

MINUTES OF REGULAR MEETING HELD MAY 3, 2004

Present: Bruce E. Miles
Norman Folts, Nancy Johnsen

Others: William F. Dean, Richard Cirulli, Kathy Denosky, Chris Nill.

Absent: None

Recording: Rita J. Gurewitch, Deputy Clerk/Treasurer

The meeting was called to order at 7:00 P.M. by Mayor Miles. Minutes of the meeting held April 5, 2004 were read and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #34, General Fund totaling \$; #35, Water Fund totaling \$ and #36, Sewer Fund totaling \$. The treasurer's report for the months of January and February were approved subject to audit.

FREDERICK PROPERTY – STATE STREET

Letters were drafted declaring the Village of Manchester lead agency for the purposes of SEQR review for the Remediation Phase of the project. The remedial phase of this project consists of building demolition, removal of drywell, excavation and disposal of contaminated soil and groundwater monitoring. They were sent to Robert Woodhams, Mayor of Shortsville; William Eddinger, Town of Manchester Supervisor; David A. Rowley, Senior Sanitary Engineer, NYS Dept. of Health; Gregory B. MacLean, Environmental Engineer, NYS Dept. of Environmental Conservation.

The Village Board is proposing to declare itself lead agency for this project. The letters sent request comments on selection of the lead agency and on potential impacts of the action. If no response is received in 30 days, it will be interpreted as having no interest in the choice of lead agency and having no comments on the action. Then the village will most likely declare a Negative Declaration at next months meeting, determining that the proposed action will not have a significant environmental impact and a Draft Impact Statement will not have to be prepared.

Any responses will be reviewed and a copy sent to Sniedze Associates.

Mayor Bruce Miles spoke with the Scout Master and directed him to have any property that belongs to the Boy Scouts removed.

RED JACKET JR. BASEBALL

Mayor Miles spoke with Jr. Baseball representative Shawn Pollock concerning the ball fields on West Street. They were going to bulldoze certain areas to extend the ball fields. Mayor Miles stated certain steps must be taken to ascertain if this plan is possible. Shawn Pollock is to contact the Village at a later date. Drainage issues must be addressed.

TWIN CITIES FAMILY FESTIVAL – 2004

Kathy Denosky addressed the board stating that the Annual Twin Cities Fall Festival will be held Saturday, September 18, 2004. Letters have been sent out to vendors and announcements were sent in the village's water bills. She is looking for help to assist in the planning. The Festival is a combined effort from both the Village of Manchester and the Village of Shortsville. She would like to see more Manchester representatives. The parade route is uncertain at this time. Mayor Miles stated that it should go through both villages. Ms. Denosky will contact the firemen to see how they are progressing. Also, she would like to put up a banner to advertise. Being Main Street is State Route 21, putting a banner across 21 has its complications. Information will have to be gathered and gotten back to her. Presently, the accounts are in the bank under her name and Twin Cities Festival. The board voiced their concerns with that arrangement. They admire her efforts, but it must be set up properly for municipal support. Their meetings are held the 2nd Monday of the month, from 7:30 to 8:30 pm at 6 East Avenue, Shortsville.

COMPREHENSIVE PLAN UPDATE

A public meeting is being scheduled for May 11th in the village boardroom for input in the continuous task of updating the master plan. Chris Nill will be doing a power point

presentation and has sent a draft in an e-mail sent to the village. Mr. Nill wanted the board to look it over and suggest any corrections or additions.

DPW EQUIPMENT PURCHASE

A motion was made by Trustee Folts, seconded by Trustee Johnsen, that the village purchase a John Deere Series II Commercial Front Mower on State Bid from John Deere Government and National Sales in the amount of \$12,548.30. Voted on and unanimously carried. This mower is to replace the 1997 Kubota lawn tractor that will be going to auction.

EMPLOYEE HEALTH INSURANCE

The board has been reviewing the cost savings by offering the same health insurance policy to all employees. The change will only affect 3 employees with a significant savings in cost. Contact has been made with Blue Cross/Blue Shield to give comparisons in coverage. A meeting will be set up with a representative from BC/BS so employees can meet and ask questions. Any changes will have to be made in early June so that they can be effective by July 1, 2004.

PLANNING BOARD AND ZONING BOARD OF APPEALS

Mayor Miles spoke with respective Planning and Zoning Boards stating Co-Chairmans need to be appointed along with Chairmans. Recommendations for Co-Chairmans are Sean Schumacher for the Planning Board and William Henry for the Zoning Board of Appeals. A discussion followed on the need for alternate members for both boards and changing the term for ZBA members from 3 years to 5 years.

A motions was made by Trustee Johnsen for a Local Law change adding the Co-Chairman postions, adding the alternate positions, and changing the Zoning Board of Appeals term length from 3 years to 5 years, seconded by Trustee Folts, voted on and carried.

Mayor Miles will direct to clerk to contact village attorney John Tyo to begin the Local Law Change.

UNPAID WATER & SEWER

(See attached list of unpaid water and sewer bills to be levied on the 2004-2005 village tax roll)

BOARD MEETING

The next board meeting will be held on Monday, June 14, 2004. Board members Mayor Miles, Trustee Folts and Trustee Johnsen will be attending the annual NYS Conference of Mayors June 6th to June 9th in Saratoga Springs. Also the July board meeting will be changed to Tuesday, July 6th due to the Fourth of July holiday. The deputy clerk will notify the paper.

MEMORIAL DAY PARADE

The Village Board received a letter from Harry Sheets, Memorial Day Parade Marshall American Legion Post 34 inviting them to take part in the annual Memorial Day Parade on Monday May 31st. Mayor Miles, Trustee Folts and Trustee Johnsen will participate.

SUMMER LABORERS

A motion was made and carried to hire the following for the position of summer laborer at the rate of \$8.50/hour effective May 10, 2004:

Michael Henry - To start Monday, May 10th
Matthew Crowley – To start Monday, May 10th
Kyle Crowley – To start when high school ends

A motion was made and carried to hire the following: Recreation Assistants at a rate of \$8.00/hour for the summer park program July 6th through August 20th. The Recreation Leader will be at a rate of \$10.50/hr.

Robert Goodell
Rocco Hagen
Tracy Abbott

Recreation Leader
Recreation Assistant
Recreation Assistant

FLOWER PLANTING AND MAINTENANCE

Coldwater Pond Nursery submitted the following quotation:

1. Memorial Garden – Remove the (2) sickly Dwarf Alberta Spruce and plant (2) 4 foot ‘Sky Rocket’ Junipers; install weed barrier, mulch and edging. - \$585.00
2. Bandstand Garden - Village Crew to place flagstone and mulch around bandstand; Coldwater Nursery to do (3) 36” wood window boxes painted green - \$105.00
3. The Pickle (Triangle) Garden - Village of remove shrubs and excess mulch. Coldwater Nursery to plant shrubs and perennial flowers with fresh topsoil and add weed barrier and fresh mulch. - \$1,295.00

Total Landscaping: \$1,985.00

Total Spring Flowers in hanging baskets and barrels: \$1,664.00

Total Cost: \$3,649.00

The Board agreed with the above quotation from Coldwater Pond Nursery.

POLICE DEPARTMENT

Bill Dean stated that the radar system in the police car would have to be calibrated and checked over. A motion was made by Trustee Folts, seconded by Trustee Johnsen to consent to the sending the radar system to be calibrated.

Numerous dog complaints are being reported on a Chow/Shepard mix that resides on State Street. It is in violation of the leash law and presently is running free without the owner present. The Ontario County Humane Society has been contacted to pick the dog up.

Due to increase vandalism in the area, Ontario County Sheriff’s office will be increasing patrols in our area.

Meeting adjourned on motion at 10.00 PM.

Respectfully submitted,

Rita J. Gurewitch
Deputy Clerk/Treasurer