

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON NOVEMBER 01, 2021**

Present: Michael J. Buttaccio, Mayor
William F. Henry, Trustee
Charles E. Fine, Trustee
Ed Ruthven, MFD
George C. Hotchkiss, DPW Supervisor
Richard Coffey, Police Chief

Absent: None

Others: Hon. Michael Liberty, Hon. Eric Schaertl.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer
The Clerk led the Pledge of Allegiance to the flag.

REGULAR MEETING

Mayor Buttaccio opened the regular meeting at 6:00 pm.

The minutes of the Regular meeting held on October 04, 2021 were read. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the October minutes, unanimously carried.

The September Treasurer's report was presented at this time. Trustee Henry motioned to transfer \$10,000. From the Contingency Account A1990.04 to the Streets Contractual A5110.04 to coverage expenses through 5/31/2022. A motion was made by Trustee Henry to accept the treasurer's report, seconded by Trustee Fine, unanimously carried, subject to audit. Bills were authorized for payment on Abstract #6 of Audited Vouchers, General Fund totaling \$19590.30; Water Fund totaling \$25,848.85.00 ; Sewer Fund totaling \$0.00; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$.

Discussed – 10 YEAR ANNIVERSARY OF THE MANCHESTER GATEWAY TRAIL

The Trail committee had their first meeting to plan the 10 year celebration of the trail. The official date will be June 4, 2022, from 10:00 am to 4:00pm (rain or shine). Members of the committee are: Nancy W. Johnsen, Mike Buttaccio, George Hotchkiss, Rich Yahn, Tim Wilbur, Ann Buttaccio (Hotchkiss), Charlie Fine, and Liz VanNorman. The next meeting date is November 5, 2021 at 6:00 pm.

Discussed – 2021 RUN WITH THE REINDEER

The Run with the Reindeer will be on November 27, 2021, starting at 3:00 pm. There is a run from the traffic light in Shortsville to the traffic light in Manchester. It will be a free festival with help from the Manchester Fire Department.

Reported - CANNABIS LAW

After a discussion the Board decided not to opt out of the Cannabis Law. It was determined that any retail outlet for cannabis, would be similar to a liquor store in content which is allowable in a commercial district.

Approved – RESOLUTION NO. 12-2021 - ELECTION VACANCY

At a regular meeting of the Board of Trustees of the Village of Manchester held November 01, 2021, the following resolution was offered by Trustee Henry , seconded by Trustee Fine , who moved its adoption.

WHEREAS, the next general village election for officers will be held on Tuesday, March 15, 2022; and

WHEREAS, the Board of Trustees must designate by resolution and publish the offices which are to be filled in such election and the term thereof.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the office as vacant at the end of the current official year to be filled at the village election to be held on *March 15, 2022* for the following term:

Trustee - four years

Section 2. The village clerk is hereby directed to publish this resolution in full in the Canandaigua Daily Messenger.

Section 3. This resolution shall take effect immediately.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Buttaccio	Voting	"AYE"
Trustee Henry	Voting	"AYE"
Trustee Fine	Voting	"AYE"

The resolution was duly adopted.

Approved - UNPAID VILLAGE TAXES – RESOLUTION No. 13-2021

The following resolution was offered by Trustee , who moved its adoption, seconded by Trustee , to wit:

RESOLVED, that the Board of Trustees of the Village of Manchester hereby request that the County Treasurer of the County of Ontario collect the delinquent taxes of said Village as provided by Chapter 619 of the Law of 1977 adopted by the Board of Supervisors of Ontario County on November 23, 1977 and be it further:

RESOLVED: that the Village Treasurer is hereby directed to transmit to the Ontario County Treasurer a certified copy of this Resolution together with the account and certificate described in sub-division 3 of Section 1436 of the Real Property Tax Law to the Ontario County Treasurer:

The question of adoption of the foregoing Resolution was duly put to roll call which resulted as follows:

Mayor Buttaccio	Voting	"AYE"
Trustee Fine	Voting	"AYE"
Trustee Henry	Voting	"AYE"

The resolution was thereupon declared duly adopted.

UNPAID TAXES 2021-2022

BILL #	TAX ACCT. NO.	NAME	TAX	PENALTY	TOTAL TO COUNTY
1	31.16-1-1.000	CORINO, JOSEPH	\$ 289.23	\$ 26.03	\$ 315.26
35	31.20-1-22.000	TAMARAC FARM LLC	\$ 108.68	\$ 9.78	\$ 118.46
70	32.13-1-2.000	JONES, DEBORAH	\$ 465.75	\$ 41.92	\$ 507.67
146	32.13-1-74.000	GENNOCRO, RODNEY	\$ 184.58	\$ 16.61	\$ 201.19
164	32.13-2-16.000	ZIMMERMAN, JOHN R	\$ 420.90	\$ 37.88	\$ 458.78
269	32.14-1-41.000	SHELANSKEY, COLLIN	\$ 416.30	\$ 37.47	\$ 453.77
278	32.14-1-52.000	ORNT, FREDRICK	\$ 287.50	\$ 25.88	\$ 313.38
279	32.14-1-54.200	HESS, GREGORY D	\$ 727.95	\$ 65.52	\$ 793.47
285	32.14-1-61.000	STALKER, JOHN W JR	\$ 105.80	\$ 9.52	\$ 115.32
377	32.17-1-31.100	D'ARDUINI, JOHN	\$ 487.03	\$ 43.83	\$ 530.86
424	32.17-2-32.110	GENNOCRO, RODNEY	\$ 388.13	\$ 34.93	\$ 423.06
429	32.17-2-42.121	CROWELL, RB & SON INC	\$ 36.23	\$ 3.26	\$ 39.49
435	32.17-2-44.000	SPRINGBROOK GRAIN	\$ 129.95	\$ 11.70	\$ 141.65
443	32.18-1-7.100	FIRES, BEVERLY A	\$ 566.95	\$ 51.03	\$ 617.98
463	32.18-1-23.100	ROSATO, DAVID R	\$ 477.25	\$ 42.95	\$ 520.20
465	32.18-1-24.210	80 SOUTH AVE, LLC	\$ 671.03	\$ 60.39	\$ 731.42
469	32.18-1-30.000	GEMCOLE PROPERTIES, INC	\$ 1,293.75	\$ 116.44	\$ 1,410.19
485	32.18-1-46.000	CLARK, ANDI	\$ 463.45	\$ 41.71	\$ 505.16
525	536.01-1-8.000	TVC ALBANY, INC	\$ 74.41	\$ 6.70	\$ 81.11
			\$	\$	\$
		TOTAL	7,594.87	683.55	8,278.42

Approved - RESOLUTION NO. 14-2021 – RESOLUTION OF PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 1-2021

The Board agreed not to override the tax levy limit last month. Taking another look of the potential increase next year, the Board decided to override the tax levy. It was determine they could rescind at a later date if necessary.

At a regular meeting of the Board of Trustees of the Village of Manchester, held at the Village Hall, 8 Clifton Street, Manchester, New York, on the 1st day of November, 2021.

PRESENT: Michael J. Buttaccio, Mayor
William F. Henry, Trustee
Charles E. Fine, Trustee

WHEREAS, a Local Law, being proposed as Local Law No. 1 for the Village of Manchester, 2021 was introduced at this meeting by a member of the Board of Trustees:

**A LOCAL LAW TO OVERRIDE THE TAX
LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c**

AND WHEREAS, this Board desires to hold a public hearing with respect to the adoption of said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held by this Board with respect to the adoption of the aforesaid Local Law at the Village Hall, 8 Clifton Street, Manchester, New York, on the 6th day of December, 2021 at 6:10 pm., and it is further

RESOLVED that the Village Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Buttaccio	Voting	“AYE”
Trustee Henry	Voting	“AYE”
Trustee Fine	Voting	“AYE”

The resolution was duly adopted.

Approved - RESOLUTION No.15 -2021

**TO AMEND CHAPTER 100, ENTITLED, “ZONING,”
AND SECTIONS 100-31 ENTITLED, “ZONING MAP” OF THE
VILLAGE CODE OF THE VILLAGE OF MANCHESTER**

The following resolution was offered by Trustee Henry, seconded by Trustee Fine who moved its adoption:

WHEREAS, on November 01, 2021, a zoning amendment request has been presented to the Village Board by Angel Montanez, to rezone approximately 0.242 acres of lands presently zoned R-1 to C-1 for a commercial use project; and

WHEREAS, the property located on New York State Route 21 and Lehigh Avenue in the Village of Manchester is currently zoned as R-1 would not allow the proposed use; and

WHEREAS, a request has been made to amend the current zoning map of the Village of Manchester to rezone this property to C-1; and

WHEREAS, the proposed commercial use project is consistent with the Village’s Comprehensive Plan; and

WHEREAS, the Village Board of the Village of Manchester, pursuant to Village Code Section 100-7.C, requested and received comments from the Village Planning Board prior to scheduling a Public Hearing; and

WHEREAS, the Village Board has considered amending its Local Laws to rezone this property from R-1 to entirely C-1; and

WHEREAS, the Village Attorney for the Village of Manchester has submitted a draft amendment of said Local Law to the Village Board, and said draft Local Law amendment is on file with the Village Clerk;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Manchester deems that a Public Hearing shall be had on the 6th day of December 2021, at 6:20 p.m. for the purpose of adopting a Local Law to amend Chapter 100, of the Village Code entitled, “Zoning,” and Sections 100-31 of the Village Code, entitled, “Zoning Map,” and be it further

RESOLVED, that the Village Clerk advertise for said Public Hearing in a manner consistent with law; and be it further

RESOLVED, that copies of this Resolution be mailed to property owners within 500 feet of the proposed rezoning, and that the property be posted with a signs advertising the time and date and nature of the Public Hearing pursuant to Section 100-7.D.

The resolution was put to a roll call vote which resulted as follows:

Mayor Michael Buttaccio	Voting	“AYE”
Trustee William Henry	Voting	“AYE”
Trustee Charles Fine	Voting	“AYE”

The resolution was declared duly adopted.

Reported – EMPLOYEE HANDBOOK UPDATE

The Clerk handed out the employee handbook with the corrections that were made at the employee meeting in October. The Board tabled the approval until the next meeting allowing them time to review the changes.

Approved – TRAIL USE REQUEST – DOG RUN BOUND FOR THE HOUNDS

The trail received extensive damage due to an abundance of rainfall. The DPW has repaired the trail and the Bound for the Hounds run will go on as planned.

Letters/emails:

None

Public Comment:

The Honorable Michael Liberty and the Honorable Eric Schaertl, Town of Manchester Justices, addressed the Village Board to clarify their duties and times available when reviewing court cases. Court is held at 6:00 pm on the 1st, 2nd, 3rd and 4th Wednesday’s. The 2nd and 4th Wednesday’s are traffic court; the 1st and 3rd Wednesdays are pre-trials, weddings. They stated that any of our traffic tickets be written for the 4th Wednesday at 6:00 pm. Due to the COVID backlog they are trying to accommodate the increased workload. The court clerks are overwhelmed and their hours are limited. The discussion continued. If the Board has any further questions or concerns, please contact them.

DPW REPORT

- Continue to replace meters/readers
- Estimate received to pave the whole trail; \$85,000. Some discussion on just areas of the trail.
- Repairing areas of the trail that had flood damage.
- Started leaf vacuuming. Will continue until Nov. 19th depending on weather.
- Had a water break on North Avenue. Borrowed the Town of Manchester excavator to assist.
- Need to clear all easements to access water/sewer lines when they break. Maybe hire a contractor.
- Will begin to put railing/deck up for fire department back door.
- Scheduled powerwash for trail steps to parking lot for the spring

POLICE REPORT

- October Report on file

FIRE DEPARTMENT REPORT

- There were 30 calls in the month of October. 199 calls to date for 2021. The full report is on file in the clerk’s office. Send copies of the report to the Town of Manchester and Town of Farmington.
- Need to renew Cancer Policy for interior fire fighters.
- The Banquet was held but was restricted to members only due to covid precautions.
- Still no written contracts to sign for agreements with Towns of Manchester/Farmington.
- The Reindeer Run is being planned. Carpets were purchased to cover grates.

The meeting was adjourned upon motion at 7:20 pm. Next meeting and public hearing is December 06, 2021 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer