

**VILLAGE OF MANCHESTER  
MINUTES OF REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON November 5, 2018**

Present: Nancy W. Johnsen, Mayor  
William F. Henry, Deputy Mayor, Trustee  
Michael J. Buttaccio, Trustee  
Richard Coffey, Police Chief  
Ed Ruthven, MFD

Absent: Mayor; Jeffrey P. Liberati, DPW Supervisor; Harry Bowker, MFD

Others: Marlene DeGloma; Jack Melsom, Green Renewable; Jim Natoli; Anthony Cirulli

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.  
Mayor Johnsen called the meeting to order at 6:00 pm.

The October minutes were read and approved upon a motion from Trustee Buttaccio and seconded by Trustee Henry. The October Treasurer's report was presented. A motion was made by Trustee Henry, to approve the Treasurer's Report, seconded by Trustee Buttaccio, voted on and carried, subject to audit. Bills were authorized for payment on Abstract #6 of Audited Vouchers, General Fund totaling \$83,445.15; Water Fund totaling \$16,729.54 ; Sewer Fund totaling \$53,985.64 ; Trust & Agency Fund \$.

**Approved – 147 STATE STREET – FREDERICK PROPERTY**

An Addendum Proposal #2 was received from Day Environmental to provide environmental services for 147 State Street, Frederick Property. This property has been studied and remedial actions taken since 1999 to present. Day Environmental has come on board to help in 2017 and 2018. They are now proposing to prepare the Final Engineering Report for the Department of Environmental Conservation (DEC) and the Site Management Plan for their approval. Day Environmental met with the DEC to discuss closure requirements for this site. A motion was made by Trustee Henry, Seconded by Trustee Buttaccio, that the Village accept Addendum Proposal #2 from Day Environmental, voted on and unanimously carried.

**Approved – MERRICK AVENUE VACANT LOT – (OLD WATER TOWER SITE)**

Mr. Richard Carr presented a "land exchange" to the Village Board. Mr. Carr's property abuts the water tower lot on Merrick Ave. There are three proposals to moving the lot line north in exchange for the rear lot section to be given by him. Maps were provided. After a discussion, Trustee Buttaccio motioned to exchange 10' x 150' south side of lot (1,500 sq ft) for 35' x 110' (3,850 sq ft) at the rear of the lot and also all legal fees and survey be incurred by Mr. Carr and no expense to the Village of Manchester, second by Trustee Henry, voted on and unanimously carried.

Trustee Buttaccio motioned to reduce the selling cost of the lot from \$19,500 to \$17,500, seconded by Trustee Henry, voted on and unanimously carried. The clerk will notify the realtor.

**Discussed – GREEN RENEWABLE, 155 STATE STREET – MARLENE DEGLOMA**

Marlene DeGloma, State Street resident, addressed the Board in recapping the Green Renewable activities at the west end of State Street. After a long discussion and information exchange with the Village Board, the truck traffic is better and their relationship with the employees of Green Renewable is improved and helpful. Everyone would like to see an increase in police presence on State Street, for truck traffic and speeders, especially the coming Spring when activity will intensify.

**Approved - UNPAID VILLAGE TAXES – RESOLUTION No. 14-2018**

The following resolution was offered by Trustee Buttaccio, who moved its adoption, seconded by Trustee Henry, to wit:

**RESOLVED**, that the Board of Trustees of the Village of Manchester hereby request that the County Treasurer of the County of Ontario collect the delinquent taxes of said Village as provided by Chapter 619 of the Law of 1977 adopted by the Board of Supervisors of Ontario County on November 23, 1977 and be it further:

**RESOLVED:** that the Village Treasurer is hereby directed to transmit to the Ontario County Treasurer a certified copy of this Resolution together with the account and certificate described in sub-division 3 of Section 1436 of the Real Property Tax Law to the Ontario County Treasurer:

The question of adoption of the foregoing Resolution was duly put to roll call which resulted as follows:

Mayor Johnsen	Voting	"AYE"
Trustee Buttaccio	Voting	"AYE"
Trustee Henry	Voting	"AYE"

The resolution was thereupon declared duly adopted.

(see attached listing)

#### **Reported - OVER 65 TAX EXEMPTIONS**

The board set December 03, 2018 at 6:00 PM for the public hearing for Over 65 exemptions for the 2020-2021 tax year. The clerk will prepare the legal notice and have it published.

#### **Reported – NO VILLAGE GENERAL ELECTION**

There is no scheduled village general election for March of 2019.

#### **Approved – TOWN OF FARMINGTON FIRE CONTRACT**

The Board reviewed a letter received from the Town of Farmington regarding the Town of Farmington's Fire Contract Proposal for the year 2019. Their proposal is \$58,425.00 during 2019. The Board discussed the proposal presented in the letter. Trustee Henry made a motion that the village accept the amount offered in the Farmington Fire Agreement, seconded by Trustee Buttaccio, voted on and unanimously carried. The Town of Manchester Contract was approved in September 2018.

#### **Approved - Silica Exposure Control Plan-Village of Manchester Department of Public Works**

The purpose of this program is to protect employees from overexposure to respirable crystalline silica and to comply with the applicable construction standard (29 CFR 1926.1153) and general industry standard (29 CFR 1910.1053) for silica.

Materials such as sand, stone, concrete, asphalt, brick and mortar contain crystalline silica. When employees cut, grind, drill, or crush these materials, very fine dust particles (respirable) become airborne, and if inhaled they can remain trapped deep in the lungs and can cause a number of serious, life-shortening respiratory diseases such as silicosis, lung cancer, chronic obstructive pulmonary disease, as well as kidney diseases.

Our policy is to minimize exposure as much as possible. The Public Works Maintenance Supervisor will ensure compliance as the designated competent person.

A motion was made by Trustee Henry to adopt the Silica Exposure Control Plan, located in the Highway folder in the clerk's office as part of the Village of Manchester policies plan, seconded by Mayor Johnsen, voted on and unanimously carried.

#### **Approved – FIRE WARNING ALARM SYSTEM**

The Board was presented with two alarm systems to replace the broken firemen's siren. Sentry Siren 14 V AC - \$9,607.31 or Sentry Siren 10V-3 - \$6,564.15. After reviewing the two sirens, a motion was made by Trustee Henry to purchase the Sentry Siren 10V Premium Warning System (pole mounted) for \$6,564.15 (not installed) to replace the roof siren that cannot be repaired due to age, seconded by Trustee Buttaccio, voted on and unanimously carried.

**Approved – CONSULTANT FOR FY 2017 SAFER GRANT AWARD**

The Village of Manchester Fire Department received from FEMA a Staffing for Adequate Fire and Emergency Response (SAFER) grant to provide a report on retaining volunteers, increasing volunteers and an electronic sign to promote it. An administrator and consultant need to be hired. The grant allows those costs to be included. A discussion followed. Trustee Buttaccio stated he will abstain from the vote as he voted against the acceptance of this grant. Mayor Johnsen made a motion to hire Jason Wagner, Shortsville NY, as both Consultant and Administrator for the SAFER Grant, seconded by Trustee Henry. The motion was put to a roll call vote:

Mayor Nancy W. Johnsen – AYE

Trustee William F. Henry – AYE

Trustee Michael J. Buttaccio – abstained

The motion was carried.

**DPW REPORT**

- No report at this time.

**POLICE REPORT**

- Reported that the radar unit is getting old. Will order new radar machine from NYS bid.
- Speed trailer is to be put at Marlene DeGloma's house on State Street.

**FIRE DEPARTMENT REPORT**

- Monthly Report on file in the clerk's office. Copy to Towns of Manchester and Farmington.
- Due to shortage of volunteers with all departments are on the Box alarm system that will call out more than one department at a time, we will see more calls than usual on the reports.
- The Route 21 Bridge Project over the Thruway should be completed by months end.
- Firefighters Cancer Benefit Program is mandated by January 1, 2019. The clerk has requested the pertinent information needed from the fire department.
- Trustee Buttaccio to check with Fire Department about showing up at the caboose when Santa is there.
- The Halloween festivities, the parade and party, were a success.

The next Village Board meeting will be the regular meeting on Monday, December 4, 2018 at 6:00 pm.

The meeting was adjourned upon motion at 7:35 pm.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer