

**VILLAGE OF MANCHESTER  
REGULAR VILLAGE BOARD MEETING  
AND PUBLIC HEARING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON JUNE 5, 2023**

Present: Michael J. Buttaccio, Mayor  
William F. Henry, Deputy Mayor, Trustee  
George C. Hotchkiss, DPW Supervisor  
Lee Sanders, MFD

Absent: None

Others: Ryan & Amanda MacNamara; Toni Ross, Merle Woodard; Diane & John Yacuzzo

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

**PUBLIC HEARING  
PROPOSED LOCAL LAW NO. 1-2023  
A LOCAL LAW TO PROVIDE FOR THE CODIFICATION OF THE LOCAL LAWS, ORDINANCE AND CERTAIN  
RESOLUTION OF THE VILLAGE OF MANCHESTER INTO A MUNICIPAL CODE TO BE DESIGNATED THE  
"CODE OF THE VILLAGE OF MANCHESTER"**

Mayor Buttaccio opened the Public Hearing at 6:00 pm.

The Clerk read the Public Hearing Notice that was printed in the Daily Messenger prior to this hearing.

The Mayor asked three times if there were any comments.

No one spoke for or against the local law.

Mayor Buttaccio closed the Public Hearing.

**REGULAR MEETING**

Mayor Buttaccio called to order the and regular meeting at 6:00 pm.

The minutes of the Regular meeting on May 1, 2023 were read. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the May 1st meeting minutes, unanimously carried. The minutes of the Special meeting were reviewed. A motion was made by Trustee Henry, seconded by Trustee Fine, accept the Special meeting minutes, unanimously carried.

The Board reviewed the April Treasurer's report. A motion was made by Trustee Henry, seconded by Trustee Henry, to accept the Treasurer's report for April, voted on and unanimously carried subject to audit. A motion was made by Trustee Henry to transfer \$4,180.35 from A.3120.1 to A.1420.4; transfer from A.3120.1 \$825.72 to A.8010.4 and \$930.00 to A.8020.2; transfer \$10.20 from F.1990.4 to F.8330.4; transfer \$33.04 from G.8120.4 to G.9030.8 to cover expenses to 5/31/23, seconded by Trustee Fine and carried. Bills were authorized for payment on Abstract #1 of Audited Bills were authorized for payment on Abstract #1 of Audited Vouchers, General Fund totaling \$32,228.55 ; Water Fund totaling \$ 219.80; Sewer Fund totaling\$51,412.16 ; ARPA totaling \$0.00 and Trust & Agency Fund \$13,598.38 ; Capital Bond totaling \$51,395.00.

**Discussed - PROPOSED LOCAL LAW NO. 1-2023 CODE BOOK**

The proposed local law has been sent to the Village Planning Board and the Ontario County Planning Board for review. The Board will wait to hear their recommendations. Proposed Local Law tabled until next month.

**Reported – MANCHESTER RAILROAD MEMORIAL PARK**

The MMRA (Manchester Model Railroad Association) has been volunteering to help restore the box cars that the village acquired. The committee is raising money to go forward. At this time, park funds are spread over all parks. The Railroad Park will be assessed for funds. Tabled to a later date.

**Reported - RESOLUTION OF BEREAVEMENT – NO. 8 -2023 IN MEMORY OF ANGELA MARIE (CIANFONI) D’ARDUINI**

Whereas: Angela Marie Cianfoni was born to Armand F. and Genevieve Mary (Cassetta) Cianfoni on September 11, 1939 on Merrick Avenue, Manchester, Ontario County, New York, and

Whereas: Angela Marie Cianfoni graduated as Salutatorian from Manchester High School in 1956, and lived in the Village of Manchester for 83 years; and

Whereas: Angela Marie Cianfoni became Angela D’Arduini when marrying William D’Arduini and had three children, William, Michael and Danielle; and

Whereas: Angela M. D’Arduini served the Village of Manchester for 29 years as Deputy Village Clerk/Treasurer, then Village Clerk/Treasurer; and

Whereas: Angela Marie D’Arduini loved singing, cooking, baking, and most of all spending time with family and friends, and

Whereas: Angela Marie D’Arduini died on Wednesday, April 5, 2023; and

Whereas: Angela Marie D’Arduini was a loving, giving woman and will be deeply missed,

Therefore: Be it resolved:

I, Michael J. Buttaccio, Mayor of the Village of Manchester,

Do hereby Proclaim:

That the Village of Manchester, mark this day, June 5, 2023, to show tribute to our native daughter, Angela Marie Cianfoni D’Arduini, for her commitment and dedication to public service and to send our deepest condolences to her family.

**Approved - STANDARD WORK DAY FOR ELECTED AND APPOINTED OFFICIALS – RESOLUTION NO. 10-2023**

The following resolution was offered by Trustee Henry, seconded by Trustee Fine, who moved its adoption:

WHEREAS, State regulations require participating employers submit a Standard Workday and Reporting Resolution to the NYS and Local Retirement System for all elected and appointed officials,

THEREFORE, BE IT RESOLVED, THAT THE Village of Manchester, Location Code 40430, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or activities maintained and submitted by these officials to the clerk of this body:

<u>Title</u>	<u>Participates</u>	<u>Name</u>	<u>Term Begins/Ends</u>	<u>Standard Work Day</u>
Mayor	No	Michael J. Buttaccio	9/16/2020-03/31/2024	6
Trustee	No	William F. Henry	9/16/2020-03/31/2024	6
Trustee	No	Charles E. Fine	4/1/2021-03/31/2026	6
Clerk/Treas	Yes	Rita J. Gurewitch	9/16/2020-03/31/2024	8
Dep. Clk/Treas	Yes	Nichole M. Ruggles	12/19/2022-03/31/2024	8

If any elected official should join the NYS Retirement System, he (she) will need to keep a record of work activities, including the hours worked and submit this log to the Village Board and the Board will determine how many days per month should be credited according to calculations provided by NYS Retirement.

Appointed Officials:

Rita. Gurewitch and Nichole M. Ruggles submit a bi-weekly time sheet and work a 40 hour work week.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Buttaccio	Voting	“AYE”
Trustee Henry	Voting	“AYE”

Trustee Fine

Voting "AYE"

The resolution was thereupon declared duly adopted.

**Reported – BAN BOND FOR ULTRA VIOLET (UV) DISINFECTION MS JOINT SEWER**

The Ban Bond the Village of Manchester has for the UV Project for Joint Sewer is coming due August 1<sup>st</sup>. At that time it will be changed to a Serial Bond for the rest of payment. Municipal Solutions is assisting in the purchase of the Serial Bond.

**Approved - TO AMEND MANCHESTER GATEWAY TRAIL ARTICLE II**

The following resolution was offered by Trustee Henry, seconded by Trustee Fine and carried to wit:

**WHEREAS**, a proposed addition to Section 206-7 Rules and Regulations of the Gateway Trail was introduced at the regular meeting of the Board of Trustees;

**WHEREAS**, the Board is adding Article II, Section 206-7 A (16) No Camping is permitted;

**WHEREAS**, Article II Section 206-7 B states that rules may be revised by Village Board resolution rather than by local law;

**NOW, THEREFORE, BE IT RESOLVED**, that "No Camping" is added to the Manchester Gateway Rules and Regulations.

The resolution was put to a roll call vote which resulted as follows:

Mayor Michael Buttaccio	Voting	"AYE"
Trustee William Henry	Voting	"AYE"
Trustee Charles Fine	Voting	"AYE"

The resolution was declared duly adopted.

**Reported – SHORTSVILLE FIREMENS CARNIVAL**

The carnival for the Shortsville Fire Department is June 15, 16 and 17. The Board will be riding in the parade Friday, June 16<sup>th</sup>.

**Approved – PART-TIME CLEANER**

Hired:

Alayna Kelly as Cleaner Part-Time at the rate of \$16.00 per hour

She will work approximately 2-4 hours per week.

**Discussed – TRAFFIC CONTROL SPEED OF CARS ON CLIFTON STREET**

Ryan and Amanda MacNamara are attending to get an update on the progress of the next step in controlling speeders on Clifton Street. The agrees that the Town of Manchester needs to add signage that announces the lower speed zone ahead. Mr. & Mrs. MacNamara also wondered the status of the speed bumps. Trustee Henry stated that is still on the table. Though they are not recommended by the village insurance company, the NY Conference of Mayors and others, Trustee Henry felt that an idea would be to use them in combination with signage. He also is looking into rumble strips. The Board and DPW are going to travel to those communities that have speed bumps. In the meantime , the Mayor has asked for increased law enforcement coverage from the Ontario County Sheriff and NYS Troopers. A discussion followed which resulted in the following motion: Trustee Henry motioned to purchase two (2) Solar/battery powered speed signs from Elan City in the amount of \$6,749.00, seconded by Trustee Fine, voted on and carried.

**Public Comment:**

Toni Ross would like a bench in memory of the village long time barber, Jim Gravino. There was a discussion and the DPW will meet with her at the village parking lot.

**Approved – RECORDS MANAGEMENT**

In accordance with the current MU-1 schedule, records can be destroyed. A list is on file in the clerk's office.

### **DPW REPORT**

- RJB – order bleachers
- Had electric analysis on outside lighting to go LED, 10 year warranty for \$1,367. Significant savings per year. Okay to purchase per motion from Trustee Henry, seconded by Trustee Fine.
- A discussion was held concerning Spring-Clean Up. Trustee Henry said to inform residents in the next water bill newsletter that Spring Clean-Up is in jeopardy for next year. This service was misused. Our service provider refused many of the items. It is possible to suspend the event for one year and re-evaluate later.
- There was a discussion on sidewalks.
- Board okayed purchase of new Toolcat mini excavator under NYS Contract.
- Still installing new water meters
- Okay to get new Ansul system for Mike Griffin Memorial Park Concessions for a cost of up to \$2500. Motion by Trustee Fine, seconded by Trustee Henry. Carried.
- There was a discussion on a new pole barn.

### **POLICE REPORT**

- Manchester Police Department has been dissolved.
- Police car has been sold. Office still needs to be disassembled.

### **FIRE DEPARTMENT REPORT**

- Call report for May showed 22 calls, making a total of 112 calls to date this year. Copies will be sent to Towns of Manchester and Farmington.
- The MFD currently is having a PESH inspection. There has been no infractions or citations. Protocols, by-laws, sexual harassment training is being updated.
- 1781 going in for routing maintenance next week.
- There have been multiple mulch fires at Green Renewal, 155 State Street. The last one called out 12 fire departments. Multiple hoses were damaged. A meeting is set up to meet with Green Renewable and discuss what can be done.
- The Board okayed the purchase of new hoses.

The meeting was adjourned upon motion at 8:25 pm. Next meeting is Monday, July 10, 2023 at 6:00 pm due to the holiday.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer