

**VILLAGE OF MANCHESTER
MINUTES OF THE PUBLIC HEARING AND REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON JULY 12, 2021**

Present: Michael J. Buttaccio, Mayor
William F. Henry, Trustee
Charles E. Fine, Trustee
George C. Hotchkiss, DPW Supervisor
Ed Ruthven, MFD
Richard Coffey, Police Chief

Absent: None

Others: Lee Sanders, MFD; Sherry & Dave Leucke; Fran DeNardo, Library

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

PUBLIC HEARING

The Public Hearing was opened at 6:00 P.M. by Mayor Buttaccio. The clerk read the Public Hearing Notice on introducing Local Law No. 1-2021 on a Zoning Map Amendment application from Angel Montanez to request changing his lot from Residential to Commercial that was posted in the Daily Messenger and sent to everyone within 500 feet of the property. Mr. Angel Montanez was not present.

Mayor Buttaccio asked for comments.

Mr. Dave Leucke stated that it is a very small lot. He has concerns of traffic flow and that consideration should be taken into account of what may be put there. This is the initial action to start a process of what would be there.

Mrs. Sherry Leucke said that she has a difficult time getting out of Gilligan Drive now, she can't imagine what it would be like for more activity.

The clerk read the Ontario County Planning Board (CPB) comments. *While not recommending denial, CPB encourages the local board to carefully consider possible unintended consequences of extending C-1 zoning to this site, especially impacts to existing residential areas along SR21 and Lehigh Avenue. CPB also reminds the local board that rezoning this site to C-1 could result in development of any permitted or specially permitted use allowed in the C-1 district.*

Mr. Dave Leucke reiterated what he said about the traffic flow and how an increase would not be good.

Mayor Buttaccio asked if there were any further comments. He asked three times.

No further comments were received.

Mayor Buttaccio closed the Public Hearing at 6:15 pm.

REGULAR MEETING

Mayor Buttaccio opened the regular meeting at 6:16 pm.

The minutes of the Regular meeting held on June 7, 2021 were read. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the June minutes, unanimously carried.

The June Treasurer's report was reviewed at this time. The clerk mentioned that all funds ended the fiscal year "in the black". A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the treasurer's report, subject to audit. Unanimously carried. Bills were authorized for payment on Abstract #2 of Audited Vouchers, General Fund totaling \$89,732.81 ; Water Fund totaling \$26761.42 ; Sewer Fund totaling \$483.34; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$14,017.21.

Approved – RESOLUTION NO.9 – PARKS & RECREATION AGREEMENT WITH TOWN OF MANCHESTER 2021

The following resolution was offered by Trustee Fine, seconded by Trustee Henry and carried to wit:

WHEREAS, the Town of Manchester has chosen to enter into this agreement (formerly known as the Youth Agreement) with the Village of Manchester, New York in order to obtain the maximum benefits for ALL Town of Manchester residents to use any and all parks within the Village of Manchester;

NOW THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

The Town of Manchester will submit, \$1,600 toward the Village Parks & Recreation, for the period from January 1, 2021 to December 31, 2021.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Buttaccio	Voting	“AYE”
Trustee Fine	Voting	“AYE”
Trustee Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted.

Discussed – PARRONE ENGINEERING for 7 STATE STREET

They are requesting a zoning change for a property at 7 State Street. They also want a boundary line adjustment. After reviewing the information it was noted that the property is not owned Parrone Engineering’s client, but by the neighboring property. The request needs to be presented by the real property owner, 2 S Main Street. A letter was sent to the engineer stating such.

Reported - FREDERICK PROPERTY

Site testing for the Brownfield site at the Frederick Property on State Street is scheduled for July 17th.

Denied – LOCAL LAW NO. 1 – ZONING MAP CHANGE – REQUEST OF ANGEL MONTANEZ

After reviewing the zoning map change request, a motion was made by Trustee Henry to deny the request to change parcel 44.05-1-14.000 from Residential to Commercial, seconded by Trustee Fine, and put to a roll call vote.

Mayor Buttaccio – Aye
Trustee Henry – Aye
Trustee Fine – Aye

The zoning change was denied.

Approved – CORONAVIRUS LOCAL FISCAL RECOVERY FUND

The Village of Manchester is eligible to receive funds from the American Rescue Plan Act (ARPA) to use these monies to strengthen the community. There is a webinar to explain the allowable uses of the money and other requirements.

Approved - SUMMER LABORERS AND PARK RECREATION PROGRAM

A motion was made by Trustee Henry and seconded by Trustee Fine, then carried, to hire the following for the positions for the summer park recreation program:

Madisyn Liberati at the rate of \$14.00 per hour for Recreation Leader
Jack Norkus at the rate of \$12.50 per hour for Recreation Assistant
Miguel Benito at the rate of \$12.50 per hour for Recreation Assistant

The Park Program will begin July 12, 2021 through August 25, 2021 at the Manchester Family Park. There will be no Swimming Program or field trips.

Reported – COMMUNITY EVENTS

Run with the Reindeer will be on November 27, 2021
Moonlight Bike Ride is on August 21, 2021

Approved – FRIENDS OF THE LIBRARY COMMUNITY LIBRARY

Ms. Fran DiNardo, Director of the library, approached the board about a StoryWalk Project. It is an educational activity that places children stories along a walking route in a community. She want to apply for a grant to assist in financing the project. Ms. DiNardo would like to use the Manchester Gateway Trail. She feels it is a safe area for kids. Ideally there would be permanent stations that would be established to show a page from a story. Trustee Henry said it may be safer if put on school property. He doesn’t want permanent fixtures on the trail. Mayor Buttaccio told her to go for the grant and we will find a place later.

Ms. DiNardo also approached the Board about Library annexations. Due to uncertainty with the school, the library needs to meet certain requirements with New York State. One of those is number of hours required, then to service patrons closer to where they live, and to service community during hours that are currently not serviced. She would like to use locations in the village to offer the annexed library services other that the main library.

Approved - NEPTUNE 360 AGREEMENT WITH THE TOWN OF MANCHESTER – TOWN OF MANCHESTER

Resolution No. 10

The following resolution was offered by Trustee Fine, who moved its adoption, seconded by Trustee Henry, to wit:

THIS AGREEMENT, made this 12th day of June, 2021, by and between Village of Manchester, 8 Clifton Street, Manchester, New York, a municipal corporation, and the Town of Manchester, 1272 County Road 7, Clifton Springs, New York, also a municipal corporation, agree with the details listed below;

WITNESSETH;

WHEREAS, the Village of Manchester and Town of Manchester needed new water data collectors, software and meters; and

WHEREAS, the Village of Manchester issued a serial bond to purchase the Neptune 360 system for water collection; and

WHEREAS, the Town of Manchester requested to share the Neptune Mobile Data Collector; the Neptune R900 Belt Clip Transceiver; and “piggy back” onto the software and annual support, and

NOW, THEREFORE, BE IT RESOLVED, the Village of Manchester will charge and invoice the Town of Manchester for Ten Thousand, Four Hundred, Thirty dollars and 20/100 cents, \$10,430.20, for their share of the purchase, and also future charges for annual support; and

BE IF FURTHER RESOLVED, as owners of the equipment the Village of Manchester will store all equipment at their Highway Garage on Vanderwall Drive.

The above resolution was put to a roll call vote as follows:

Mayor Buttaccio	voting	“AYE”
Trustee Henry	voting	“AYE”
Trustee Fine	voting	“AYE”

The resolution was duly adopted.

DPW REPORT

- DPW is to check out driveway entrance at 34 Pratt Road
- Get a quote to level sidewalks in the village; repair and new
- Signage is needed at the park, it’s faded; also speed limit signs

POLICE REPORT

- Full report on file in the clerk’s office
- Safety Vest came in

FIRE DEPARTMENT REPORT

- There were 22 calls in June. The full report is on file in the clerk’s office.
- Trustee Henry reiterated the need for counseling needed for fatalities and serious accidents and fires. Ontario County provides counseling for members.
- Four new applicants are being reviewed.
- Rock Solid service for floor estimate
- Maintenance on 1781 scheduled this week with C&L Enterprises.
- New lights are in, highly efficient. Mirrors not yet in.
- Firemen will assist with police for parking at the concerts.

The meeting was adjourned upon motion at 7:45 pm. Next meeting is August 02, 2021 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer