

**VILLAGE OF MANCHESTER
REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON NOVEMBER 06, 2023**

Present: Michael J. Buttaccio, Mayor
William F. Henry, Deputy Mayor, Trustee
Charles E. Fine, Trustee
George C. Hotchkiss, DPW Supervisor

Absent: none

Others: Mike Migliaccio, Richard Senge, Pat Buttaccio, David Wright, Carl Johnsen, Manchester Model Railroad Association* (MMRA); Diane & John Yacuzzo; Judy Robinson.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer
The Clerk led the Pledge of Allegiance to the flag.

REGULAR MEETING

Mayor Buttaccio called to order the regular meeting at 6:00 pm.

The minutes of the Regular meeting on October 2, 2023 were read. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the October meeting minutes, unanimously carried.

The Board reviewed the October Expense/Revenue report given by the Treasurer. A motion was made by Trustee Fine, seconded by Trustee Henry to accept this report, unanimously carried. Bills were authorized for payment on Abstract #6 of Audited Vouchers, General Fund totaling \$69,295.48; Water Fund totaling \$11398.92; Sewer Fund totaling \$61038.94; ARPA totaling \$0.00 and Trust & Agency Fund \$12,270.83; Capital Bond totaling \$75,043.00.

DISCUSSED – MMRA* ASSETS/ MANCHESTER RAILROAD MEMORIAL PARK

Mr. Migliaccio thanked the Board for their support to the MMRA. Their Mission is to produce a historical operating diorama of the Lehigh Valley Railroad promoting education and tourism. There have been many donations to the Red Box Car including village enhancements. They feel a protective agreement or memorandum of understanding (MOU) between the MMRA and the Village is warranted. They propose a drafting of a formal document that delineates the responsibilities and ownership of all related assets. The Board requested that John Tyo write up an agreement for them to look over and they will look it over and vote next month.

Reported – WATER AGREEMENTS, WATER RATES

There will be a workshop scheduled for November 13, 2023 at 9:30 at the Village Hall.

Reported – ONTARIO COUNTY HAZARD MITIGATION PLAN UPDATE

Ontario County and its jurisdictions are updating the current Hazard Mitigation Plan. The Plan Update is coming to a close on December 2nd. There are still some hazard plans to submit, but the village will be done tomorrow.

Reported – ELECTRIC CHARGING STATIONS

The research on the charging station shows the stations are not cost effective at this time.

Approved – RED JACKET COMMUNITY LIBRARY RESOLUTION NO. 13 - 2023

AUTHORIZATION TO SUPPORT THE RED JACKET COMMUNITY LIBRARY

The following resolution was offered by Trustee Henry, who moved its adoption, seconded by Trustee Fine, to wit:

WHEREAS, the community has a library located at 89 South Main Street; and
WHEREAS, the Village of Manchester supports the existence of the Red Jacket Community Public Library, and

WHEREAS, the library benefits all residents in the Village of Manchester and surrounding communities; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Manchester agrees to send \$500 to the Red Jacket Community Library.

The question of adoption of the foregoing Resolution was duly put to roll call which resulted as follows:

Mayor Buttaccio	Voting	"AYE"
Trustee Henry	Voting	"AYE"
Trustee Fine	Voting	"AYE"

The resolution was thereupon declared duly adopted.

Approved - ELECTION VACANCIES – RESOLUTION No. 14-2023

At a regular meeting of the Board of Trustees of the Village of Manchester held November 6, 2023, the following resolution was offered by Trustee Henry, seconded by Trustee Fine, who moved its adoption.

WHEREAS, the next general Village election will be on Tuesday, March 19, 2024, the Board of Trustees will provide that such election for officers will be on **Wednesday, March 19, 2024**; and

WHEREAS, the Board of Trustees must designate by resolution and publish the offices which are to be filled in such election and the term thereof.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the offices as vacant at the end of the current official year to be filled at the Village election to be held on March 19, 2023 for the following term:

Mayor - four years

Trustee - four years

Section 2. The Village clerk is hereby directed to publish this resolution in full in the Canandaigua Daily Messenger.

Section 3. This resolution shall take effect immediately.

The question of adoption of the foregoing Resolution was duly put to roll call which resulted as follows:

Mayor Buttaccio	Voting	"AYE"
Trustee Henry	Voting	"AYE"
Trustee Fine	Voting	"AYE"

The resolution was thereupon declared duly adopted.

Approved - RESOLUTION NO. 15-2023 – UNPAID VILLAGE TAXES

The following resolution was offered by Trustee Henry , who moved its adoption, seconded by Trustee Fine, to wit:

RESOLVED, that the Board of Trustees of the Village of Manchester hereby request that the County Treasurer of the County of Ontario collect the delinquent taxes of said Village as provided by Chapter 619 of the Law of 1977 adopted by the Board of Supervisors of Ontario County on November 23, 1977 and be it further:

RESOLVED: that the Village Treasurer is hereby directed to transmit to the Ontario County Treasurer a certified copy of this Resolution together with the account and certificate described in sub-division 3 of Section 1436 of the Real Property Tax Law to the Ontario County Treasurer:

The question of adoption of the foregoing Resolution was duly put to roll call which resulted as follows:

Mayor Buttaccio	Voting	"AYE"
Trustee Fine	Voting	"AYE"
Trustee Henry	Voting	"AYE"

The resolution was thereupon declared duly adopted.

UNPAID TAXES 2023-2024

BILL #	TAX ACCT. NO.	NAME	TAX	PENALTY	TOTAL TO COUNTY
32	31.20-1-19.000	SZKAPI, RANDY	\$651.48	\$ 58.63	\$ 710.11
69	32.13-1-2.000	JONES, DEBORAH	\$1,163.80	\$ 104.74	\$ 1,268.54
108	32.13-1-41.000	BAILEY, SANDRA	\$1,002.93	\$ 90.26	\$ 1,093.19
164	32.13-2-17.000	BLACK, DAVID A.	\$ 602.60	\$ 54.23	\$ 656.83
274	32.14-1-50.100	SUNDBERG ESTATES, LLC	\$ 948.75	\$ 85.39	\$ 1,034.14
277	32.14-1-54.200	HESS, GREGORY D	\$ 1,180.54	\$ 106.25	\$ 1,286.79
376	32.17-1-31.100	D'ARDUINI, JOHN A	\$ 1,015.45	\$ 91.39	\$ 1,106.84
428	32.17-2-42.121	CROWELL, RB & SON INC	\$ 36.23	\$ 3.26	\$ 39.49
431	32.17-2-42.140	RAILROAD PROPERTIES	\$ 330.63	\$ 29.76	\$ 360.39
434	32.17-2-44.000	SPRINGBROOK GRAIN	\$ 437.95	\$ 39.42	\$ 477.37
462	32.18-1-23.100	ROSATO, DAVID R	\$ 534.18	\$ 48.08	\$ 582.26
468	32.18-1-30.000	GEMCOLE PROPERTIES	\$ 1,293.75	\$ 116.44	\$ 1,410.19
484	32.18-1-46.000	CLARK, ANDI	\$ 1,557.91	\$ 140.21	\$ 1,698.12
503	44.05-1-8.000	WHITNEY ESTATE, ARLENE	\$ 952.90	\$ 85.76	\$ 1,038.66
TOTAL			\$ 11,709.10	\$ 1,053.82	\$ 12,762.92

**Approved - RESOLUTION OF PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 2-2023
RESOLUTION NO. 16-2023**

At a regular meeting of the Board of Trustees of the Village of Manchester, held at the Village Hall, 8 Clifton Street, Manchester, New York, on the 6th day of November, 2023.

PRESENT: Michael J. Buttaccio, Mayor
William F. Henry, Trustee
Charles E. Fine, Trustee

WHEREAS, a Local Law, being proposed as Local Law No. 2 for the Village of Manchester 2023 was introduced at this meeting by a member of the Board of Trustees:

**A LOCAL LAW TO OVERRIDE THE TAX
LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c**

AND WHEREAS, this Board desires to hold a public hearing with respect to the adoption of said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held by this Board with respect to the adoption of the aforesaid Local Law at the Village Hall, 8 Clifton Street, Manchester, New York, on the 4th day of December, 2023 at 6:05 pm., and it is further

RESOLVED that the Village Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Buttaccio	Voting	"AYE"
Trustee Henry	Voting	"AYE"
Trustee Fine	Voting	"AYE"

The resolution was duly adopted.

Reported - OVER 65 TAX EXEMPTIONS

The board set December 04, 2023 at 6:00 PM for the public hearing for Over 65 exemptions for the 2025-2026 tax year. The clerk will prepare the legal notice and have it published in the Daily Messenger.

Approved – TOWN OF FARMINGTON FIRE CONTRACT / TOWN OF MANCHESTER FIRE CONTRACT

The Board reviewed a letter received from the Town of Farmington regarding the Town of Farmington's Fire Contract Proposal for the year 2024. Their proposal is \$68,406.00 during 2024. The Board discussed the proposal presented in the letter. Trustee Henry made a motion that the village accept the amount offered in the Farmington Fire Agreement, seconded by Trustee Fine, voted on and unanimously carried. The Town of Manchester Contract was a three year contract expiring 12/31/24. Their payment is \$59,748. For 2024. Mayor Buttaccio signed the Farmington Agreement. One will be sent back to Farmington and one to be on file in the Clerk's office.

Discussed – LONGEVITY PAY BENEFIT

The Clerk asked if the Board could readdress adding Longevity Pay as a benefit. Surrounding Villages and Towns utilize this benefit for their employees. This was tabled.

LETTERS/EMAILS:

A Thank you Card was received from Sue Edelman on Merrick Avenue thanking everyone for trimming the overgrown tree in front of her house. "I'm thrilled."

An email was received from Mr. Mike Fuentes on Newton Street requesting the crosswalk on Clifton Street by the bridge be repainted. Weather permitting it will be done soon.

An email was received complimenting the new LED Street Lights. They stated that the new lights take away all the dead spots while walking on the sidewalks, plus they light up the road area better.

An email was received from Mr. Steven Huber on Clifton Street requesting the following statement be at this meeting "I would like to make a public compliant about the lack of effort put in by the Village of Manchester Board about the speeding issue on Clifton St. both incoming and outgoing traffic". He would like a written response. Trustee Henry stated he will write it and give it to the clerk.

PUBLIC COMMENT:

Ms. Robinson suggested that the 1946 LaFrance fire truck be sent to auction if we want to get rid of it.

DPW REPORT

- We now have the Tool Cat and mini loader.
- Department of Health did an inspection of our system and said will be have to change from chlorine gas to liquid or solid. Also the pit at the water tower needs attention. We will receive a letter from them giving recommendations.
- Found the leak at the end of State Street. Repaired. Daily usage total seems about the same.
- Old garage is down. Waiting to start constructing new one.
- Have complaints of the trucks on Howard Street. Thinking about having it a one way street.
- Researching cameras for park. Verizon has an offer \$300 per camera/\$30 per month.

POLICE REPORT

- Cleaning out office.

FIRE DEPARTMENT REPORT

- No one attended from the fire department.
- Holiday Festival will be November 18, 2023 with fire department assisting.
- Lexipol is a Public Safety Management service that the Fire Department is looking into to assist them in keeping up with regulations. The Board feels it is a good program, but there is some confusion as to the cost. This has been tabled until next month after getting more information.

There will be a Workshop on Monday at 9:30 am to discuss water.

The meeting was adjourned upon motion at 7:20 pm. Next meeting is Monday, December 04, 2023 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer