

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON SEPTEMBER 11, 2017**

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Michael J. Buttaccio, Trustee

Absent: Jeffrey P. Liberati, DPW; Richard Coffey, Police Chief

Others: James VanLaeken

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.

Mayor Johnsen opened the regular meeting at 5:30 pm.

The minutes of the Regular meeting held on August 07, 2017 were read and approved upon motion from Trustee Henry and seconded by Trustee Buttaccio.

Trustee Buttaccio motioned to transfer \$1,578.61 from Sidewalks Contractual A.5410.0400 to A.5410.0100. Sidewalks Personal Service; and transfer \$4,805.17 (A.7110.0400 \$883.87; A.7140.0100. \$921.30; A.7410.0200. \$3,000.) to A.7410.0400 Playgrounds and Recreation Contractual to cover expenses to the end of the fiscal year 5/31/18, seconded by Trustee Henry voted on and unanimously carried.

The August Treasurer's report was approved upon a motion from Trustee Buttaccio, seconded by Trustee Henry, voted on and unanimously carried, subject to audit. Bills were authorized for payment on Abstract #4 of Audited Vouchers, General Fund totaling \$41,079.88 ; Water Fund totaling \$3,358.48; Sewer Fund totaling \$79.82 ; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$53,912.37.

Approved – BROWNFIELD PROJECT – FREDERICK PROPERTY, STATE STREET

SJB Services, Inc. has begun the field work on the Frederick Property according to the Supplemental Work Plan. The boring samples are being tested at this time. Hopefully all should wrap up soon to complete the project.

Discussed – DOWNTOWN VILLAGE CLOCK WITH MILITARY SERVICE COMMEMORATION

The Board discussed the possibility of enhancing the downtown area with a large clock, possibly four sided as a center point, then also include the names of military service men and women that have an affiliation with the Village of Manchester. A committee was formed to oversee this project: Michael Buttaccio, James Van Laeken, Richard Coffey and Rita Gurewitch. The Board would like to see it finished next summer.

Reported – AIR QUALITY TESTING

There is no word from the air quality vendor. The clerk will inquire again.

Approved – TREE(S) PURCHASE

Three quotes have been received to order new trees around the village.
They are:

Spring Valley Greenhouse, Inc. - \$2,150.00 trees only; \$3,600. 00 to include planting
Northern Nurseries, Inc. - \$2,854.60 trees only; do not recommend Fall planting
Bristol's Garden Center - \$1,984.00 trees only; \$3,150.00 to include planting *

*Note: Bristol's Garden Center only quoted 8 trees, the others 11 trees.

After discussing the quotes, a motion was made by Trustee Buttaccio to hire Spring Valley Greenhouse to order and plant the trees for \$3,600.00, seconded by Trustee Henry, voted on and unanimously carried.

Appointed - PLANNING BOARD MEMBER

The Village received five Letters of Interest to be a member of the Manchester Planning Board. They were: Jennifer Davis, Michael Hart, Anthony Cirulli, Richard Coffey and Jake Kennelly. After discussing the applicants, Mayor Johnsen appointed Jake Kennelly to a five year term as Planning Board Member. His Oath of Office will take place on October 3, 2017 at the next Planning Board meeting.

Letter read – SUMMER EMPLOYEE SEAN SHEETS

A letter was received from summer laborer Sean Sheets thanking the village for hiring him again this year. He enjoys working for the village and hopes to get hired back again next year.

Letter read – TOWN OF MANCHESTER WATER RATE INCREASE

A letter was received from the Town of Manchester stating the new water rates to the Village over the next three years.

Reported – VILLAGE OF MANCHESTER 125 YEAR ANNIVERSARY

Mayor Johnsen reported that the Village will be celebrating the 125th anniversary of incorporating in 1892 by commemorating the last 125 years. The event will be held on September 10, 2017 from 1:00 pm to 4:00 pm at the Village Hall. Cookies and juice will be served. Mayor Johnsen and past clerk/treasurer Dorothy Ann Liberati provided a historical display for all to enjoy and placed permanent historic photos throughout the village hall.

DPW REPORT

- The roof will be ordered and be completed in 3 weeks to a months time.
- Boy Scouts will be painting pumpkins 10/3, DPW will get the pumpkins

POLICE REPORT

- Report on file in the clerk's office
- Title has been received for the old police car. Can go to auction with base bid of \$5,000.
- Center Street knoll is a safety concern. Recommendations from police, ambulance and fire department is to enforce no parking on either side of the street. A letter will be sent to residents notifying them of no parking on Center Street.

6:45 PM TRUSTEE HENRY MOTIONED TO EXECUTIVE SECTION FOR POSSIBLE INSURANCE LITIGATION, SECONDED BY TRUSTEE BUTTACCIO, so moved.

6:55 PM OUT OF EXECUTIVE SESSION – NO ACTION TAKEN

FIRE DEPARTMENT REPORT

- Report on file
- Note that the hydrant at the Green Renewable fire malfunctioned. It didn't seal properly. Please fix hydrant.

NO PUBLIC COMMENTS

The next regular Village Board meeting will be on Monday, October 02, 2017 at 6:00 pm.

The meeting was adjourned upon motion at 7:05 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer