

MINUTES OF REGULAR BOARD MEETING HELD JUNE 6, 2005

Present: Bruce E. Miles, Mayor
Nancy W. Johnsen, Trustee
Norman E. Folts, Trustee

Others: Anthony Cirulli, Richard Cirulli, Chris Nill, Michael Murphy, Vincent A
DelGatto, John VanHanja, Chief William Dean

Recording: Angela D'Arduini, Clerk/Treasurer

The meeting was called to order at 7:00 PM by Mayor Miles. The clerk led the Pledge of Allegiance. Minutes of the meeting held on May 2, 2005 were read and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #1, General Fund totaling \$15,302.10; #2, Water Fund totaling \$830.01; and #3, Sewer Fund totaling \$561.57. The treasurer's report for the month of April was approved subject to audit.

FREDERICK'S BUILDING

Richard Cirulli requested an update on the removal of the Frederick's building. Envoy Environmental Consultants conducted an asbestos inspection of the building and asbestos was found in the black roof flashing. Sniedze Associates is seeking proposals for the asbestos remediation. Once the removal is complete, the Village will proceed with the demolition of the building.

STRATEGIC PLANNING

Chris Nill and Michael Murphy of the Strategic Planning Committee addressed the board. The five Requests For Proposals (RFP) were received from the following:

1. Map Info, Ann Arbor , Michigan
2. Environmental Design & Research, Syracuse, NY
3. Clark Patterson Associates, Rochester, NY
4. Laberge Group, Albany, NY
5. Fairweather Associates Consulting, New Paltz, NY

The Committee reviewed the proposals and reduced the list to the following three:

1. Laberge Group
2. Clark Patterson Associates
3. Fairweather Associates Consulting

Fifteen to twenty minute interviews were held with each of the above. The unanimous choice of the Strategic Planning Committee was Laberge Group. Chris Nill said they have a very impressive track record in strategic planning.

The following resolution was offered by Trustee Johnsen seconded by Trustee Folts who moved its adoption:

WHEREAS, the Strategic Planning Committee conducted interviews with representatives of the top three RFP choices, and

WHEREAS, the unanimous decision of the Strategic Planning Committee is to contract the services of Laberge Group of Albany, NY.

NOW, THEREFORE, BE IT RESOLVED that the Village of Manchester contract the services of Laberge Group to serve as its professional planning consultant.

BE IT FURTHER RESOLVED, that Michael Murphy and Chris Nill be appointed co-leaders of the Strategic Planning Committee to work closely with the consultant.

The above resolution was put to roll call vote which resulted in the following:

Mayor Miles	Voting	“AYE”
Trustee Folts	Voting	“AYE”
Trustee Johnsen	Voting	“AYE”

The resolution was thereupon declared duly adopted.

Chris Nills will prepare a news release to be sent to the Daily Messenger, Rochester Democrat and Chronicle, and the Finger Lakes Times.

GREAT FLAG RALLY

Trustee Johnsen informed the board that plans for the Great Flag Rally are moving right-a-long. Posters have been made and are out. The MC is William Eddinger. The quest speakers are Gary Bogner, history of the scouts, Roger Halderman, history of the LVRR, Tim Munn, history of baseball. The Girl Scouts will be doing a demonstration on how to burn a flag. Fire Chief John Lents will provide a container to use. The fire police will be directing traffic at Main and Clifton and Center Streets. Food and drinks will be provided by the Boy Scouts and Girl Scouts. Music will be performed by the Savannah Cellar Savers.

PARK GRANT

Trustee Johnsen has received two quotes for playground equipment ranging between \$60,000 and \$90,000. A ball park figure for a new park pavilion is \$35,000 - \$60,000. MRB's cost to prepare architectural drawings of the pavilion is \$2,875.00. Trustee Johnsen wanted board approval to hire MRB to prepare the drawings, and she wanted to know the maximum dollar amount she could request for the grant. A motion was made by Mayor Miles, seconded by Trustee Folts and carried to hire MRB to prepare architectural drawings for the pavilion.

The following resolution was offered by Mayor Miles, seconded by Trustee Folts who moved its adoption:

RESOLVED: that Angela M. D'Arduini, as Clerk/Treasurer of the Village of Manchester is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993 or the Federal Land and Water Conservation Fund Act of 1965, in an amount not to exceed \$150,000, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Village of Manchester for the rehabilitation, equipment replacement and ADA compliance of the Manchester Village Park and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property, and

BE IT FURTHER RESOLVED, that this project has been determined to be a Type II action as identified in section 617.5 of the SEQR Regulations and is not subject to SEQR review.

The above resolution was put to roll call vote which resulted as follows:

Trustee Folts	Voting	“AYE”
Trustee Johnsen	Voting	“AYE”
Mayor Miles	Voting	“AYE”

The resolution was duly adopted.

COMPLAINTS

Anthony Cirulli had three lawn ornaments stolen from the front of his house. He is requesting that the police chief split his hours between the day time and night time. Most trouble

seem to be between 7 PM and 10 PM. Chief Dean said he has started his summer night time hours.

John VanHanja complained about the junk out in front of 54 State Street, the broken sidewalk at 107 South Main Street, the barking dog at 42 South Main Street, and the village should not allow temporary sheds that look like tents. The clerk will ask the code enforcement officer to check out 54 State Street and 107 South Main Street, and Chief Dean will follow up on the barking dog. Temporary sheds are a permitted use in the village code.

CORRESPONDENCE

A letter was received from JoAnn Henry concerning the safety of the wooden climbing/slide combination at the Manchester Family Park. She would like to see this piece of equipment replaced. Repairs have been made to the wooden climbing/slide. The clerk will respond thanking her for bringing her concerns to the board and tell her the village is pursuing a recreational grant to update the park.

A letter was received from Aaron and Mary Ann Hagen upset concerning the fact their son Rocco was not contacted to work at the summer park program. It is not the policy of the village to remind potential applicants to re-apply for employment. The clerk will respond.

A letter was received from Thomas Abbott requesting that his 13.5 acre parcel of land be re-zoned from Industrial to Residential. The clerk will contact Attorney John Tyo to prepare the Local Law.

A letter was received from Tracey Abbott, Recreation Assistant requesting a substitute during the week of July 18th to fill in for the park program. The clerk will check with Tracey to see if she can work part of the week. Trustee Johnsen and Deputy Clerk Rita Gurewitch would each work a day.

POLICE

Chief of Police Bill Dean gave the board members a copy of the Sex Offender Registration Act to read. The board will have to appoint an individual responsible for making decisions concerning community notification.

Due to the July 4th holiday, the next board meeting will be held on Tuesday, July 5, 2005.

The meeting was adjourned on motion at 9:30 PM.

Respectfully submitted,

Angela D'Arduini
Clerk/Treasurer