

**VILLAGE OF MANCHESTER
MINUTES OF REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON SEPTEMBER 10, 2018**

Present: Nancy W. Johnsen, Mayor
Michael J. Buttaccio, Trustee
William F. Henry, Deputy Mayor, Trustee
Richard Coffey, Police Chief

Absent: Jeffrey P. Liberati, DPW Supervisor; Harry Bowker, MFD

Others: Ed Ruthven, MFD; Kathleen Vienna

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.
Mayor Johnsen called the meeting to order at 6:00 pm.

The August minutes were read and approved upon a motion from Trustee Buttaccio and seconded by Trustee Henry. The August Treasurer's reports was presented. A motion was made by Trustee Henry to transfer \$200.00 from A1325.4 Treasurer's Contractual to A 4020.4 Vital Statistics to cover expenses through 5/31/19, seconded by Trustee Buttaccio, unanimously carried. A motion was made by Trustee Henry, to approve the August Treasurer's Report, seconded by Trustee Buttaccio, voted on and carried, subject to audit. Bills were authorized for payment on Abstract #4 of Audited Vouchers, General Fund totaling \$; Water Fund totaling \$; Sewer Fund totaling \$; Trust & Agency Fund \$.

Reported – VETERAN'S PARK – MAIN STREET

Trustee Buttaccio reported that Senator Pam Helmings office has secured \$50,000 for the Village of Manchester. \$25,000 for the Veteran's Park and \$25,000 for the Railroad Park. An application has been submitted. All work on both parks is on hold until further notice. Trustee Buttaccio would like to officially thank the DPW for the brick work and clock set up at the veteran's park location.

Reported – 147 STATE STREET – FREDERICK PROPERTY

Mayor Johnsen spoke with Ray Kampff from Day Environmental about the recent letter from the DEC. He is going to make another proposal to the village to complete all the reports necessary for approval. The remediation is done, and hopefully this will be finished by the end of this year. Trustee Buttaccio then explained to Kathleen Vienna about the DEC and this project.

Approved – TOWN OF MANCHESTER FIRE CONTRACT

The Board reviewed a letter received from the Town of Manchester regarding the Town of Manchester Fire Contract Proposals for the years 2019, 2020 and 2021. Their proposal was \$53,420.00 for 2019, \$54,488.00 for 2020; and \$55,578.00 for 2021. The Board discussed the proposal presented in the letter. Trustee Henry made a motion that the village accept the amounts offered in the agreement, seconded by Trustee Buttaccio, voted on and unanimously carried.

Reported - OLDCASTLE, 155 STATE STREET SITE IMPROVEMENTS

The Village of Manchester Planning Board is currently in the process of establishing itself as Lead Agency under the State Environmental Quality Review (SEQR) for Oldcastle Lawn and Garden to add additional pallet storage. As an interested agency the Village Board has been notified of said project and they have no qualms that the Planning Board is lead agency and if any information is needed they will contact them.

Approved – GRANT AWARD FROM THE DEPARTMENT OF HOMELAND SECURITY

The Manchester Fire Department, in partnership with the Shortsville Fire Department, received a *Staffing for Adequate Fire and Emergency Response* grant in the amount of \$103,999.00. There was some confusion that this is a shared grant with the Village of Shortsville as the Village of Manchester paid for the grant writer. Trustee Buttaccio asked if Shortsville is going to pay ½ the cost (\$500) for the grant writer. He added that the Village of Manchester will be paying the electricity for the sign that is included in this grant as the location has to be on Route 21. Trustee Buttaccio voiced his

opinion that it is not needed and doesn't like the way it what set up. After further discussion, Trustee Henry motioned to accept the grant, seconded by Mayor Johnsen, and put to a roll call vote:

Mayor Johnsen – "Aye"

Trustee Henry – "Aye"

Trustee Buttaccio – "Nay"

The motion was approved and the award will be accepted.

PUBLIC COMMENTS

Kathleen Vienna: She asked what the village was asking for lot on Merrick Avenue? She thought \$19,000 was high. Ms. Vienna voiced concerns about the employees at the Manchester Family Park Recreation Program held over the summer. What do they make? (\$10.40/hr) She felt they were not doing their job due to excessive cell phone use. She inquired if they have a first aid kit (yes). She reported the bathrooms needed cleaning and supplies. The Board will review these observations.

Trustee Buttaccio informed the Board that the Railroad Caboose has been open a few days a week And open to the public.

DPW REPORT

- The sander from Shortsville ended up costing \$500 not \$200 per last meeting.
- The Clock is installed.
- Still getting ready to pave Moses Road and Smith Place. Will correct Double E's water problem at that time.
- Trustee Buttaccio wanted to reiterate that the sidewalks on South Avenue will begin next year. Mayor Johnsen then said they should be 5' wide for the handicapped.

POLICE REPORT

- Chief Coffey reported on a security camera system and distributed quotes that would hook up to WiFi and use a computer system to operate and retrieve camera information. After a brief discussion the camera was table until next budget.

FIRE DEPARTMENT REPORT

- Monthly Report on file in the clerk's office. Copy to Towns of Manchester and Farmington.
- The Village will be purchasing a new fire siren. Quotes are being received.
- The detour for the bridge out on Route 21 has not given any problems.

EXECUTIVE SESSION

A motion was made by Trustee Buttaccio to move to executive session for a discussion on personnel, seconded by Trustee Henry.

Time: 7:25 pm

Ended: 8:05 pm

No action taken.

The next Village Board meeting will be the regular meeting on Monday, October 01, 2018 at 5:00 pm.

The clerk will notify the newspaper of the time change.

The meeting was adjourned upon motion at 8:06 pm.

Respectfully submitted,

Rita J. Gurewitch

Village Clerk/Treasurer