

VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON May 06, 2019

Present: Nancy W. Johnsen, Mayor
William F. Henry, Deputy Mayor, Trustee
Michael J. Buttaccio, Trustee
Ed Ruthven, MFD

Absent: Jeffrey P. Liberati, DPW Supervisor; Richard Coffey, Police Chief; Harry Bowker, MFD

Others: RJ Girl Scouts: Jill Persson, Sophia McKinley Busch, Annika Persson, Devin Sampson,
Jessica Sampson, Madeline Schaertl; Matt Schaertl.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.
Mayor Johnsen called the regular meeting to order at 5:00 pm.

The minutes of the Regular meeting held on April 1, 2019 were read and approved upon motion from Trustee Buttaccio and seconded by Trustee Henry. The minutes of the Special Meeting held on April 16, 2019 were read and approved upon motion by Trustee Buttaccio and seconded by Trustee Henry.

A motion was made by Trustee Henry, to approve the March and April Treasurer's Report, seconded by Trustee Buttaccio, voted on and carried, subject to audit. The following transfers were approved upon motion by Trustee Henry, seconded by Trustee Buttaccio and unanimously carried:

\$8.12 from Mayor Contractual A.1210.04 to Trustee Contractual A.1010.04
\$45.49 from Building Equipment A 1620.02 to Buildings Personal Service A 1620.01
\$551.67 from Building Equipment to Buildings contractual A.1620.04
\$152.35 from Police Equipment A.3120.02 to Police Contractual A.3120.04
\$1,014.17 from Parks equipment A7110.02 to Parks contractual A.7110.04
\$791.56 from Playgrounds A.7140.04 to Celebrations A.7550.04
\$2,000 from Contingency A.1990.04 to Planning Contractual A.8020.04
\$529.47 from Zoning Contractual to Planning Contractual A.8020.04
\$2,824.40 from drainage pers service A.8540.01 to Street Cleaning Pers Serv A.8170.01
\$2,118.68 from Fire Dept Equip to A.3410.04 Fire Dept Contractual A.3410.04
\$182.66 from Street Maintenance Equip A.5110.02 to Street Maintenance Cont A 5110.04
\$1,403.68 from Contingency F.1990.04 to Source of Supply F.8320.04
\$4,014.56 from Contingency G.1990.04 to Transfer to JS G.9901.09

Bills were authorized for payment on Abstract #12 of Audited Vouchers, General Fund totaling \$12,956.34; Water Fund totaling \$1,080.00; Sewer Fund totaling \$51,617.31; Trust & Agency Fund \$11,780.91.

Reported – BROWNFIELD PROJECT – FREDERICK PROPERTY, STATE STREET

Mayor Johnsen announced that the Certificate of Completion from the Department of Environmental Conservation (DEC) has been received. A copy of full report has been placed in a depository (Library) for public information. Also, it is on file with the Ontario County Clerk's office. Day Engineering is to schedule a testing again this summer.

Reported – SPRING CLEAN-UP; VILLAGE GARAGE SALE AND CONCERTS HAVE ALL BEEN SCHEDULED.

Approved – RESIGNATION OF JENNIFER DAVIS – PLANNING BOARD MEMBER

A letter was received from Jennifer Davis, Planning Board member, requesting the Board accept her resignation from her position on the Planning Board. She appreciated the opportunity to serve the community but feels she can no longer continue at this time. The Village Board reluctantly accepted her resignation and directed the clerk to send her a letter thanking her for serving on the board.

**Approved - RESOLUTION NO. 4-2019
2019 YOUTH AGREEMENT WITH THE TOWN OF MANCHESTER**

The following resolution was offered by Trustee Buttaccio, seconded by Trustee Henry and carried to wit:

WHEREAS, the Town of Manchester and the Village of Manchester chose to enter an agreement in order to obtain the maximum benefits for its Summer Youth Program; and

WHEREAS, the Village of Manchester will provide a varied recreation program for children school age through High School, for both male and female, ages 5 through 19 years, living within the Manchester-Shortsville School District; now

THEREFORE BE IT RESOLVED, the Town of Manchester will submit, \$3,266.67 to the Village Youth Recreation Program for the Year 2019.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Buttaccio	Voting	“AYE”
Trustee Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted.

There was a brief discussion on the possibility of getting an increase in funding from the Town of Manchester for the summer recreation program. The Board will look into it.

Reported – NOTICE OF PUBLIC HEARING – TOWN OF MANCHESTER

There will be a Public Hearing at the Town of Manchester, May 14, 2019 at 6:00 pm, 1272 County Road 7, regarding adopting a local law to establish a new Zoning district, amending the zoning map and adopting a new schedule of Bulk and Coverage controls. This is in regard to the newly created M-3 Rail Enabled Industrial District. Any resident of the Town of Manchester is entitled to be heard.

Approved – ONTARIO CO MANCHESTER YARD SCOPE GRANT

A request was received from the Ontario County Planning Department to submit a revised scope for the ESD Grant. There is a local match commitment needed to proceed. They need to secure commitments of \$20,000 cash match with a \$5,000 contribution from Ontario County, Town of Manchester, Village of Manchester and the Finger Lakes Railway. The previously approved \$500 did not qualify, ergo the revised scope was needed. A motion was made by Trustee Henry, seconded by Trustee Buttaccio, to contribute \$5,000 toward the cash match on the grant. Unanimously carried.

Approved - EMPLOYEE HANDBOOK UPDATE Three adjustments were made to the Employee Handbook concerning: Health Benefit, Accident Reporting and Drug testing. The Handbook will be updated

Approved - UNPAID WATER & SEWER

VILLAGE OF MANCHESTER WATER AND SEWER RELEVY 2019 APRIL

TAX MAP #	NAME	WATER			SEWER			SUB TOTAL	LAWN	TOTAL DUE
		WATER	PENALTY	TOTAL	SEWER	PENALTY	TOTAL			
32.14-1-19.000	WENDY-LYN AYRES	\$ 97.35	\$ 9.74	\$107.09	\$ 140.00	\$ 14.00	\$154.00	\$261.09		\$ 261.09
32.14-1-50.000	BRUCE BARBER	\$418.41	\$41.85	\$460.26	\$840.00	\$84.00	\$924.00	\$1,384.26		\$1,384.26
32.13-2-60.000	PATTY ANN WARNER	\$221.70	\$22.18	\$243.88	\$280.00	\$28.00	\$308.00	\$551.88		\$551.88
32.14-1-24.120	BARRY BARKLEY	\$30.00	\$3.00	\$33.00	\$134.75	\$13.48	\$148.23	\$181.23		\$181.23
32.13-2-17.000	DAVID BLACK	\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00		\$440.00
32.17-1-47.000	DAVID BURNETT	\$30.00	\$3.00	\$33.00	\$70.00	\$7.00	\$77.00	\$110.00		\$110.00
44.05-1-5.000	JENNIFER CASE	\$60.00	\$6.00	\$66.00	\$140.00	\$14.00	\$154.00	\$220.00		\$220.00
32.18-1-46.000	ANDI CLARK	\$151.51	\$15.16	\$166.67	\$280.00	\$28.00	\$308.00	\$474.67		\$474.67
44.05-1-16.100	GREGORY CLEMENSON	\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00	\$119.07	\$559.07
32.18-1-16.000	ARLEEN COONS	\$382.80	\$38.29	\$421.09	\$378.00	\$37.80	\$415.80	\$836.89		\$836.89
31.16-1-1.000	JOSEPH CORINO	\$85.78	\$8.58	\$94.36	\$84.00	\$8.40	\$92.40	\$186.76		\$186.76
32.13-1-42.000	ROBERT CUMMINGS	\$189.88	\$19.00	\$208.88	\$280.00	\$28.00	\$308.00	\$516.88		\$516.88
32.17-1-31.100	JOHN D'ARDUINI	\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00		\$440.00
32.14-1-25.000	CHRISTOPHER DATTHYN	\$253.65	\$25.38	\$279.03	\$287.00	\$28.70	\$315.70	\$594.73		\$594.73
32.18-1-48.000	MATTHEW DEGROOTE	\$20.00	\$3.00	\$23.00	\$70.00	\$7.00	\$77.00	\$100.00		\$100.00
31.16-1-12.000	MICHAEL DOODY	\$120.90	\$12.09	\$132.99	\$280.00	\$28.00	\$308.00	\$440.99		\$440.99
32.17-1-37.000	RYAN DOTTERWEICH	\$40.80	\$4.08	\$44.88	\$70.00	\$7.00	\$77.00	\$121.88		\$121.88
32.17-2-18.210	STEVEN FELICIANO	\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00		\$440.00
31.20-1-17.200	ROBERT FINLEY	\$90.00	\$9.00	\$99.00	\$163.10	\$16.31	\$179.41	\$278.41		\$278.41
32.17-2-7.000	MATTHEW FLANSBURG/WHITNEY	\$120.00	\$12.00	\$132.00	\$560.00	\$56.00	\$616.00	\$748.00		\$748.00
32.17-2-27.000	U.S. BANK NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$119.07	\$119.07
32.18-1-34.000	GEMCOLE PROPERTIES INC.	\$342.25	\$34.22	\$376.47	\$343.00	\$34.30	\$377.30	\$753.77		\$753.77
32.18-1-30.000	GEMCOLE PROPERTIES INC.	\$285.15	\$28.52	\$313.67	\$280.00	\$28.00	\$308.00	\$621.67		\$621.67
32.14-1-26.000	ALICIA PETERSON	\$30.00	\$3.00	\$33.00	\$70.00	\$7.00	\$77.00	\$110.00		\$110.00
31.16-1-7.110	DOROTHY GENTNER	\$198.30	\$19.84	\$218.14	\$280.00	\$28.00	\$308.00	\$526.14		\$526.14
44.05-1-2.200	LYDZAIDA GONZALEZ	\$53.40	\$5.34	\$58.74	\$70.00	\$7.00	\$77.00	\$135.74		\$135.74
32.17-2-20.000	MATTHEW GRASSO	\$101.27	\$10.13	\$111.40	\$280.00	\$28.00	\$308.00	\$419.40		\$419.40
32.13-2-3.100	KATHLEEN HAAS	\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00		\$440.00
32.18-1-8.125	JON HALSTEAD	\$345.90	\$34.60	\$380.50	\$392.00	\$39.20	\$431.20	\$811.70		\$811.70
32.13-1-40.100	WILLIAM J HENRY				\$11.04		\$11.04	\$11.04		\$11.04
31.20-1-20.000	JOSHUA HILL	\$362.67	\$36.27	\$398.94	\$364.00	\$36.40	\$400.40	\$799.34		\$799.34
32.18-1-40.000	DANIEL JOHNSTONE	\$0.00	\$0.00	\$0.00	\$12.34	\$0.00	\$12.34	\$12.34		\$12.34
32.13-1-2.000	DEBORAH JONES	\$204.60	\$20.47	\$225.07	\$280.00	\$28.00	\$308.00	\$533.07		\$533.07
44.05-1-15.100	MATTHEW LAWLESS	\$202.35	\$20.24	\$222.59	\$287.00	\$28.70	\$315.70	\$538.29		\$538.29
32.13-2-63.000	NICHOLAS LECCEARDONE	\$188.85	\$18.90	\$207.75	\$280.00	\$28.00	\$308.00	\$515.75		\$515.75
32.14-2-19.000	JOHN LOMBARDI	\$66.90	\$6.69	\$73.59	\$70.00	\$7.00	\$77.00	\$150.59		\$150.59
32.18-1-53.000	BRETT LOWRY	\$151.99	\$15.20	\$167.19	\$154.00	\$15.40	\$169.40	\$336.59		\$336.59
32.13-2-46.000	LAURIE MALCOLM	\$123.15	\$12.33	\$135.48	\$280.00	\$28.00	\$308.00	\$443.48		\$443.48
32.13-2-15.000	JEREMY MAPES	\$207.10	\$20.71	\$227.81	\$560.00	\$56.00	\$616.00	\$843.81		\$843.81
32.13-2-53.000	BRIAN MOORE	\$281.10	\$28.12	\$309.22	\$287.00	\$28.70	\$315.70	\$624.92		\$624.92
32.17-1-46.000	DEREK MOORE	\$199.20	\$19.93	\$219.13	\$280.00	\$28.00	\$308.00	\$527.13		\$527.13
32.14-2-4.000	JOHN MULLEN	\$267.30	\$26.74	\$294.04	\$266.00	\$26.60	\$292.60	\$586.64		\$586.64
32.14-2-44.000	AARON MYERS	\$183.60	\$18.36	\$201.96	\$266.00	\$26.60	\$292.60	\$494.56		\$494.56
32.14-1-28.120	BONITA NEDZA	\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00		\$440.00
32.14-1-52.000	FREDERICK ORNT	\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00		\$440.00
32.17-1-15.000	ANGELA PAYNE	\$124.05	\$12.41	\$136.46	\$280.00	\$28.00	\$308.00	\$444.46		\$444.46
32.17-1-35.000	JEFFREY PRATT	\$165.45	\$16.55	\$182.00	\$280.00	\$28.00	\$308.00	\$490.00		\$490.00
31.20-1-14.000	SAM PRESLEY III	\$241.05	\$24.12	\$265.17	\$280.00	\$28.00	\$308.00	\$573.17		\$573.17
32.14-2-9.000	PAMELA ROLLIN	\$182.55	\$18.27	\$200.82	\$280.00	\$28.00	\$308.00	\$508.82		\$508.82
32.14-1-31.000	KYLE SAVOIR	\$208.95	\$20.90	\$229.85	\$210.00	\$21.00	\$231.00	\$460.85		\$460.85
32.17-2-25.000	GAIL SCHROEDER	\$167.70	\$16.78	\$184.48	\$280.00	\$28.00	\$308.00	\$492.48		\$492.48
32.17-2-12.110	SHERBURNE DG LLC	\$41.25	\$4.13	\$45.38	\$70.00	\$7.00	\$77.00	\$122.38		\$122.38
32.17-2-44.000	SPRINGBROOK GRAIN CO			\$0.00	\$280.00	\$28.00	\$308.00	\$308.00		\$308.00
32.13-1-27.000	AA FARMS LLC TOOLAN, THOMAS	\$90.00	\$9.00	\$99.00	\$210.00	\$21.00	\$231.00	\$330.00		\$330.00
32.14-2-47.000	VICTORIA VORRASI	\$60.00	\$6.00	\$66.00	\$140.00	\$14.00	\$154.00	\$220.00		\$220.00
32.14-1-8.000	FRANK WARNER	\$196.95	\$19.70	\$216.65	\$294.00	\$29.40	\$323.40	\$540.05		\$540.05
32.18-1-19.200	CHRISTOPHER WEBB	\$183.00	\$18.31	\$201.31	\$280.00	\$28.00	\$308.00	\$509.31		\$509.31
44.05-1-8.000	ARLEEN WHITNEY EST	\$30.00	\$3.00	\$33.00	\$90.00	\$7.00	\$97.00	\$130.00		\$130.00
32.13-1-35.000	RICHARD WHITNEY III	\$285.47	\$28.55	\$314.02	\$308.00	\$30.80	\$338.80	\$652.82		\$652.82
		\$ 8,924.28	\$893.68	\$9,817.96	\$14,411.23	\$1,436.79	\$15,848.02	\$25,665.98	\$238.14	\$25,904.12

To Ontario County for Levy onto 2019-2020 Taxes

Approved - SUMMER LABORERS AND PARK RECREATION PROGRAM

A motion was made by Trustee Henry and seconded by Trustee Buttaccio, then carried, to hire the following for the positions for summer laborer:

Sean Sheets at the rate of \$11.20 per hour to start after May 01, 2019.

The Village will need to gather applications for the Summer Recreation Program for Leader and Assistants. The park program will run from July 8, 2019 to August 23, 2019.

Reported – ONTARIO COUNTY WORKFORCE DEVELOPMENT and SUMMER EMPLOYMENT

This is a summer youth employment program through Ontario County. Youth are placed at worksites for the summer and are placed on the Ontario County payroll. The Board has approved laborer(s) and park assistant(s) and office help conditional on individual approval/interview. The clerk has a meeting with Wendy Cartwright later this month to discuss and submit paperwork.

Reported – FISCAL STRESS MINITORING SYSTEM

The Office of the State Comptroller (OSC) has finished their review of our 2018 Annual Update Document (AUD) providing the Village of Manchester a Fiscal Designation as *No Designation* and an Environmental Stress score of *No Designation*.

Letter read - TURNER-SCHRADER AMERICAN LEGION POST 34 - MEMORIAL DAY PARADE

Mayor Johnsen, Trustee Henry and Trustee Buttaccio will participate in the community Memorial Day Parade and Ceremony on Monday, May 27, 2019. The parade will start at 9:30am. If the parade is canceled due to inclement weather, the cemetery program will be at the high school auditorium.

Letter read – SHORTSVILLE FIREMEN CARNIVAL – JUNE 14, 15, 16, 2019

Mayor Johnsen, Trustee Henry and Trustee Buttaccio will participate in the Firemen's Parade on June 14, 2019.

Approved – GIRL SCOUT SILVER PROJECT

The Red Jacket 7th and 8th grades Girl Scouts addressed the Board requesting that they could help the food cupboard. They would like to make a sign on the doors at the food cupboard and also a sandwich sign stating where the food cupboard is and the hours of operation. The Food Cupboard is creating a 501-c not for profit standing with New York State. They are no longer the Community of Churches, though the churches do donate food. The Board approved the project.

DPW REPORT

- Matt Schaertl thanked the Board for the use of the DPW grounds for the Water Derby.

POLICE REPORT

- No report at this time.

FIRE DEPARTMENT REPORT

- The April report was submitted to the Board. Copies to be sent to the Town of Manchester and the Town of Farmington. Call volume to date is 83 calls.
- Fire Ban is still in effect until May 14, 2019.

The next Village Board meeting will be the regular meeting on Monday, June 3, 2019 at 6:00 pm. The meeting was adjourned upon motion at 6:25 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer