

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON NOVEMBER 4, 2019**

Present: Nancy W. Johnsen, Mayor
William F. Henry, Deputy Mayor, Trustee
Michael J. Buttaccio, Trustee
Richard Coffey, Police Chief
George C. Hotchkiss, DPW Supervisor

Absent: Harry Bowker, MFD

Others: Mike Schaertl; Martha Doody; Ed Ruthven, MFD; Lee Sanders, MFD

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.
Mayor Johnsen called the regular meeting to order at 6:00 pm.

The minutes of the Regular meeting held on October 1, 2019 were read and approved upon motion from Trustee Buttaccio and seconded by Trustee Henry.

The October Treasurer's report was not submitted at this time.

Bills were authorized for payment on Abstract #6 of Audited Vouchers, General Fund totaling \$; Water Fund totaling \$; Sewer Fund totaling \$; Trust & Agency Fund \$.

Discussed – RUNNING WITH THE REINDEER

Mr. G. Michael Schaertl gave an update on the *Run with the Reindeer* on November 30th. Parking and Sign ups will be at the RJ High School lobby and parking is at the school also. The runners will start at the light in Shortsville, the walkers will join at the school cross walk, all will go along the shoulder of the road and sidewalk. Local law enforcement can close the intersection at 31 and West Main Street five minutes before the race and 5 minutes after it starts and the runners move over. Law enforcement and DOT need to coordinate the start off. The Parent Teacher Student Association (PTSA) will be serving hot cocoa and coffee. The Girl Scouts will be having baked goods. The Fire Department will be having hot dogs, popcorn and s'mores. Music and decorations will be set up. Advertising will be completed by the 18th and Lisa Schaertl said she would help with the ad. Ads will go into the Penny Saver and Merchandiser. Looking into renting a snowman costume &/or reindeer to walk around grounds. M. Schaertl said he would get cross country students to volunteer wearing them.

Discussed – TRAIL USE REQUEST – DOG RUN BOUND FOR THE HOUNDS

Martha Doody addressed the Board about a six hour dog run on the Manchester Gateway Trail. The event will be on Saturday, November 23, from 9:00 am to 3:00 pm. The run will be from post to post. Water Street to Route 96, back and forth. There is the road crossing on Clifton Street. There is a marked crosswalk. The DPW will put new signs and safety cones up. Registration and parking will be at the Shortsville end of the trail. Police Chief R. Coffey will check in on the run/crosswalk. The proceeds will go to the dog park on Water Street. They will clean up accordingly. They are in a go position for November 23rd.

Approved - UNPAID VILLAGE TAXES – RESOLUTION No. 6-2019

The following resolution was offered by Trustee Henry , who moved its adoption, seconded by Trustee Buttaccio , to wit:

RESOLVED, that the Board of Trustees of the Village of Manchester hereby request that the County Treasurer of the County of Ontario collect the delinquent taxes of said Village as provided by Chapter 619 of the Law of 1977 adopted by the Board of Supervisors of Ontario County on November 23, 1977 and be it further:

RESOLVED: that the Village Treasurer is hereby directed to transmit to the Ontario County Treasurer a certified copy of this Resolution together with the account and certificate described in sub-division 3 of Section 1436 of the Real Property Tax Law to the Ontario County Treasurer:

The question of adoption of the foregoing Resolution was duly put to roll call which resulted as follows:

Mayor Johnsen	Voting	"AYE"
Trustee Buttaccio	Voting	"AYE"
Trustee Henry	Voting	"AYE"

The resolution was thereupon declared duly adopted.

(see attached listing)

ELECTION VACANCIES – RESOLUTION No. 7-2019

At a regular meeting of the Board of Trustees of the Village of Manchester held November 4, 2019, the following resolution was offered by Trustee Henry, seconded by Mayor Johnsen, who moved its adoption.

WHEREAS, the next general Village election would fall on Tuesday, March 17, 2020, the Board of Trustees will provide that such election for officers will be on **Wednesday, March 18, 2020**; and

WHEREAS, the Board of Trustees must designate by resolution and publish the offices which are to be filled in such election and the term thereof.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the offices as vacant at the end of the current official year to be filled at the Village election to be held on March 18, 2020 for the following term:

Mayor - four years

Trustee - four years

Section 2. The Village clerk is hereby directed to publish this resolution in full in the Canandaigua Daily Messenger.

Section 3. This resolution shall take effect immediately.

Reported - OVER 65 TAX EXEMPTIONS

The board set December 02, 2019 at 6:00 PM for the public hearing for Over 65 exemptions for the 2021-2022 tax year. The clerk will prepare the legal notice and have it published.

Reported – ONTARIO COUNTY LOCAL GOVERNMENT SHARED SERVICES

The Panel Members will meet to vote on the draft 2020 Property Tax Savings Plan, aka Shared Services Plan on November 20th at the Ontario County Safety Training Facility in Canandaigua NY. All Chief Elected Officials are to vote, no proxy votes will be taken.

PUBLIC COMMENT

Email: An email was received from Town Supervisor Jeff Gallahan forwarding a complaint from a tenant at 8 Bennett Avenue about no parking on Bennett Avenue, the Village will respond by letter and copy the owner of the property. The signs will stay, No Parking on either side of Bennett Avenue.

DPW REPORT

- The October DPW report was submitted to the Board showing purchases and work completed.
- A French drain was put into the curb near Belinda Ives residence. Drainage is better than it was.
- Park winterized
- Discussing new water reading system
- Black topping Wednesday or Thursday. Bennett Avenue and Vanderwall Drive. Not finished.
- Signs were put up on Bennett Avenue – No Parking either side of the Street
- Looking into Commercial Driving License class to Ed to attend.
- Two Hydrants need fixing, Merrick Avenue and North Avenue.
- Will be working on scheduling water meter repair.
- Looking into CDL classes for Ed Ruthven. Received quotes for \$5900 and \$2200. Waiting until Ed get response from school.
- Full report on file in the clerk’s office.

POLICE REPORT

- The October Police report was submitted. Report on file in the clerk's office.

FIRE DEPARTMENT REPORT

- The October report was submitted to the Board. Copies to be sent to the Town of Manchester and the Town of Farmington. 14 calls this month. 200 calls for the year to date.
- Fire Prevention Week starts October 7th. The Department was at the school on 10/10 from 9:30-1.
- NY Cancer policy renew was renewed 1/1/2020 – 12/31/2020. Cost approximately \$1800. Down \$200 from last year.
- Fire Banquet was October 18, 2019 at Club 86 in Geneva. Two people received their 50 year service award, Harry Bowker and Jim Goodall.
- October 17th was the Chiefs meeting. Spokesman was George Smith. His speech was on the fire in Rochester that almost killed two firemen. There was a back draft/flash over that trapped the men.
- The Department had flash over training, along with training for gas and water supplies when involved with a fire.
- Halloween Parade was rained out, but the gathering at the fire hall was a big success and well attended.
- Inquired about volunteers and if they are covered. Wives want to help out with various duties, like cleaning or bringing water. Will need to check with the insurance company.
- MFD will have free hot dogs and popcorn for November 30th Reindeer Run and festivities.

The next Village Board meeting will be on Monday, December 02, 2019, at 6:00 pm.

The meeting was adjourned upon motion at 8:15 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer