

**VILLAGE OF MANCHESTER
MINUTES OF THE PUBLIC HEARING AND REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON MAY 03, 2021**

COVID-19 PRECAUTIONS IN PLACE

Present: Michael J. Buttaccio, Mayor
William F. Henry, Trustee
George C. Hotchkiss, DPW Supervisor
Ed Ruthven, MFD

Absent: Richard Coffey, Police Chief; Charles E. Fine, Trustee

Others: Lee Sanders, MFD

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

Mayor Buttaccio opened the regular meeting at 6:00 pm.

The minutes of the Regular meeting held on April 5, 2021 were read. Trustee Henry, absent at the last meeting, wanted to be on the record that he was against the covered bridge on Water Street at this time. He feels that due to the lack of information and that not enough details were given, it was difficult to make a decision. His concern also is to what effect will there be on emergency vehicles, snow removal and the correlation to the Manchester Gateway Trail. A motion was made by Trustee Henry, seconded by Mayor Buttaccio, to approve the April minutes, unanimously carried.

The following transfers were approved upon motion by Trustee Henry, seconded by Mayor Buttaccio and unanimously carried:

\$102.42 from Contingency A.1990.04 to A.1450.04 Election Contractual
\$6,000 from Contingency A1990.04 to A.3120.02 Police Equipment
\$15000 from Contingency A.1990.04 to A.5132.01 Garage Personal Service
\$2500 from Contingency A.1990.04 to A.5650.01 Off Street Parking
\$8,000 from Sidewalks Contractual to A.8020.04 Planning Contractual
\$12,421.89 from Contingency G1990.04 \$8,000 and G9010.08 \$3,300. And G9060.08 \$1,121.89

The February and March Treasurer's reports were reviewed at this time. A motion was made by Trustee Henry, seconded by Mayor Buttaccio, to approve the February and March reports, subject to audit. Unanimously carried. Bills were authorized for payment on Abstract #12 of Audited Vouchers, General Fund totaling \$46,314.08; Water Fund totaling \$3234.75; Sewer Fund totaling \$58,844.19; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$11,109.01.

Reported – SPRING CLEAN-UP

Spring Clean Up has been moved to May 12th and 13th due to scheduling problems at K & D Disposal. Trustee Henry voiced his concern that people are putting out debris 2-3 weeks in advance of the pick-up date. He has seen many items not allowed. Like Tires, construction materials. He told DPW not to pick them up. He went to the Village of Shortsville and asked what they did. They tag it with the instructions to remove in 7 days, if not done, they get a fine. DPW Supervisor stated that the biggest problem is lumber and construction material. He feels it is a good service, if it is done right. Have Code Enforcement check "not allowed" list and tag.

Approved - SUMMER CONCERTS

Three (3) summer concerts have been approved for July 14th, 21st and 28th. All artists have been scheduled to perform at the Mike Griffin Memorial Park.

Discussed – SUMMER RECREATION PROGRAM

The Summer Recreation Program has been table to discuss again at the June meeting. The Board is waiting for confirmation or support from Ontario County Public Health Department.

Discussed – YOUTH AGREEMENT WITH THE TOWN OF MANCHESTER

The Town of Manchester has decided not to fund the Village of Manchester any money for its program this year due to not having a program last year. The Town is paying the Village of Clifton Springs their portion this year and they immediately give it to the Clifton YMCA. The Village of Manchester wants to revise the

agreement to include maintenance and upkeep of all parks including the playground and trail. The recreation can include concerts also. Mayor Buttaccio is to talk this over with Acting Supervisor Dave Phillips.

Approved - RESOLUTION NO. 7 - 2021 - FEE SCHEDULE

The following resolution was offered by Trustee Henry, seconded by Mayor Buttaccio who moved its adoption:

WHEREAS, the Village of Manchester fee schedule may be amended from time to time as necessary upon resolution of the Board of Trustees; and

WHEREAS, there was no classification for unlisted permits; and

WHEREAS, the board of trustees discussed what fees would be reasonable and comparable;

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Manchester, that the following new fees be added to the Village of Manchester fee schedule as follows:

1. **ADD – SOLAR ENERGY PANELS**
Residential - \$50.00
Commercial - \$4.00 per KW (kilowatt)

BE IT FURTHER RESOLVED, that the new fees become effective immediately.

The resolution was put to a roll call vote which resulted as follows:

Mayor Michael Buttaccio	Voting	“AYE”
Trustee William Henry	Voting	“AYE”
Trustee Charles Fine	ABSENT	

The resolution was declared duly adopted

Approved – BEAUTIFICATION (FLOWERS)

A list of various vendors has been assigned to locations throughout the village. Spring Valley, 17 baskets and 10 carts for Main Street. Also 5 whiskey barrels at Bliss, Post Office, B&L Car wash, Bridal Shop and back of Village Hall. Fish Farm Market will do the Village Hall, bandstand and monument, also at the RR Memorial Park flag pole. B. Knowlton will do the Clock Tower location. The entrance is usually done by Donna Capron with flower furnished by Spring Valley. If Donna can't, maybe the DPW will plant them.

Approved – WEBSITE UPDATE

The website is in need of updating and the process has begun. It should be completed by the end of May or June.

Approved – POSSIBLE CARRY OVER OF EMPLOYEE VACATION DAYS

Numerous employees have days and hours left over in 2020-2021 village year. The clerk requested that instead of losing the vacation days (as in the employee manual), would it be possible to carry them over to the next fiscal year. After a brief discussion, vacation time was tabled. No action taken.

Reported – NOTICE TO RESIDENTIAL WATER CUSTOMERS

On June 17, 2020, Governor Cuomo signed into law amendments to the Public Service Law that prevent municipalities and public utilities from terminating water service to residential customers for non-payment of an overdue charge during the COVID-19 state of emergency. Additionally, all water suppliers must notify residential customers of the protections afforded under the law. It does not eliminate a customer's obligation to pay accrued charges, however it can be deferred, in which a DEFERRED PAYMENT AGREEMENT can be done. The Village of Manchester will not be levying any water and sewer arrears onto the 2021-2022 Taxes.

Reported – OFFICE OF THE NY STATE COMPTROLLER

2% TAX CAP – They have reviewed our tax levy limit and have no findings.

FISCAL AND ENVIRONMENTAL STRESS – They have given the Village a 2020 Fiscal Stress score of 3.3 and an Environmental Stress score of 6.7. No designation on both. (within good limits).

PUBLIC LETTERS/EMAILS:

Letter – From Angel Montanez, Lehigh Avenue

A letter was received from Mr. Angel Montanez. He is requesting to change the zoning classification on Parcel No. 44.05-1-14.000. This parcel is located at the corner of NYS Route 21 and Lehigh Avenue. The Village

Board sent this request to the Manchester Planning Board for their recommendation. This resulted in an affirmation to change the land from Residential -1 to Commercial – 1. The next step is to have Ontario County Planning Department review our change request. Once a positive response is given to our request, a public hearing will need to be held to change our zoning map. At that time a \$500 fee will need to be collected.

Letter - From the Turner-Schrader American Legion – Post 34

The American Legion is going to have a modified celebration on Monday, May 31st, 2021. Everyone will be required to wear a mask. There will be no parade, but three separate ceremonies starting at 9:30am at the Manchester Village Monument, then go to the Village of Shortsville Monument and one to Brookside Cemetery. If inclement weather, the cemetery program will be in the RJHS auditorium.

DPW REPORT

- TWC (Spectrum) was to put Wi-Fi down at the DPW garage. A site survey was completed and Spectrum stated the site was ready. When the technician came, he said he couldn't do it, it needed construction work. This is now on hold.
- The Annual Water Report has been completed. Copies of the report are at the village hall.
- The new John Deere lawn mower is being delivered tomorrow.
- There was a discussion on the NYS right of way at the "at grade bridge project" site. Who is responsible for mowing? Keep mowing at this time.
- Cement prices will be high this year.

POLICE REPORT

- No report

FIRE DEPARTMENT REPORT

- There were 19 calls in April. The full report is on file in the clerk's office.
- The Fire Dept. will help out with the concerts.
- The Electronic sign will be up in 3-4 weeks. The posts are set. Landscaping will be donated by Phelps Cement and the Boy Scouts.
- There may be an increase in members due to some Shortsville Fire Department may transfer over to Manchester. They are in negotiations at present. If there are some applications, the regular screening will be in place. It may trigger an increase purchase in gear.
- There are four (4) new doors on the south side and four (4) new openers for the front. (north).
- Welding has been completed on 1731 and a gas meter has been repaired. Another gas meter is needed in the inventory. It was approved to purchase. Headlights are needed also.

The meeting was adjourned upon motion at 8:30 pm. Next meeting is June 7, 2021 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer