

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON SEPTEMBER 13, 2021**

Present: Michael J. Buttaccio, Mayor
William F. Henry, Trustee
Charles E. Fine, Trustee
Ed Ruthven, MFD
George C. Hotchkiss, DPW Supervisor

Absent: Richard Coffey, Police Chief

Others: Lydzaida Santana, Angel Montanez, Candice Montanez, Nancy W. Johnsen, Harry Sheets, Carl Johnsen, III, Lindsay Johnsen, Ronald Buckley, Rose Foster.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

REGULAR MEETING

Mayor Buttaccio opened the regular meeting at 6:00 pm.

The minutes of the Regular meeting held on August 2, 2021 were read. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the August minutes, unanimously carried.

The July & August Treasurer's report was reviewed at this time. A motion was made by Trustee Henry, seconded by Trustee Fine, to accept the July and August Treasurer's report, subject to audit. Voted on and carried unanimously. Bills were authorized for payment on Abstract #4 of Audited Vouchers, General Fund totaling \$24,162.90; Water Fund totaling \$6,546.53; Sewer Fund totaling \$619.27; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$31,971.50.

Reported - FREDERICK PROPERTY

The Periodic Review Report was received from Day Environmental. Residual impacts from petroleum persist in the groundwater sample collected from monitoring well MW-4. However, the concentrations of petroleum are lower than previous readings, indicating natural attenuation over time. It is recommended that post-remediation ground water testing and sampling continue; however, it is recommended to eliminate the monitoring wells that show no contamination. The requirements were met during the reporting period, no modifications are needed. It is recommended that the frequency of future reports remain as identified and schedule for July 2022 with less wells tested.

Discussion – ANGEL MONTANEZ – LEHIGH AVENUE LOT

Mr. Angel Montanez was absent at the meeting where his request to change the zoning of his parcel from residential to commercial was denied. Lydzaida, his wife, is acting as his agent and representative at tonight's meeting. Mr. Montanez is present. They felt it is important to explain what they would like to do to develop that corner lot. The business that they would like to do would only take up a quarter of the lot and would be a seasonal business. The entrance would be on Gilligan Drive and would not affect the school. They would increase the economy and provide student jobs. "What is the concern? They just want peace." The clerk explained that their first effort to change the zoning classification was turned down. They have the right to appeal for a use variance from the Zoning Board of Appeals if they want to pursue an ice cream shop building or find something that is a permitted use in a residential area. After further discussion, Mr. & Mrs. Montanez will contact code enforcement.

Approved – TURNER-SCHRADER AMERICAN LEGION POST 34 – FLAG POLE REQUEST

Mr. Harry Sheets addressed the Board explaining the protocol of putting flags on the graves of veterans. The Manchester Cemetery next to the Baptist Church is losing some of stones and names are fading. They have a map but it is getting more difficult to locate them. The proposal of the American Legion is to erect a telescope flag pole with a battery/solar light directed down on the flagpole. After a brief discussion, the village is looking at the driveway area, possibly midway. Mr. Sheets will work with the DPW on this project.

Approved – 10 YEAR ANNIVERSARY OF THE MANCHESTER GATEWAY TRAIL

Former Mayor, Nancy Johnsen, addressed the Board about the 10th anniversary of the trail coming in 2022. She would like to see a village sponsored activity to celebrate this occasion. The Board whole heartily approved this celebration. A committee will be formed with Trustee Charles Fine as chairman. Already volunteers have come forward (Jamie Buttaccio, Tim Wilbur (Ontario Pathways), Nancy Johnsen) to serve. A notice will be put in the water newsletter also asking for more volunteers.

Reported – NANCY W. JOHNSEN DAY – PROCLAMATION RESOLUTION NO. 11-2021

Mayor Buttaccio presented the following proclamation to Former Mayor Nancy W. Johnsen.

**PROCLAMATION
VILLAGE OF MANCHESTER – SEPTEMBER 13, 2021
NANCY W. JOHNSEN DAY**

RESOLUTION NO. 11 – NANCY WARFIELD JOHNSEN PROCLAMATION

The following resolution was offered by Trustee Fine, who moved its adoption, seconded by Trustee Henry, to wit:

WHEREAS, Nancy Warfield was born to Robert T. and Evelyn (Doane) Warfield, in the City of Rochester, New York, on Thursday, the 3rd day of August, in the year of our Lord 1939; and

WHEREAS, she joined two siblings, sister Susan and brother Robert and after her came brother Edward and sister Bette; and

WHEREAS, Nancy Warfield graduated as Salutatorian from Red Jacket Central School, Class of 1957; and

WHEREAS, Nancy graduated from St. Mary's School of X-Ray, Rochester NY in 1959; and

WHEREAS, Miss Warfield married Carl Johnsen Jr , in West Palm Beach, Florida, on March 11, 1962; and

WHEREAS, now known as Mrs. Nancy W. Johnsen, she went on to have two children, Roberta and Carl the III, three grandchildren and two great-grandchildren; and

WHEREAS, Nancy W. Johnsen helped establish the Mammography Department at FF Thompson Hospital in Canandaigua New York and was a Mammography Technician there for many years until retiring; and

WHEREAS, Nancy, along with dear friend, Diane Mordue, co-designed and wrote a NYS grant that was used to create the Manchester Family Park on West Avenue, that now is the center for numerous family recreation, Little League Baseball, and assorted activities in the Village of Manchester; and

WHEREAS, Nancy Johnsen, along with her husband Carl, were founding members of the Red Jacket Community Library; and

WHEREAS, Nancy W. Johnsen has given 28 years (and continues to do so) to the Village of Manchester. She served from April 1992 to March 2004 as a Planning Board Member, then in April 2004, she became a Village Trustee until March 2007, at which time she became the first woman mayor on April 1, 2007 to the end of her term on September 19, 2020;

THEREFORE:

I, Michael J. Buttaccio, Mayor of the Village of Manchester,

Do Hereby Proclaim; September 13, 2021, NANCY W. JOHNSEN DAY. I thank her for all her service and dedication to the Village of Manchester. I encourage all and sundry to praise her this day and always as she continues her commitment to our community.

Mayor Buttaccio presented Mrs. Johnsen with a framed copy of the proclamation along with a flower bouquet. Everyone in attendance congratulated her.

Approved – WATER CONNECTION FOR 3997 DEWEY ROAD

The Town of Manchester gave approval to Brent Bardun, building a residence at 3997 Dewey Road, to obtain public water supply from the Village of Manchester per their resolution #100 of 2021. This resolution is on file in the village clerk office.

Discussed – 2021 INTERMUNICIPAL AGREEMENT – BUILDING INSPECTOR/CODE ENFORCEMENT OFFICERS

A resolution concerning the contract with the town about the code enforcement officers was review. There was some confusion in the wording. Mayor Buttaccio will meet with the Town Supervisor. No action taken and table to the next meeting.

Discussed – COVID-19 UPDATE

The Board is considering implementing the mask guidelines again. Ontario County and NYS are requiring wearing masks and distancing upon entering their buildings. There has been an increase of COVID cases in the area. Individual preference is in place at this time for the Village of Manchester. No action taken. This will be reviewed again.

Appointed – ZONING BOARD OF APPEALS

A Letter of Interest was received from Mr. Michael Migliaccio to become a member of the Zoning Board of Appeals (ZBA). Mayor Buttaccio appointed Mr. Migliaccio to the ZBA.

Approved – REQUEST FOR OUTSIDE WATER SERVICE – 3997 DEWEY ROAD

Brent & Katie Bardun are requesting water service connection to the new home they are building on Dewey Road. If the Village gets the go ahead from the Town of Manchester, they will proceed and approve the connection. Waiting on Town of Manchester approval.

Discussed – CANNABIS REGULATIONS

After a brief discussion, it was determined that more research is needed.

Denied – GATE REQUEST AT 37 STATE STREET

New homeowners at 37 State Street inquired if they could put a gate to the Manchester Family Park in the fence behind their house. The Board could see the desire to have the gate, but the request was denied.

Letters/emails:

The Village received a thank you card from the Manchester-Shortsville and Twin Cities Lions Clubs for inserting an informational flyer about their clubs in our water bills.

DPW REPORT

- Merrick Avenue was completed with oil and stone.
- Getting another sidewalk repair quote. They may do a pilot to shave the concrete.
- The lining of the parking lots will be done in the spring.
- Three water lines were put in, Shannon, Bardun and Montanez.
- Purchased a used bucket truck for \$24,000.
- Look for moss on the building. George to check.
- RGE sidewalk can go straight now as substation is moving back farther.
- Discussion on CDL and Water School(s) – George to look into

POLICE REPORT

- No report

FIRE DEPARTMENT REPORT

- There were 17 calls in August. 149 calls to date for 2021. The full report is on file in the clerk's office. Send copies to the Town of Manchester and Town of Farmington.
- The Town of Farmington has offered a 2% increase in their Fire Agreement with the Village.
- The 9/11 Ceremony was very nice. Senator Pam Helming, Assemblyman Jeff Gallahan attended and spoke. An open house was done afterward.
- Need the yellow definition lines in front of the truck bays; DPW will do until spring.
- Hose testing was completed
- The Reindeer Run is being planned. Will purchase carpet to cover the grates.
- Mayor requested current fire department roster

The meeting was adjourned upon motion at 7:30 pm. Next meeting is October 04, 2021 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer