

**MINUTES OF PUBLIC HEARING AND REGULAR BOARD MEETING HELD  
OCTOBER 02, 2006**

Present: Bruce E. Miles, Mayor  
Nancy W. Johnsen, Trustee  
Michael W. Murphy, Trustee

Absent: None

Others: Chris Nill, William Dean, Jeffrey Liberati, Vincent DelGatto, Jr., Richard Cirulli.

Recording: Rita J. Gurewitch, Deputy Clerk/Treasurer

Mayor Miles called the public hearing to order at 7:00 PM. The notice was read and stated the proposed use of moneys in the Building and Additions Reserve Fund to pay for a new roof and gutters, and also the painting of the village office and fire hall.

No one spoke against the use of reserve funds for these improvements.

The public hearing was closed at 7:05 PM.

Mayor Miles called the meeting to order at 7:00 PM. The deputy clerk led the Pledge of Allegiance. Minutes of the meeting held on September 05, 2006 were read and a motion was made by Trustee Johnsen, seconded by Trustee Murphy to approve minutes as presented. Unanimously carried. Bills were authorized for payment on Abstracts of Audited Vouchers #13, General Fund totaling \$16,363.83; #14, Water Fund totaling \$21861.48; and #15, Sewer Fund totaling \$210.87. A motion was made by Trustee Murphy, seconded by Trustee Johnsen to accept the treasurer's report for the month of August, unanimously approved subject to audit.

**CAPITAL FUND RESERVE MONEYS**

The following resolution was offered by Trustee Murphy, seconded by Trustee Johnsen who moved its adoption:

WHEREAS, the Village of Manchester held a public hearing to use money in the Building and Additions Reserve Fund; and

WHEREAS, no spoke against the use of said funds;

BE IT RESOLVED, that the Village of Manchester be able to use said funds to \$50,000,

BE IT FURTHER RESOLVED, that any unused portion of moneys is returned to the Building and Addition Reserve Fund.

The resolution was put to roll call vote which resulted as follows:

Mayor Miles	Voting	"AYE"
Trustee Johnsen	Voting	"AYE"
Trustee Murphy	Voting	"AYE"

The resolution was duly adopted.

**ROOF REPLACEMENT VILLAGE OFFICE AND FIRE DEPARTMENT**

At the September 05, 2006 meeting the Village Board had determined that an emergency exists and requires the immediate replacement of the roof, which cannot await competitive bidding. Proposals were present from various contractors. A thorough discussion followed.

The following proposals were received:

Richard King - \$21,750.00  
Hibbs Contracting - \$27,950.00  
David Schlossnagle Bldg & Remodeling - \$38,915.00  
B & B Builders - \$29,863.00

The following resolution was offered by Trustee Murphy, seconded by Trustee Johnsen who moved its adoption:

WHEREAS, the proposals from the above mentioned contractors were reviewed by the Board of Trustees,

BE IT RESOLVED, that the contract to replace the roof on the village office and fire hall be granted to Hibbs Contracting in the amount of \$27,950., and

BE IT FURTHER RESOLVED, that the village board accept the Hibbs Contracting proposal and that work begins immediately.

The resolution was put to roll call vote which resulted as follows:

Mayor Miles	Voting	“AYE”
Trustee Johnsen	Voting	“AYE”
Trustee Murphy	Voting	“AYE”

The resolution was duly adopted.

### **PAINTING VILLAGE OFFICE AND FIRE HALL**

Three proposals were received to paint the outside village office and fire hall building. It was decided to obtain more quotes for this project and review at a later date.

### **HEAVY DUTY DUMP TRUCK**

Mr. Liberati received a proposal for a 2005 unused International Dump Truck from Regional Transportation and the clerk received information on a 5 year lease from Harco Leasing Company, Inc., the board reviewed the data.

The following resolution was offered by Trustee Murphy, seconded by Trustee Johnsen who moved its adoption:

WHEREAS, Public Works Supervisor Jeffrey Liberati reported that the 1995 International heavy duty dump truck with plow and sander needs to be replaced, and

WHEREAS, Mr. Liberati presented a proposal for one (1) 2005 unused International 7600 truck with dump and plow from Regional Transportation for the contract sum of \$94,676.45, and

WHEREAS, Mr. Liberati presented a proposal from Harco Leasing Corporation for the purchase of the truck with dump and plow with a 5-year lease purchase agreement.

BE IT RESOLVED, that the contract for furnishing this equipment be awarded to Regional Transportation at the contract sum of \$94,676.45, and

BE IT FURTHER RESOLVED, that the village board accepts the proposal from Harco Leasing Corporation for payment of the 2005 International truck with a 5-year lease purchase agreement at an interest rate of 5.57%.

The above resolution was put to roll call vote which resulted as follows:

Trustee Johnsen	Voting	“AYE”
Trustee Murphy	Voting	“AYE”
Mayor Miles	Voting	“AYE”

The resolution was duly adopted.

### **FREDERICK’S PROPERTY – Site Remediation**

Arrow Contracting, Inc. began work on or around September 18, 2006 for the completion of this project. Mr. Cirulli stated the site looks great and congratulates the village that the completion is near.

## **STORM DRAIN – PRATT RD**

Public Works Supervisor Jeff Liberati contacted Kenneth Morrison and the proposed cost to install storm sewer drainage along a section of Pratt Road would cost close to \$10,000. The estimate from Ken Morrison is \$6,700. with the village purchasing the stone and other supplies needed in the project that Mr. Liberati stated would amount to approximately \$3,300. After discussing the proposal a motion was made by Trustee Johnsen to hire Kenneth Morrison, seconded by Trustee Murphy and put to vote as follows:

Trustee Johnsen	Voting	“AYE
Trustee Murphy	Voting	“AYE”
Mayor Miles	Voting	“AYE”

The motion was carried.

## **HALLOWEEN PARADE & TRICK OR TREAT NIGHT**

This year the firemen’s Halloween Parade will not be having a combined event with the Village of Shortsville Fire Dept. and the Shortsville Manchester Chamber of Commerce. The Manchester Fire Department decided to return to holding the parade in the Village of Manchester. The parade will be held on Tuesday, October 31<sup>st</sup> at 6:30 PM lining up on Howard Street and proceed to the Manchester Fire Department for judging. Refreshments and prizes will be provided by MFD.

The Village of Manchester proclaims TRICK OR TREAT NIGHT Tuesday, October 31, 2006 from 6:30 – 8:30 PM. The Mayor directed the deputy clerk to run the ad in the Merchandiser to run the week of October 23<sup>rd</sup>.

## **TREE TRIMMING, REMOVAL AND PLANTING**

A proposal was received from Dittmar Nursery for six (6) new trees. The amount is \$1,345.18, including labor to install. A motion was made by Trustee Murphy, seconded by Trustee Johnsen and carried to accept Dittmar Nursery’s proposal and proceed with the planting of trees.

## **LOCAL LAW NO. 3 – 2006**

Code Enforcement Officer Steve DeHond presented the board with highlights of a local law to amend Chapter 19 of the Code of the Village of Manchester. He stated that this is just a procedural change, that there is no change in the code itself.

See attached Resolution of Public Hearing on proposed Local Law No. 3-2006 “**A LOCAL LAW TO AMENDING CHAPTER 19 OF THE CODE OF THE VILLAGE OF MANCHESTER SO AS TO PROVIDE FOR THE ADMINISTRATION AND ENFORCEMENT OF THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE.**”

(Attachments – Notice of Public Hearing  
and Resolution of Public Hearing Local Law No. 3-2006)

## **LOCAL LAW NO. 4 – 2006 OUTDOOR WOOD BURNING FURNACES**

Steve DeHond addressed the board with information on outdoor wood burning furnaces. With energy cost rising, people are choosing alternative heating. These furnaces produce smoke and odor. Mr. DeHond feels that with close proximity of the homes in the village there is potential for this smoke to become offensive and a nuisance to neighboring properties.

See attached Resolution of Public Hearing on proposed Local Law No. 4-2006 “**A LOCAL LAW TO AMEND THE CODE OF THE VILLAGE OF MANCHESTER BY ADDING CHAPTER 63 ENTITLED OUTDOOR WOOD-BURNING FURNACES**”

(Attachments – Notice of Public Hearing  
and Resolution of Public Hearing Local Law No. 4-2006)

## **2007 WATER RATE – CITY OF CANANDAIGUA**

Mayor Miles received a letter from the City of Canandaigua conveying the projected wholesale water rate for 2007 and the scheduling a meeting to share the operating and capital plan.

The projected water rate is \$1.64 per 1000 gallons, which is a 5% increase over the 2006 rate. The final official water rate will be received by February 15, 2007.

Mayor Miles will be attending the meeting on Wednesday, October 11<sup>th</sup> at 1:30 pm in the Hurley Bldg Conference room.

## **COMMUNITY DEVELOPMENT BLOCK GRANT**

Chris Nill addressed to board and discussed the Laberge Contract, as they will administer the CDBG grant. There will be two meetings on October 12<sup>th</sup>. At 6:00 pm the Citizens Advisory Committee will meet with Laberge Group to learn their function as grant committee members and at 7:30 pm Laberge and the committee will meet with potential applicants of the CDBG grant. Any questions concerning the application process will be addressed to Laberge Group.

Mr. Nill told the board that the TIP (Transportation Improvement Program) application has been submitted to the Genesee Transportation Council. It was similar to the TEP (Transportation Enhancement Program) that was submitted earlier. He explained that with the TEP application, the amount of funds requested were all that would ever be received, with the TIP application more funds could be requested for justifiable reasons. Both application project areas are along the Canandaigua Outlet within the village.

The board expressed their sincere thanks to Mr. Nill for his continuing dedication and assistance to the Village of Manchester.

## **STANDARDIZED VALVES AND HYDRANTS**

Department of Public Works Supervisor Jeff Liberati presented the board with a request to consider a standardized system of water main gate valves and hydrants. His recommendation is Kennedy valves and hydrants. A discussion followed.

The following resolution was offered by Mayor Miles, seconded by Trustee Murphy who moved its adoption:

**WHEREAS**, from time to time outside contractors are hired to replace water main gate valves and hydrants, and

**WHEREAS**, at the present time the Village of Manchester has no standardized system to add, repair or replace water main gate valves and hydrants, and

**WHEREAS**, it would be a hardship to the Village of Manchester to maintain inventory without a standardized system of water main gate valves and hydrants,

**BE IT RESOLVED** that the Village of Manchester adopts only Kennedy valves and hydrants as their standardized replacement product, and

**BE IT FURTHER RESOLVED** that this resolution be effective immediately.

The resolution was put to roll call vote which resulted as follows:

Mayor Miles	Voting	“AYE”
Trustee Johnsen	Voting	“AYE”
Trustee Murphy	Voting	“AYE”

The resolution was duly adopted.

## **DESIGN GUIDELINES PLAN**

The village is planning to set Design Guidelines for future projects within the village. An application was submitted to Ontario County Planning for technical assistance. The application was approved for assistance and OCPD requested us to contact the Village of Shortsville to see if a joint venture would be considered.

After a discussion, it was decided a core working group networked with both villages would be effective and appointed to a study committee. The board authorized Sean Schumacher (Co-Chairman, Planning Board) to preside over this committee.

## **ROUTE 21 BRIDGE TO GRADE PROJECT**

Trustee Johnsen spoke with Thomas Lictenthal, Project Manager from Bergmann Associates, to see about extending the decorative street lighting beyond the project area.

Trustee Johnsen suggested that four (4) additional light poles be added to the south end of the project, which would bring the lighting to the village entrance. The cost would be \$6,000 per pole for \$24,000. total. Trustee Johnsen stated that to add onto this existing project would save the village thousands of dollars just in engineering and design costs. Trustee Murphy stated that a 10 to 20 year plan should be considered for future enhancements for Main Street and possibly to start budgeting for that process.

A motion was made by Trustee Murphy, to request the 4 additional light poles for the betterment for the village in the amount of \$24,000, seconded by Mayor Miles, unanimously approved and motion carried. Trustee Johnsen

#### **CORRESPONDANCE – ROCHESTER INSULATED GLASS**

A letter was received from Rick Wolk, President of Rochester Insulated Glass (RIG) located on Merrick Circle. His letter stated that they would be expanding their building in the near future. Also mentioned was the possible demolition of the Roundhouse and the remediation of the contaminated soil surrounding.

Mr. Wolk's request in the letter is to seek an indefinite extension of the Temporary Certificate of Occupancy that will expire February 01, 2007. The Temporary C of O requires Mr. Wolk to re-locate offices or construct a firewall to separate offices from the production area.

After a brief discussion, the board will ask Code Enforcement Officer Steve DeHond to research this topic and report back to the board. The Mayor directed the Deputy Clerk to respond to Mr. Wolk's letter that the matter is being addressed.

The meeting was adjourned on motion at 9:30 PM.

Respectfully submitted,

Rita J. Gurewitch  
Deputy Clerk/Treasurer