

**MINUTES OF PUBLIC HEARING ON BUDGET HELD APRIL 4, 2005**

Present: Bruce E. Miles, Mayor  
Norman E. Folts, Trustee  
Nancy W. Johnsen, Trustee

Absent: None

Recording: Angela D'Arduini, Clerk/Treasurer

The public hearing was called to order by the Mayor at 7:00 PM. No one was present to speak for or against the budget.

The public hearing was adjourned at 7:05 PM.

**MINUTES OF REGULAR AND ORGANIZATIONAL MEETING HELD APRIL 4, 2005**

Present: Bruce E. Miles, Mayor  
Norman E. Folts, Trustee  
Nancy W. Johnsen, Trustee

Others: Richard Cirulli, Chris Nill, Michael Murphy, Danielle D'Arduini, Anthony DelGatto, Jr., Andrew Flood

Absent: None

Recording: Angela D'Arduini, Clerk/Treasurer

The meeting was called to order at 7:05 P.M. by Mayor Miles. Minutes of the meeting held March 07, 2005 were read and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #31, General Fund totaling \$17,218.38; #32, Water Fund totaling \$23,477.58 and #33, Sewer Fund totaling \$2,484.42.

**BUDGET**

The following resolution was offered by Mayor Miles, seconded by Trustee Folts and carried to wit:

**WHEREAS**, the budget for the 2005-2006 fiscal year has been prepared by the Board of Trustees of the Village of Manchester, and

**WHEREAS**, no interested taxpayer of the Village of Manchester voiced any objection to the budget offered;

**NOW, THEREFORE BE IT RESOLVED**, that the budget be adopted as follows:

	<b>GENERAL</b>	<b>WATER</b>
Appropriations and other Budgetary Provisions	\$696,652	\$248,258
Less Estimated Revenue	\$364,938	\$176,600
Appropriated Cash Surplus	\$ 68,417	\$ 71,658
Balance to be raised by Real Property Tax Levy	\$263,297	

The above resolution was put to roll call vote, which resulted as follows:

Mayor Miles	Voting	“AYE”
Trustee Folts	Voting	“AYE”
Trustee Johnsen	Voting	“AYE”

The resolution was thereupon declared duly adopted.

A motion was made by Trustee Folts, seconded by Trustee Johnsen and carried by unanimous vote that the clerk be instructed to forward a copy of the itemized budget to the

Director of Municipal Statistics, New York State Department of Audit and Control as required by law.

### **FREDERICK'S PROPERTY**

Richard Cirulli addressed the board. He asked when the Frederick's building would be demolished. Mayor Miles stated that the demolition of the building is part of the Remedial Work Plan. This plan was submitted to Gregory B. MacLean, P.E. at the NYSDEC on March 23, 2005 for review and approval. Once the Village receives approval of the Remedial Work Plan, the village workers can proceed with the demolition of the building. Sniedze Associates is working on a cost for the demolition that the Village can use when they submit to the state for reimbursement.

### **STRATEGIC PLANNING**

Chris Nills, grant writer for the Technical Assistance Grant, addressed the board to explain the strategic planning process. The first step is to secure the services of a qualified professional planner to assist the community in the creation of a strategic plan for integrated community development. Michael Murphy, planning board member attended the meeting. He told Mr. Nills that the Planning Board, at their meeting on April 5, 2005, would be working on mailing out the Request for Proposals (RFP) to individuals and firms qualified to submit a proposal in accordance with the terms set in the RFP. The Village Board has authorized the Village Planning Board along with local citizen volunteers to act as a formal body that will be responsible for the implementation of the strategic planning process in accordance with the approved Small Cities Grant application. The Village Planning Board will review all proposals and their findings and recommendations will be made available to the Board of Trustees. The Village Board will interview the prospective consultants and ultimately make the final decision.

### **MAIN STREET GRANT**

Michael Murphy told the board that another Main Street grant is being offered and must be in by May 2, 2005. He thinks the village should apply again. He found out at the exit audit for the last grant that more numbers and statistics were needed. Both Geneva and Canandaigua received a Main Street Grant. He called Geneva to see if he could look at their grant. Geneva is not applying this time, but Canandaigua is. Geneva suggested Michael call grant writer Stu Brown of Stu Brown Associates. Michael called Stu Brown and asked him if he could review our last grant application. Perhaps Mr. Brown could use our last grant and just add to it to keep the cost down. Stu Brown will call Michael Murphy with an estimated cost of re-doing the grant.

### **FRIENDLY VILLAGE**

The board received a letter from Robert M. Hazell, a member of a committee of 6 that resides in Friendly Village. He stated that it was their understanding that when the Sewage Treatment Facility was built in 1984-1986 and assessment of \$20.00 was charged per household towards the debit. Since the facility will be paid for in 2005, they want to know when this charge will be removed from their water and sewer bill. He stated this can be verified in board meeting minutes. In researching the minutes during that period, a resolution was found stating users would pay a quarterly fee of \$25.00 per unit towards debt service. There is no record in the minutes that indicates this fee would be removed once the Sewage Treatment Plant debit was paid. Each year that the debit service decreased, the cost of operation and maintenance increased. For the past two years, the expenses are greater than the revenue – thus depleting the fund balance. The board asked the clerk to contact Attorney John Tyo, give him the above information, and ask him to respond to Mr. Hazell's letter.

### **SUMMER PARK PROGRAM**

Danielle D'Arduini attended the meeting. She is interested in the position of Recreation Leader. Robert Goodell will not be returning this summer. Danielle is a teacher's aide at Midlakes and works with children on a daily basis. She is familiar with outdoor games, organizes and conducts field trips, and does a variety of arts and crafts. No action was taken. Trustee Johnsen will conduct interviews with park applicants. Appointments will be made at the May 2<sup>nd</sup> meeting.

## **BEAUTIFICATION**

The Village received an e-mail from Matt Schaertl. He would like to set up a meeting with both Villages regarding what the RJCDC could do/offer for beautification. He would like to have a commonality that extends from one village to the other. The board is receptive to a meeting on beautification, but not this spring. They will proceed with the spring planting of flowers and maintenance as they have done in the past. Trustee Johnsen has scheduled a meeting with Larry Blair regarding a proposal for the spring planting and maintenance. She also submitted to the board a drawing by DPW Supervisor Jeff Liberati of a new concept for the triangle at Center and North Main Street. The village sign at 96 and 21 would be moved to the triangle and lighted. A barrel filled with seasonal flowers would be placed to the right of the sign and seasonal flowers planted in front of the sign. Pavers would be placed around the outside. The board was receptive to the new concept.

## **TREE REMOVAL**

Jeff Liberati, DPW Supervisor submitted a request for tree removal at the end of Clifton Street. There are three large poplars that are interfering with storm water run off. He estimated the cost at \$600 per tree. A motion was made by Trustee Folts, seconded by Trustee Johnsen and carried unanimously to have the trees removed.

## **SEWER INFLOW AND INFILTRATION**

The board reviewed a letter that will be sent to all village residents informing them of inflow inspections that will be conducted in all homes, businesses and industry for illegal hook-ups. The clerk will check with DPW Jeff Liberati for a date when the inspections will begin.

## **SCHULTZ'S SHED**

The village received a signed statement by William Schultze acknowledging that the shed currently located on Village property will be relocated within his property lines and will abide by the rear and sideline set backs according to Village code no later than April 30, 2005.

## **HEALTH INSURANCE**

The Village is now offering Preferred Care Gold to their retirees effective 4/1/2005.

A motion was made and carried to transfer the following:

	TO	FROM
\$780.22	A5142.1	A1620.4
\$3301.94	A5142.4	A1620.4
\$2000.00	A5132.1	A5110.1
\$583.16	A5132.4	A5110.1
\$2472.34	A5110.4	A5110.1
\$1032.85	A3410.4	A3120.4
\$1769.39	A3410.4	A3121.4
\$1139.75	A3410.4	A3410.2
\$1933.95	A3410.4	A5182.4

The meeting was adjourned on motion at 9:00 PM.

Respectfully submitted,

Angela D'Arduini  
Clerk/Treasurer