

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON OCTOBER 03, 2016**

Present: Nancy W. Johnsen, Mayor
William F. Henry, Deputy Mayor, Trustee
Michael J. Buttaccio, Trustee
Richard Coffey, Police Chief
Harry Bowker, MFD

Absent: Jeffrey P. Liberati, DPW Supervisor

Others: Don Hessney, Ed Ruthven, MFD, Richard Deys, Anthony Cirulli, Richard Cirulli

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.

Mayor Johnsen called the meeting to order at 6:00 pm.

The minutes of the Regular meeting held on September 12, 2016 were read and approved upon motion from Trustee Buttaccio and seconded by Trustee Henry. The September Treasurer's report was approved upon a motion from Trustee Henry, seconded by Trustee Buttaccio, voted on and unanimously carried, subject to audit. Bills were authorized for payment on Abstract #5 of Audited Vouchers, General Fund totaling \$; Water Fund totaling \$; Sewer Fund totaling \$; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust&Agency Fund \$.

Approved – 1971 AMERICAN LaFRANCE 100' LADDER FIRE TRUCK

The Village received two (2) bids for one (1) 1971 American LaFrance 100 Ladder Fire Truck.

Sandmans RCD - \$3,501.00
Patrick A. Thorpe - \$4,567.89

After reviewing the bids, Trustee Henry made a motion to accept Patrick Thorpe's bid of \$4,567.89, Trustee Buttaccio seconded the motion, voted on and unanimously carried.

After payment, Fire Chief Harry Bowker will drive the fire truck to Mr. Thorpe's residence and inform the clerk delivery has been made. At which time the insurance coverage on said truck will be cancelled.

Approved – EMERGENCY WATER SERVICE – 3957 DEWEY RD

The Board received a letter from Mr. Barry Rude, 3957 Dewey Road, requesting approval from the Board of Trustees to be connected to the Village of Manchester's public water service. There is an emergency situation due to the fact that Mr. Rude's well has been contaminated with E Coli causing a health risk factor. The property is in the Town of Manchester, but is in the area of the Village of Manchester water transmission line. There is no Town of Manchester supply there. The Town Water/Highway Superintendent, Wayne Holtz, and the Village DPW Supervisor, Jeffrey Liberati, have been working together to get water to Mr. Rude after he gets approval to connect and pay for the permit to connect.

A motion was made by Trustee Henry, seconded by Trustee Buttaccio, to allow the water connection for Mr. Rude, voted on and unanimously carried.

Discussed – BROWNFIELD PROJECT – FREDERICK PROPERTY, STATE STREET

Review: Letter from DEC wanting the Final Engineering Report (FER) for the Frederick Property Due to Mr. Raeman's last known job location was with Clark Patterson Lee, Mayor Johnsen spoke with them. Mr. Raeman no longer works for Clark Patterson Lee. Mayor Johnsen will meet with Village Attorney John Tyo.

An extension was granted from 9/30/16 to 11/30/16 to submit the proper FER.

Discussed – MERRICK AVENUE WATER TOWER – DEMOLITION BID UPDATE

The clerk said that MRB had called and the next lowest bid, Wargo Enterprises, Inc. would like an increase of \$5,000 to their bid due to the price of scrap metal has gone down.

The bid cannot be increased without allowing all bidders to re-bid. The Board will address the water tower again in the spring.

Discussed – OLDCASTLE LAWN & GARDEN/GREEN RENEWABLE – 155 STATE STREET

Code Enforcement Officers Steve DeHond and Marty Barnett met with Green Renewable representatives to confirm that they are operating within the approved site plan. The following is from a letter written to the board:

- 1.) Incoming raw material stockpiles are within the quantities approved
- 2.) Screening process is being done outside, grinding and mulch coloring is done inside as approved.
- 3.) Packaging process for both mulch and soil are done on same machinery line as proposed.
- 4.) Movement of raw materials and finished goods on site are using same equipment as proposed.
- 5.) General list of equipment on site that was approved; wood fiber screener, wood grinder mulch coloring machine, 3-6 wheel loaders, 2-6 forklifts, automated bagging line with palletizer and wrapper, assorted conveyors for material handling.
- 6.) Finished product outbound quantities are within the range of approximately 2 million units as proposed in their original description.
- 7.) Hours of operation are as originally proposed. (7am-6pm) March-June. Second shift added as needed in busy season (3:00pm-11:30pm) February-June.

A copy of the letter will be given to the Planning Board as an expansion is anticipated. There will be a public hearing at a future date and all residents within 500 feet will receive a hearing notice.

Richard Cirulli stated that the fire hydrant at this location is leaking. The Clerk will report it to the DPW Supervisor.

Reported – HALLOWEEN DECLARATION AND PARADE

The Firemen's parade will be held on Monday, October 31st at 6:30 PM lining up on Howard Street and proceeding to the Manchester Fire Department for costume judging, prizes and treats. Escort will be provided by village police and fire department. Refreshments and prizes will be provided by MFD. The Village of Manchester proclaims TRICK OR TREAT NIGHT Monday, October 31, 2016 from 6:00 to 8:00 PM. The Mayor directed the clerk to run the ad in the Merchandiser to run the week of October 24th.

Approved – RUGS FOR VILLAGE HALL AND FIRE DEPARTMENT

Trustee Buttaccio researched the possibility of discontinuing the rug rental to outright purchasing of the rugs. He feels under present conditions, the village could save \$300 per year. After a thorough discussion, a motion was made by Trustee Buttaccio, seconded by Trustee Henry to purchase the carpets needed, voted on and unanimously carried. Trustee Buttaccio said that if it doesn't work out, we can look into renting them again.

Reported – MANCHESTER FAMILY PARK PROGRAM

Park Leader, Kyle Sanders, submitted his written annual park report. It includes staff evaluations, field trip reports, on-site demonstrations, last week fun time and picnic, and recommendations for next summer, including any equipment and supplies needed. The full report is on file in the clerk's office.

PUBLIC COMMENT

Discussed — 25 S MAIN STREET

Don Hessney continues to be concerned about 25 S Main Street and wants the village to do something about it. He didn't receive his action plan from the village as requested. Does he need to take legal action? Code Enforcement met with the village board and the new owner of the property. Mayor Johnsen met with the village attorney and most of the items in question are a civil matter and any code violations are being addressed and rectified. Trustee Henry asked Mr. Hessney if he wanted

to set up a meeting with the two trustees, he said yes. Trustee Henry will set up a meeting in the boardroom and meet at a later date.

Discussed – Water Tower Demolition

Mr. Richard Deys thanked the board for considering his bid on the fire truck.

Mr. Deys wanted to make a statement concerning the process of the Merrick Avenue Water Tank Demolition project. He felt that MRB Group made it much more difficult than was necessary and felt they clashed with details. His insurance agent said he couldn't have pollution coverage without any details. Mr. Deys wanted to inform the board that the MRB contract does not address the finish details either. He advises to hire a different engineer next time.

Reported - Village website

Richard Cirulli informed the board that the minutes on the website are not current and he has noticed that the agenda has been missing the last two months. The clerk will rectify this matter.

DPW REPORT

- Clerk said major water leak found at the school is still broken but shut off.
- DPW Installed a new water service on Moses Road
- The dedicated sewer line from Dunkin Donuts has been inspected and approved by DPW Supervisor Jeffrey P. Liberati. The \$10,000 escrow protection/bond for this project may now be returned to the owner.

POLICE REPORT

- Reported that a permanent STOP sign needs to be placed in the village right-of-way at the end of Rochester Insulated Glass' (RIG) drive-way entering into Merrick Circle. Traffic leaving RIG has become hazardous. **Approved – STOP SIGN** A motion was made by Trustee Buttaccio to install a permanent STOP sign at the intersection of Merrick Circle and RIG's driveway, seconded by Trustee Henry, voted on and unanimously carried.
- There have been various break-ins in the Manchester-Shortsville area. It appears the police have suspects originating in Wayne County.
- The purchase of the new police car has now been completed and expenses split 50-50 with Shortsville.

FIRE DEPARTMENT REPORT

- Report on file in the clerk's office. Copy to Towns of Manchester and Farmington.
- 1781 Ladder Truck will be gone as soon as Patrick A. Thorpe pays \$4,567.89
- Scouting for food is going to be 11/12 and 11/13. The Scouts and Food Cupboard will be utilizing this building to organize.

The next regular Village Board meeting will be on Monday, November 6, 2016 at 6:00 pm.

The meeting was adjourned upon motion at 7:15 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer