as part of the agreement between the Town of Manchester and Steinmetz, Steinmetz agreed to and did also review and update the comprehensive plans of the Village of Clifton Springs, the Village of Manchester and the Village of Shortsville, all at the original agreed to fee of \$45,030.00; and

WHEREAS, the Town of Manchester has paid Steinmetz their \$45,030.00 fee in full; and

WHEREAS, this agreement is made pursuant to General Municipal Law, Article 5-G,

NOW, THEREFORE, in consideration of the following premises and covenants contained herein, the parties agree as follows:

1. Steinmetz consulting services benefited the parties to this Agreement in the following proportions:

Town of Manchester -	40%
Village of Clifton Springs -	20%
Village of Manchester -	20%
Village of Shortsville -	20%

2. The parties to this Agreement agree to pay the Steinmetz fee of \$45,030.00 in the same proportions that they were benefited by Steinmetz's services.
3. The Village of Clifton Springs agrees to pay as reimbursement to the Town of Manchester 20% of the \$45,030.00 Steinmetz fee, or \$9,006.00, within 30 days of the execution of this Agreement.
4. The Village of Manchester agrees to pay as reimbursement to the Town of Manchester 20% of the \$45,030.00 Steinmetz fee, or \$9,006.00, within 30 days of the execution of this Agreement.
5. The Village of Shortsville agrees to pay as reimbursement to the Town of Manchester 20% of the \$45,030.00 Steinmetz fee, or \$9,006.00, within 30 days of the execution of this Agreement.
6. Upon payment to the Town of Manchester, none of the other parties to this agreement will have any further obligation to the Town of Manchester.

The question of adoption of the foregoing Resolution was duly put to roll call which resulted as follows:

Mayor Johnsen	Voting	"AYE"
Trustee Buttaccio	Voting	"AYE"
Trustee Henry	Voting	"AYE"

The resolution was thereupon declared duly adopted.

Reported – TRANSFER OF "FRONT YARD" FROM NYSDOT RIGHT-OF-WAY ON RT 21

There will be a Public Hearing on all matters relevant to the acquisition of properties along State Route 21 in the Village of Manchester from the New York State Department of Transportation, including the creation of easements for any existing utility infrastructure already in place, and the transfer of said properties to the adjoining property owners. The Public Hearing will be held before the Board of Supervisors of Ontario County, at 2914 County Road 48, Canandaigua, New York, on March 9, 2017 at 6:30 PM.

Trustee Henry and Trustee Buttaccio will be attending the Public Hearing.

Reported – SET PUBLIC HEARING FOR 2017-2018 BUDGET REVIEW/ADOPTION

The Board has set April 03, 2017 for the Public Hearing on the 2017-2018 Budget. The Budget will be available for review by the public prior to the hearing.

Requested – RED JACKET CENTRAL SCHOOL DISTRICT

Sue Franceschi sent an email requesting if the baseball/softball program could use the Mike Griffin Memorial Park fields for practices and/or home games if needed this spring 2017 season. The Board felt there would be no problem if coordinated with Red Jacket Junior Baseball as they use the fields also.

Discussed - INTERMUNICIPAL POLICE SERVICE AGREEMENT

The Intermunicipal Police Service agreement (renewal) between the Village of Manchester and the Village of Shortsville is due to be renewed. At this time no new agreement has been delivered for review. Will check with Shortsville Office to see if ready.

Discussed – FRANCHISE AGREEMENT WITH TIME WARNER CABLE AKA CHARTER COMMUNICATION

The Board is currently reviewing the cable franchise renewal with the assistance of the NYS Department of Public Service and Village Attorney, John Tyo. No action taken at this time.

Reported – FISCAL STRESS MANAGEMENT SYSTEM STATUS NOTIFICATION

The Village Board is pleased to receive a *No Designation* in our fiscal stress reporting. No designation is the lowest category for fiscal stress.

Reported – 2017 SHORTSVILLE FIREMEN'S CARNIVAL

The Board received notification from Citizens Hose Company (CHC) that the Firemen's Carnival Parade is Friday, June 16th at 7:00 pm. The Board will be in the parade and the clerk will notify CHC.

PUBLIC COMMENT

None

DPW REPORT

- No report

POLICE REPORT

- No written report at this time
- Old police car will be going in to get decals off and then to auction.

FIRE DEPARTMENT REPORT

- Report on file in the clerk's office. Copy to Towns of Manchester and Farmington.
- The new Fire Truck is efficient and has performed well. They are very pleased.
- The 1990 Pierce Pumper Truck is going to bid. Bids to be turned in by 3/31/17 and if awarded, it will be at the April 3rd Board meeting. Chief to get photos to clerk to place truck on Muncibid Website.
- The Department has been very active with the school and fire education. They will be doing a mock DWI accident in May.
- They expect to have an Open House to display the new fire truck in April.

The next regular and organizational Village Board meeting and Public Hearing will be on Monday, April 03, 2017 at 6:00 pm.

The meeting was adjourned upon motion at 6:35 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer